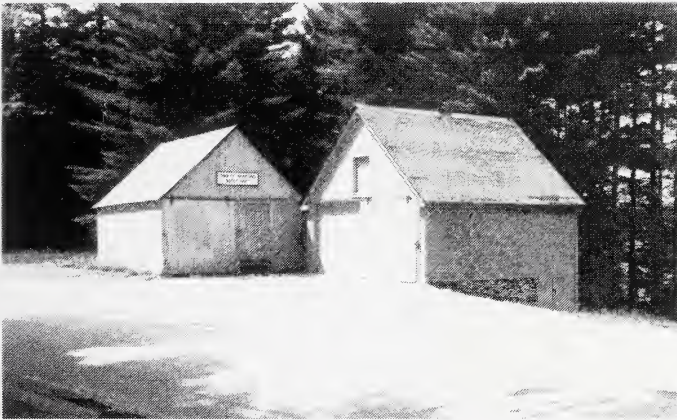


Annual Report of the Town of Westford

For the Year Ending December 31
2006



Original Westford Water Department garages on Forge Village Road

On the covers:

The original Westford Water Department garages were built in the early 1900s. The cover photograph is reprinted from *Westford ... 250 Years*, published by the town's 250th Anniversary Committee in 1979.

See this year's report of the Water Department for photographs of the buildings as they looked before they were taken down in late 2006.

For a glimpse at the history of the origins of the Westford Water Department, see the back cover.



Printed on recycled paper (30% post consumer waste).


TOWN OF WESTFORD MASSACHUSETTS

Annual Report

For the year ending December 31, 2006

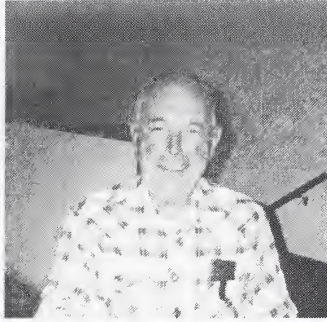
Annual Town Election
Tuesday, May 2, 2006

Annual Town Meeting
Saturday, May 6, 2006



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In Memoriam



Wilbert L. Vaughn
1925-2006

For 42 of the 50 years he lived in Westford, Bill Vaughn served as a registrar of voters. Appointed in July 1960 to fill a vacancy, Bill worked with seven town clerks over the next four decades checking voter lists for accuracy, redrawing precinct lines, verifying signatures on nomination papers and helping with every election. Town Clerk Charlie Hildreth was in his 45th year in office when Bill was appointed, the town clerk's office was in the Hildreth home on Boston Road and there were 3109 registered voters in town.

As the town grew to over 12,000 voters, Bill's commitment and dedication as a registrar never wavered.

A veteran of World War II, Bill was a member of the Westford Disabled Veterans Club, the American Legion Post #437 and the Westford Lions Club. He was also an institutional representative with Westford's Boy Scout Troop 73 for several years.

CITIZEN ACTIVITY APPLICATION FORM
Town of Westford

GOOD GOVERNMENT STARTS WITH YOU

If you are interested in serving on a Town committee, please fill out this form and mail to the Town Manager, Town Hall, 55 Main Street, Westford, MA 01886. This form may also be downloaded from the website at www.westfordma.gov. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date _____

Name _____

Address _____

Home Telephone _____ Email: _____

Amount of Time Available _____

Interest in What Town Committee _____

Present Occupation _____

Education Background _____

Town Offices Held

Other Volunteer Positions _____

Remarks _____

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Westford at a Glance.....	inside back cover

ELECTED OFFICIALS AS OF DECEMBER 31, 2006

Date Term Expires

Board of Health

3-year term

Zac Cataldo	121 Depot Street	5/1/2008
Joseph Guthrie, Jr.	2 Old Wood Road	5/1/2008
Todd M. Lobo	19 Salem Road	5/1/2007
Thomas J. Mahanna	4 Butterfield Lane	5/1/2007
Joanne Martel	6 Marie Ann Drive	5/1/2009

Housing Authority

5-year term

Muriel Drake	8 LaSalette Road	5/1/2009	
Richard Eastman	8 Jo-Jo Lane	8/7/2008	Appointed by Governor
Carol Engel	26 Lowell Road	5/1/2011	
Scott Hazelton	76 Nutting Road	5/1/2007	2-yr (unexpired) term
Phyllis Koulouras	10 School Lane	5/1/2008	

JV Fletcher Library Trustees

3-year term

Elizabeth Diercks	56 Depot Street	5/1/2007	Joint Appointment
Marianne Fleckner	23R Almeria Circle	5/1/2009	
Sam Frank	4 Wheeler Lane	5/1/2009	
Sandy Kelly	3 Sterling Lane	5/1/2008	
Robert Price	18 Stratton Hill Road	5/1/2008	
Jack Wrobel	13 Monadnock Drive	5/1/2007	

Moderator

3-year term

Ellen Harde	39 Main Street	5/1/2008
-------------	----------------	----------

Date Term Expires

Planning Board

5-year term

Dennis J. Galvin	90 Concord Road	5/1/2010	
Michael Green	11 Hidden Valley Road	5/1/2009	
Allen Nudler	176 Concord Road	5/1/2008	3-year (unexpired) term
Fred Palmer	147 Main Street	5/1/2011	
Andrea Peraner-Sweet	21 Kirsí Circle	5/1/2007	

School Committee

3-year term

Elizabeth F. Andrews	87 West Street	5/1/2009	
Arthur Benoit	26 Country Road	5/1/2007	Joint Appointment
Daniel Haskard	9 Kylemore Drive	5/1/2007	
John Moran	14 Fairview Drive	5/1/2009	
Margaret A. Murray	11 Sassafraſ Road	5/1/2009	
Mariclare T. O'Neal	12 Dana Drive	5/1/2008	
Diane Weir	122 Lowell Road	5/1/2008	

Selectmen

3-year term

Dini Healy-Coffin	19 Frances Hill Road	5/1/2008
Robert Jefferies	11 Boston Road	5/1/2007
Chris Romeo	239 Concord Road	5/1/2007
Jim Sullivan	118 Carlisle Road	5/1/2009
Valerie Wormell	25 Vose Hill Road	5/1/2008

APPOINTED OFFICIALS AS OF DECEMBER 31, 2006

Date Term Expires

Affordable Housing Committee: *Appointed by Town Manager*

2-year term

Bruce Caldwell	112 Keyes Road	6/30/2007	
Ann Eno	5 Fisher Way	6/30/2007	
Mary Lynn Galgano	5 Daniel Drive	6/30/2007	
Scott Hazelton	76 Nutting Road	6/30/2007	
Diane Holmes	59 Lowell Road	6/30/2007	
Carl Lyman	102 Forge Village Road	6/30/2007	
Elaine Nickerson	4 Jelley Road	6/30/2007	
Chris Pude	7 Bayberry Road	6/30/2007	Ex officio member
Jim Silva	98 Chamberlain Road	6/30/2007	

Affordable Housing Trust Committee: *Appointed by Board of Selectmen*

2-year term

Daniel Burke	12 Misty Lane	6/30/2006
Diane Holmes	59 Lowell Road	6/30/2007
Elaine Nickerson	4 Jelley Road	6/30/2007
Chris Romeo	1 Betty Lane	6/30/2006
Robert Waskiewicz	120 Groton Road	6/30/2006

Agricultural Commission: *Appointed by Board of Selectmen*

3-year term

Mathew Foti	76 Carlisle Road	6/30/2009
Marci Gamester	22 Griffin Road	6/30/2008
Robert Haigh	6 Durkee Lane	6/30/2009
Paul Rohs	38 Forge Village Road	6/30/2008
Robert Webb	52 Pine Ridge Road	6/30/2009

Board of Assessors: *Appointed by Town Manager*

3-year term

Kevin Burke	7 Sherlock Lane	6/30/2009
Diane Holmes	59 Lowell Road	6/30/2007
Titus Palmer	21 Vose Road	6/30/2009

Date Term Expires

Board of Cemetery Commissioners: *Appointed by Town Manager*

3-year term

Barbara Greenslade	45 Forge Village	6/30/2006
Daniel Provost	27 Orchard Street	6/30/2007
George Rogers	60 Pleasant Street	6/30/2007

Board of Water Commissioners: *Appointed by Town Manager*

3-year term

Robert Carter	8 Nutting Road	6/30/2008	
Harold Fletcher, Sr.	PO Box 394	6/30/2007	Alternate
Hugh Maguire	127 Cold Spring Road	6/30/2009	
Leslie Thomas	8A Old Colony Drive	6/30/2007	

Burial Agent of Deceased Soldiers: *Appointed by Town Manager*

1-year term

Paul Murray	12 Wilshire Avenue	6/30/2007
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Communication Advisory Committee: *Appointed by Board of Selectmen*

1- year term

Marc Davidson	69 Providence Road	6/30/2007
Dave Levy	354 Groton Road	6/30/2007
Jim Silva	98 Chamberlain Road	6/30/2007
Tony Vacca	93 Main Street	6/30/2007
Ken Woods	74 Tenney Road	6/30/2007

Community Preservation Committee

3-year term

Scott Hazelton	76 Nutting Road	6/30/2008	Housing Authority rep
Marilyn Frank	6 Chamberlain Road	6/30/2007	Conservation Commission Rep
Ken Hanly	26 Kirsi Circle		Parks & Rec rep
Kathleen Healy	95 North Main Street	6/30/2008	At-large member
Christine MacMillan	12 Maple Street	6/30/2008	At-large member
Ingrid Nilsson	6 Depot Street	6/30/2007	At-large member
Andrea Peraner-Sweet	21 Kirsi Circle	6/30/2006	Planning Board rep

Date Term Expires

Community Preservation Committee, cont'd

Evan Schapiro	16 Tadmuck Road	6/30/2009	At-large member
Bob Shaffer	7 Blakes Hill Road	6/30/2007	Historical Commission rep

Comprehensive Master Plan Committee: *Appointed by the Planning Board
until task is complete*

John Cunningham	4 Butternut Drive	6/30/2007
Peter Ewing	21 Old Homestead Road	6/30/2007
Kate Hollister	25 Vine Brook Road	6/30/2007
Jim Kottas	99 Concord Road	6/30/2007
Bob Krankiewicz	15 Boston Road	6/30/2007
Marian McCurly	55 Vine Brook Road	6/30/2007
Gideon Moran	39R Flagg Road	6/30/2007
Paul Rohs	38 Forge Village Road	6/30/2007
Alan Rubin	3 Meadow View Lane	6/30/2007
Pat Savage	54 Broadway Street	6/30/2007
Peter Severance	3 Snow Drive	6/30/2007
Jim Silva	98 Chamberlain Road	6/30/2007
Tom Spuhler	232 Concord Road	6/30/2007
Catherine Stewart	7 Rooks Way	6/30/2007
Ed Thomas	10 Snow Drive	6/30/2007
Carol Tucker	20 Swedes Crossing	6/30/2007
Diane Weir	122 Lowell Road	6/30/2007
Victor Weisenbloom	25 Chippewa Road	6/30/2007
Carole Winge	33 Meadow Lane	6/30/2007
Beverly Woods	74 Tenney Road	6/30/2007
Valerie Wormell	25 Vose Hill Road	6/30/2007

Date Term Expires

Conservation Commission: *Appointed by Board of Selectmen*

3-year term

Eric Fahle	9 Long Sought For Pond Road	6/30/2008
Marilyn Frank	6 Chamberlain Road	6/30/2007
Ann Jefferies	11 Boston Road	6/30/2009
Peter Mahler	25 Vine Brook Road	6/30/2007
Marian McCurley	55 Vine Brook Road	6/30/2008
Mary Trubey	34 Depot Street	6/30/2007
Margaret Wheeler	171 Depot Street	6/30/2007

Council on Aging: *Appointed by Town Manager*

3-year term

Nancy Cook	PO Box 869	6/30/2007
Helena Crocker	34 West Street	6/30/2006
Dorothy Hall	10 Highland Road	6/30/2006
Cecelia Healy	57 North Main Street	6/30/2007
George P. Rogers	60 Pleasant Street	2/7/2006
Evan Schapiro	16 Tadmuck Road	6/30/2007
Robert Tierney	10 Tallard Road	6/30/2008

Cultural Council: *Appointed by Board of Selectmen*

3-year term

Barbara Bergin	50 Elm Road	6/30/2009
Mary Lyman	3 Tadmuck Lane	6/30/2009
Elizabeth Michaud	11 Beaver Dam Drive	6/30/2008
Alice Phalen	50 North Street	6/30/2011
Stephen Pixley	62 Pleasant Street	6/30/2011
Cheryl Serpe	17 Shelly Lane	6/30/2007
Kristin Vegeto	7 Abby Road	6/30/2008
Carol Winge	33 Meadow Lane	6/30/2008
Aurora Winters	15 Dunstable Road	6/30/2011

Date Term Expires**East Boston Camps Master Plan Committee:** *Appointed by Board of Selectmen*
no expiration of term

Denise Brunelle	180 Groton Road	no expiration	At-large member
George Fletcher	3 Plain Road	no expiration	At-large member
Angela Harkness	15 Castle Road	no expiration	At-large member
Toody Healy	95 North Main Street	no expiration	Community Preservation Committee rep
Dini Healy-Coffin	19 Frances Hill Road	no expiration	Selectman rep
Daniel Lamb	49 Lakeshore Drive North	no expiration	At-large member
Peter Mahler	25 Vine Brook Road	no expiration	Conservation Commission rep
Nancy Rosinski	13 North Hill Road	no expiration	Land Preservation Foundation Rep
Leslie Thomas	8A Old Colony Drive	no expiration	Water Dept. rep
Mary Ellen Tynan	10 Kirsí Circle	no expiration	Recreation Commission rep
Kirk Ware	5 Granada Drive	no expiration	At-large member

Emergency Management Committee: *Appointed by Town Manager***1-year term**

Joe Targ	Fire Department	6/30/2007
Tim Whitcomb	Police Department	6/30/2007

Finance Committee: *Appointed by Moderator***3-year term**

Judith Culver	34 Stone Ridge Road	6/30/2007	2-year (unexpired) term
Al Herget	8 Wayne Road	6/30/2009	
Richard MacKenzie	5 South Chelmsford Road	6/30/2007	
David C. Murray	11 Sassafras Road	6/30/2008	
Rose O'Donnell	8 Sassafras Road	6/30/2009	
Thomas Price	87 Chamberlain Road	6/30/2009	2-year (unexpired) term
Michael Princi	111 Depot Street	6/30/2008	
Kelly Ross	7 Carriage Way	6/30/2008	
Charles A. Rusman	9 Timberlee Lane	6/30/2007	

Date Term Expires

Friends of Bruce Freeman Rail Trail Project: *Appointed by Board of Selectmen
as long as needed*

Emily Teller	9 Texas Rd.	as long as needed
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Graniteville Woods Subcommittee: *Appointed by Board of Selectmen
as long as needed*

Judith Culver	34 Stone Ridge Road	as long as needed
Diane Holmes	59 Lowell Road	as long as needed
Bob Jefferies	11 Boston Road	as long as needed
Phil McKinley	85 West Street	as long as needed
Fred Palmer	147 Main Street	as long as needed
Margaret Wheeler	171 Depot Street	as long as needed

Highway Garage Building Committee: *Appointed by Board of Selectmen
until task is complete*

Paul Alphen	9 Boutwell Hill Road	until task is complete
Richard Barrett	Highway Department	until task is complete
George Fletcher	3 Plain Road	until task is complete
John A. Healy III	26 Broadway Street	until task is complete
Robert Jefferies	11 Boston Road	until task is complete
Gaylord MacCartney	16 Patriot Lane	until task is complete
James Pearson	25 Colonial Drive	until task is complete

Historical Commission: *Appointed by Board of Selectmen*

3-year term

Sally Benedict	1 Hildreth Street	6/30/2007
John Cunniffe	8 Patten Road	6/30/2008
Phil Gilbert	16 Frances Hill Road	6/30/2008
Jane Hinckley	24 Boston Road	6/30/2007
Roberta McGuire	60 Chamberlain Road	6/30/2008
Stacey Perron	PO Box 2115	6/30/2008
Robert Shaffer	7 Blakes Hill Road	6/30/2008
Rita Shipley	6 Bayberry Road	6/30/2008
James Zegowitz	178 Carlisle Road	6/30/2009

Date Term Expires**Land Acquisition Oversight Committee:** *Appointed by Town Manager*
no expiration of term

		no expiration
Diane Holmes	59 Lowell Road	no expiration
Ronald H. Johnson	77 Carlisle Road	no expiration
Bob LaPorte	15 Kylemore Drive	no expiration
Christine MacMillan	12 Maple Street	no expiration
Peter Mahler	25 Vine Brook Road	no expiration
Elaine McKenna	58 Newport Drive	no expiration
Leslie Thomas	8A Old Colony Drive	no expiration

Monument Advisory Committee: *Appointed by Town Manager*
3-year term

Nancy Cook	PO Box 869	6/30/2009
Patricia Dubey	30 Pleasant Street	6/30/2009
Ellen Harde	39 Main Street	6/30/2009
Paul Murray	12 Wilshire Avenue	6/30/2009
Stacey Perron	PO Box 2115	6/30/2009
Jonathan Revis	Beacon Street	6/30/2009
Jack Wrobel	13 Monadnock Drive	6/30/2006

Nashoba Valley Technical High School District: *Appointed by Selectmen, School Committee, & Moderator**3-year term*

Hajo Koester	65 Providence Road	3/31/2008	
Diana Moulton	PO Box 784	3/31/2007	Alternate
Joan O'Brien	11 Cold Spring Road	3/31/2007	

Northern Middlesex Council of Government: *Appointed by Board of Selectmen*
1-year term

Robert Jefferies	11 Boston Road	6/30/2007
Alan Nudler	176 Concord Road	
Jim Silva	98 Chamberlain Road	6/30/2007

Date Term Expires

Parkerville Schoolhouse Committee: *Appointed by Town Manager*
3-year term

Charles Cusson	248 Groton Road	6/30/2006
Susan Cusson	248 Groton Road	6/30/2006
Heidi Hatke	78R Carlisle Road	6/30/2006
Jennie Johnson	28 Old Lowell Road	6/30/2008
June Kennedy	31 Old Lowell Road	6/30/2008
Roger Plaisted	175 Carlisle Road	6/30/2006
John Wilder	61 Carlisle Road	6/30/2006

Parks & Recreation Commission: *Appointed by Town Manager*
3-year term

Colleen Barisano	62 Main Street	6/30/2008
Kevin Caviston	14 Morning Glory Circle	6/30/2007
Wayne D'Agostino	27 Patten Road	6/30/2007
Ken Hanly	26 Kirsie Circle	6/30/2009
John McNamara	11 Hillside Avenue	6/30/2009
Carolyn Metcalf	46 Lakeshore Drive North	6/30/2008

Permanent School Building Committee: *Appointed by Board of Selectmen*
no expiration of term

Arthur Benoit	26 Country Road	no expiration
Steven Brierley	16 Phillips Drive	no expiration
Karen Cavanaugh	8 Dempsey Way	no expiration
Thomas Ellis	5 Chicory Lane	no expiration
Angela Harkness	15 Castle Road	no expiration
Robert Jefferies	11 Boston Road	no expiration
Kenneth Morgan	4 Dutchman Lane	no expiration
Michael Mulligan	4 Polley Road	no expiration
George Murray	14 Heywood Drive	no expiration
Kirk Ware	5 Grenada Drive	no expiration
Victor Weisenbloom	25 Chippewa Road	no expiration

Date Term Expires**Permanent Town Building Committee:** *Appointed by Board of Selectmen***3-year term**

Karen Cavanagh	8 Dempsey Way	6/30/2006
Paul Davies	6 Crest Drive	6/30/2006
Christopher Doonan	3 Talus Way	6/30/2005
Thomas Mahanna	4 Butterfield Lane	6/30/2006
Lawrence Order	9 Lillian Road	6/30/2005

Pesticide Policy Committee: *Appointed by Board of Selectmen***1-year term**

Danielle Battle	80 Providence Road	6/30/2007	
Jessica Cajigas	Town Hall	6/30/2007	
Richard Crocker	23 Depot Street	6/30/2007	School Dept. Rep.
Diane Duane	4 Howard Road	7/30/2007	
Eric Fahle	9 Long Sought For Pond Road	6/30/2007	
Robin Fullford	Water Dept	6/30/2007	
William Harman	10 Chamberlain Road	6/30/2007	
Rose Marie Koester	65 Providence Road	6/30/2007	
Jean LaRoche-Owens	7 Hildreth Street	6/30/2007	
Stephanie McElligott	29 Caldwell Drive	6/30/2007	
Roberta McGuire	60 Chamberlain Road	6/30/2007	
Bill Olsen	23 Depot Street	6/20/2007	
Jonathan Revis	Highway Department	6/30/2007	
Pat Savage	Recreation Department	6/30/2007	
Paul Starratt	Highway Department	6/30/2007	

Records and Archives Management Committee: *Appointed by Town Manager***3-year term**

Ellen Harde	39 Main Street	6/30/2008
Jane Hinckley	24 Boston Road	6/30/2008
Sandy Martinez	95 Main Street	6/30/2009
Virginia Moore	J.V. Fletcher Library	6/30/2008
Bob Oliphant	3 Robinson Road	6/30/2008
Kaari Mai Tari	Town Hall	6/30/2008

Date Term Expires

Recycling Commission: *Appointed by Town Manager*

3-year term

Andrew Bergamini	78 Graniteville Road	6/30/2006
Gerry DiBello	6 Court Road	6/30/2008
Abby Foster	25 Bradford Street	6/30/2008
Ellen Harde	39 Main Street	6/30/2006
Elizabeth Sawyer	4 Cherry Lane	6/30/2008
Barbara Theriault	8 Tadmuck Lane	6/30/2008

Registrars of Voters: *Appointed by Board of Selectmen*

3-year term

Philip R. McGee	2 Beaver Brook Road	6/30/2005	
Kaari Mai Tari	Town Hall		Town Clerk
Victor Weisenbloom	25 Chippewa Road	6/30/2009	
Donald Whitehouse	3 Providence Road	6/30/2003	

Roudenbush Community Center Committee: *Appointed by Town Manager*

3-year term

Christine Coughlin	27 Phillips Drive	6/30/2006
Mary Gala-Yao	1 Cobblestone Lane	6/30/2009
Arlene Hammel	17 Colonial Drive	6/30/2006
Gary Hultgren	8 Kylemore Drive	6/30/2007
Stacey Mantenuto	1 Carolina Lane	6/30/2009
Frank Pisano	11 Joyce Circle	6/30/2009
Marshall-Ben Tisdale	11 East Prescott Street	6/30/2007
Jack Viera	12 Kirsi Circle	6/30/2007

Selectmen Policies & Procedures Subcommittee: *Appointed by Board of Selectmen*

no expiration of term

Chris Romeo	1 Betty Lane	no expiration
Jim Silva	98 Chamberlain Road	no expiration
Valerie Wormell	25 Vose Hill Road	no expiration

Date Term Expires**Senior Center Needs Committee:** *Appointed by Board of Selectmen
no expiration of term*

Nancy Cook	PO Box 869	
Helena Crocker	34 West Street	
Richard Crocker	32 West Street	
Paul Davies	6 Crest Drive	
Patricia Dubey	30 Pleasant Street	
Paul Murray	12 Wilshire Avenue	
Joanne Sheehan	Cameron Senior Center	Ex officio member
Valerie Wormell	25 Vose Hill Road	

Stepinski Land Acquisition Negotiating Committee: *Appointed by Town Manager
for as long as needed*

Paul Alphen	9 Boutwell Hill Road	as long as needed	
Michael Bonenfant	18 Concord Road	as long as needed	
Bob Carter	8 Nutting Road	as long as needed	
Dini Healy-Coffin	19 Frances Hill Road	as long as needed	
Norman Khumalo	Town Hall	as long as needed	Ex officio member
Steve Ledoux	Town Hall	as long as needed	Ex officio member
David Murray	11 Sassafras Road	as long as needed	
Andrea Peraner-Sweet	21 Kirsi Circle	as long as needed	
Bob Shaffer	7 Blakes Hill Road	as long as needed	
Jim Silva	98 Chamberlain Road	as long as needed	
Leslie Thomas	8A Old Colony Drive	as long as needed	
Christie Williams	32 North Street	as long as needed	

Tax Possession Sale Committee: *Appointed by Board of Selectmen
3-year term*

Mary L. Caless	70 Beaver Brook Road	6/30/2007
Angela Harkness	15 Castle Road	6/30/2008
A. Justin McCarthy	8 Wheeler Lane	6/30/2006

Town Forest Committee: *Appointed by Town Manager
1-year term*

Richard Barrett	Highway Department	6/30/2007
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		Date Term Expires
Carlton Rooks	Town Hall	6/30/2007

Town Report Committee: *Appointed by Board of Selectmen*

2-year term

Lynn Cohen	16 Fletcher Road	6/30/2006
Ellen Harde	39 Main Street	6/30/2006

TREAD Committee: *Appointed by Town Manager*

3-year term

Nancy Cook	PO Box 869	6/30/2008
Dorothy Hall	10 Highland Road	6/30/2009
Diane Holmes	59 Lowell Road	6/30/2008
Eugene Jungbluth	10 Brookview Drive	6/30/2009
Suzanne Marchand	Town Hall	6/20/2009

Tree Warden: *Appointed by Town Manager*

1-year term

Carlton Rooks	Town Hall	6/30/2006
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Veteran's Agent: *Appointed by Town Manager*

1-year term

Paul Murray	12 Wilshire Avenue	6/30/2007
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Zoning Board of Appeals: *Appointed by Board of Selectmen*

5-year term

Mark Conlon	20 Sherwood Drive	6/30/2011	
David Earl	17 Depot Street	6/30/2007	
Jay Enis	13 Pine Tree Trail	6/30/2009	
Sam Frank	4 Wheeler Lane	6/30/2011	
Roger Hall	53 North Street	6/30/2006	Associate member
Robert Herrmann	101 Concord Road	6/30/2009	
Ronald H. Johnson	77 Carlisle Road	6/30/2009	Associate member
James Kazeniak	4 Robinson Road	6/30/2011	Associate member

GENERAL MEETING TIMES FOR BOARDS & COMMITTEES

Board/Committee	Day of the Month	Time	Location
Affordable Housing Committee	2 nd Wednesday	7:15 am	Millennium Building
Affordable Housing Trust Committee	2 nd Tuesday	7:30 am	Police Station Chief's Conference Room
Board of Health	2 nd & 4 th Monday	7:00 pm	Westford Academy Library
Board of Selectmen	2 nd & 4 th Tuesday	7:30 pm	Fletcher Library Meeting Room
Cemetery Commission	2 nd Wednesday in Jan, Apr, July, Oct	8:00 am	Pine Grove Cemetery Office
Communication Advisory Committee	4 th Tuesday	7:00 pm	Fletcher Library Mary Atwood Room
Conservation Commission	2 nd & 4 th Wednesday	7:30 pm	Rogers Fire Station
Council on Aging	2 nd Wednesday	4:00 pm	Cameron Senior Center
Historical Commission	3 rd Wednesday	7:00 pm	Museum Cottage
Housing Authority	2 nd Thursday	7:00 pm	Alternates between 7 Cross St. and 65 Tadmuck Rd.
Library Trustees	1 st Monday	7:30 pm	Fletcher Library Story Time Room
Nashoba Valley Technical High School	2 nd Tuesday	7:30 pm	Nashoba Valley Technical High School
Parks & Recreation	1 st Monday	7:15 pm	Millennium Building
Permanent Town Building Committee	1 st & 3 rd Wednesday	7:00 pm	Millennium Building
Planning Board	1 st & 3 rd Monday	7:30 pm	Millennium Building
Recycling Commission	2 nd Thursday	7:30 pm	Cameron Senior Center
Roudenbush Community Center Committee	4 th Tuesday	7:00 pm	Roudenbush Community Center
School Committee	Every other Monday	7:30 pm	Millennium Building
Water Commission	1 st & 3 rd Wednesday	5:30 pm	Water Dept. Operation Center
Zoning Board of Appeals	3 rd Wednesday	7:00 pm	Millennium Building

The official meeting posting board is in Town Hall at 55 Main Street. Every effort is made to keep the meeting postings up to date on the online Town Clerk's Meeting Posting page at www.westfordma.gov.

ANNUAL TOWN ELECTION, MAY 2, 2006

Official Results

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Board of Selectmen (3 Year Term) - Vote for 1							
Blanks	21	12	17	20	7	6	83
James G. Silva	156	176	208	175	163	101	979
Jim Sullivan	331	484	377	335	411	322	2260
Write Ins (total)	0	1	0	0	1	0	2
TOTALS	508	673	602	530	582	429	3324
Board of Health (3 Year Term)-Vote for 1							
Blanks	104	142	150	107	150	104	757
Joanne Martel	404	526	448	420	430	323	2551
Write Ins	0	5	4	3	2	2	16
TOTALS	508	673	602	530	582	429	3324
Housing Authority (5 Year Term) - Vote for 1							
Blanks	115	159	148	116	150	110	798
Carol S. Engel	392	513	451	411	429	317	2513
Write Ins	1	1	3	3	3	2	13
TOTALS	508	673	602	530	582	429	3324
Library Trustees (3 Year Term) - Vote for 2							
Blanks	264	342	312	240	332	231	1721
Marianne C. Fleckner	386	513	462	419	415	322	2517
Samuel I. Frank	365	491	428	399	415	303	2401
Write Ins	1	0	2	2	2	2	9
TOTALS	1016	1346	1204	1060	1164	858	6648
Planning Board (5 Year Term) - Vote for 1							
Blanks	44	39	49	36	40	31	239
Frederick C. Palmer, Jr.	236	286	337	237	321	227	1644
Thomas F. Spuhler	228	348	215	254	220	171	1436
Write Ins	0	0	1	3	1	0	5
TOTALS	508	673	602	530	582	429	3324
School Committee (3 Year Term) - Vote for 3							
Blanks	116	194	139	105	227	94	875
Elizabeth F. Andrews	294	270	317	294	294	177	1646
Arthur F. Benoit	158	384	236	210	242	195	1425
Deana E. Bossio	154	312	203	204	205	183	1261
Amber D. Brown	169	323	229	179	202	228	1330
John R. Moran	312	273	334	298	283	212	1712
Margaret A. Murray	320	263	347	299	290	198	1717
Write Ins	1	0	1	1	3	0	6
TOTALS	1524	2019	1806	1590	1746	1287	9972
Total Registered Voters	2220	2331	2462	2418	2577	2258	14266
Precinct Totals	508	673	602	530	582	429	3324
Total Voter Turnout	22.9%	28.9%	24.5%	21.9%	22.6%	19.0%	23.3%

STATE PRIMARY ELECTION, SEPTEMBER 19, 2006

Democratic Primary Official Results

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress (Vote for One)							
Blanks	94	90	117	92	113	88	594
Edward M. Kennedy	312	363	369	340	424	263	2,071
Write Ins	6	6	2	6	3	0	23
Howie Carr	5	2		1		1	
TOTALS	417	461	488	439	540	352	2,697
Governor (Vote for One)							
Blanks	1	12	0	0	1	1	15
Christopher Gabrieli	153	149	173	152	165	125	917
Deval L. Patrick	199	205	221	228	270	133	1,256
Thomas F. Reilly	64	95	94	59	104	93	509
Write Ins	0	0	0	0	0	0	0
TOTALS	417	461	488	439	540	352	2,697
Lieutenant Governor (Vote for One)							
Blanks	43	35	53	47	45	38	261
Deborah B. Goldberg	121	126	142	126	167	100	782
Timothy P. Murray	144	169	169	145	180	131	938
Andrea C. Silbert	108	130	124	121	147	83	713
Write Ins	1	1	0	0	1	0	3
TOTALS	417	461	488	439	540	352	2,697
Attorney General (Vote for One)							
Blanks	103	93	107	84	112	86	585
Martha Coakley	307	366	381	355	425	266	2,100
Write Ins	7	2	0	0	3	0	12
TOTALS	417	461	488	439	540	352	2,697
Secretary of State (Vote for One)							
Blanks	61	62	74	51	88	41	377
William Francis Galvin	296	322	351	325	383	271	1,948
John Bonifaz	60	77	63	63	69	40	372
Write Ins	0	0	0	0	0	0	0
TOTALS	417	461	488	439	540	352	2,697
Treasurer (Vote for One)							
Blanks	123	114	135	115	141	92	720
Timothy P. Cahill	292	346	353	324	399	260	1,974
Write Ins	2	1	0	0	0	0	3
TOTALS	417	461	488	439	540	352	2,697
Auditor (Vote for One)							
Blanks	140	118	148	127	159	97	789
A. Joseph DeNucci	276	343	339	312	381	255	1,906
Write Ins	1	0	1	0	0	0	2
TOTALS	417	461	488	439	540	352	2,697

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Representative in Congress (Vote for One)							
Blanks	113	94	126	92	120	96	641
Martin T. Meehan	299	365	362	346	419	255	2,046
Write Ins	5	2	0	1	1	1	10
TOTALS	417	461	488	439	540	352	2,697
Councillor (Vote for One)							
Blanks	163	151	193	170	218	128	1,023
Marilyn M. Petitto	253	309	295	269	322	224	1,672
Devaney							
Write Ins	1	1	0	0	0	0	2
TOTALS	417	461	488	439	540	352	2,697
Senator in General Court (Vote for One)							
Blanks	99	98	114	86	136	85	618
Steven C. Panagiotakos	317	362	374	352	404	267	2,076
Write Ins	1	1	0	1	0	0	3
TOTALS	417	461	488	439	540	352	2,697
Representative in General Court (Vote for One)							
Blanks	96	87	111	77	114	73	558
Geoffrey D. Hall	319	373	377	361	426	278	2,134
Write Ins	2	1	0	1	0	1	5
TOTALS	417	461	488	439	540	352	2,697
District Attorney (Vote for One)							
Blanks	154	150	172	156	194	117	943
Gerard T. Leone, Jr.	262	311	316	283	345	235	1,752
Write Ins	1	0	0	0	1	0	2
TOTALS	417	461	488	439	540	352	2,697
Clerk of Courts (Vote for One)							
Blanks	96	103	119	120	161	81	680
Bruce M. Desmond	85	95	89	64	108	70	511
Michael A. Sullivan	236	263	280	255	271	201	1,506
Write Ins	0	0	0	0	0	0	0
TOTALS	417	461	488	439	540	352	2,697
Register of Deeds (Vote for One)							
Blanks	141	132	164	132	177	106	852
Richard P. Howe, Jr.	275	329	324	307	363	246	1,844
Write Ins	1	0	0	0	0	0	1
TOTALS	417	461	488	439	540	352	2,697
Total Registered Voters	2,209	2,322	2,467	2,424	2,566	2,258	14,246
Democratic Pct Totals	417	461	488	439	540	352	2,697

Republican Primary Official Results

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress (Vote for One)							
Blanks	5	6	5	9	4	3	32
Kenneth G. Chase	24	26	10	20	21	14	115
Kevin P. Scott	17	25	13	15	25	11	106
Write Ins	0	0	0	0	1	0	1
TOTALS	46	57	28	44	51	28	254
Governor (Vote for One)							
Blanks	2	4	4	7	5	4	26
Kerry Healey	43	50	24	34	45	22	218
Write Ins	1	3	0	3	1	2	10
TOTALS	46	57	28	44	51	28	254
Lieutenant Governor (Vote for One)							
Blanks	4	8	6	11	9	5	43
Reed V. Hillman	41	49	22	32	42	22	208
Write Ins	1	0	0	1	0	1	3
TOTALS	46	57	28	44	51	28	254
Attorney General (Vote for One)							
Blanks	12	14	7	13	8	3	57
Larry Frisoli	34	43	21	31	43	25	197
Write Ins	0	0	0	0	0	0	0
TOTALS	46	57	28	44	51	28	254
Secretary of State (Vote for One)							
Blanks	45	55	28	43	48	28	247
Write Ins	1	2	0	1	3	0	7
TOTALS	46	57	28	44	51	28	254
Treasurer (Vote for One)							
Blanks	46	56	28	44	50	27	251
Write Ins	0	1	0	0	1	1	3
TOTALS	46	57	28	44	51	28	254
Auditor (Vote for One)							
Blanks	46	56	28	44	49	27	250
Write Ins	0	1	0	0	2	1	4
TOTALS	46	57	28	44	51	28	254
Representative in Congress (Vote for One)							
Blanks	46	56	28	43	49	28	250
Write Ins	0	1	0	1	2	0	4
TOTALS	46	57	28	44	51	28	254
Councillor (Vote for One)							
Blanks	46	56	28	44	51	28	253
Write Ins	0	1	0	0	0	0	1
TOTALS	46	57	28	44	51	28	254

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in General Court (Vote for One)							
Blanks	12	19	7	15	20	5	78
Brooks T. Lyman	34	38	21	29	31	23	176
Write Ins	0	0	0	0	0	0	0
TOTALS	46	57	28	44	51	28	254
Representative in General Court (Vote for One)							
Blanks	45	56	27	44	51	28	251
Write Ins	1	1	1	0	0	0	3
TOTALS	46	57	28	44	51	28	254
District Attorney (Vote for One)							
Blanks	46	57	28	44	51	27	253
Write Ins	0	0	0	0	0	1	1
TOTALS	46	57	28	44	51	28	254
Clerk of Courts (Vote for One)							
Blanks	44	57	28	43	51	27	250
Write Ins	2	0	0	1	0	1	4
TOTALS	46	57	28	44	51	28	254
Register of Deeds (Vote for One)							
Blanks	46	57	28	44	51	27	253
Write Ins	0	0	0	0	0	1	1
TOTALS	46	57	28	44	51	28	254
Total Registered Voters	2,209	2,322	2,467	2,424	2,566	2,258	14,246
Republican Pct Totals:	46	57	28	44	51	28	254

Combined Democratic and Republican Precinct Totals

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Dem & Rep Pct Totals	463	518	516	483	591	380	2,951
Total Voter Turnout	20.96%	22.31%	20.92%	19.93%	23.03%	16.83%	20.71%

STATE ELECTION, NOVEMBER 7, 2006

Official Results

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Senator in Congress (Vote for One)							
Blanks	42	51	50	47	48	40	278
Edward M. Kennedy	834	884	939	933	1,023	786	5,399
Kenneth G. Chase	605	561	633	640	632	570	3,641
Write Ins	1	1	4	2	1	0	9
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Governor and Lt. Governor (Vote for One)							
Blanks	8	12	16	9	7	7	59
Healey & Hillman	723	692	760	772	739	733	4,419
Patrick & Murray	640	656	719	727	803	557	4,102
Mihos & Sullivan	85	112	92	84	122	71	566
Ross & Robinson	25	25	36	28	33	27	174
Write Ins	1	0	3	2	0	1	7
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Attorney General (Vote for One)							
Blanks	68	65	58	79	48	51	369
Martha Coakley	939	969	1,031	1,014	1,131	871	5,955
Larry Frisoli	474	463	535	529	522	474	2,997
Write Ins	1	0	2	0	3	0	6
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Secretary of State (Vote for One)							
Blanks	183	182	188	210	202	135	1,100
William Francis Galvin	1,061	1,065	1,184	1,158	1,207	1,034	6,709
Jill E. Stein	237	248	252	251	293	223	1,504
Write Ins	1	2	2	3	2	4	14
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Treasurer (Vote for One)							
Blanks	219	210	220	252	220	161	1,282
Timothy P. Cahill	1,060	1,047	1,177	1,133	1,223	1,032	6,672
James O'Keefe	202	238	227	235	259	198	1,359
Write Ins	1	2	2	2	2	5	14
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Auditor (Vote for One)							
Blanks	259	239	253	279	243	190	1,463
A. Joseph DeNucci	992	985	1,105	1,071	1,154	928	6,235
Rand Wilson	231	271	268	270	306	273	1,619
Write Ins	0	2	0	2	1	5	10
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Representative in Congress (Vote for One)							
Blanks	420	392	449	405	417	359	2,442
Martin T. Meehan	1,038	1,092	1,168	1,195	1,268	1,016	6,777
Write Ins	24	13	9	22	19	21	108
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Councillor (Vote for One)							
Blanks	553	502	548	574	565	446	3,188
Marilyn M. Petitto	923	990	1,075	1,043	1,136	934	6,101
Devaney							
Write Ins	6	5	3	5	3	16	38
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Senator in General Court (Vote for One)							
Blanks	133	122	115	138	104	93	705
Steven C. Panagiotakos	843	915	1,018	929	1,098	882	5,685
Brooks T. Lyman	503	459	493	554	498	421	2,928
Write Ins	3	1	0	1	4	0	9
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Representative in General Court (Vote for One)							
Blanks	355	306	349	345	328	275	1,958
Geoffrey D. Hall	1,120	1,185	1,271	1,265	1,368	1,106	7,315
Write Ins	5	6	4	10	6	12	43
Dennis Galvin	2		2	2	2	3	11
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
District Attorney (Vote for One)							
Blanks	515	477	514	542	542	409	2,999
Gerard T. Leone, Jr.	965	1,017	1,110	1,077	1,159	975	6,303
Write Ins	2	3	2	3	3	12	25
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Clerk of Courts (Vote for One)							
Blanks	502	472	498	537	523	393	2,925
Michael A. Sullivan	979	1,020	1,126	1,082	1,178	991	6,376
Write Ins	1	5	2	3	3	12	26
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Register of Deeds (Vote for One)							
Blanks	494	458	482	518	510	381	2,843
Richard P. Howe, Jr.	986	1,036	1,143	1,102	1,191	1,001	6,459
Write Ins	2	3	1	2	3	14	25
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Question 1							
Blanks	22	53	42	72	80	21	290
Yes	726	809	873	825	859	758	4,850
No	734	635	711	725	765	617	4,187
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Total
Question 2							
Blanks	105	149	116	138	156	95	759
Yes	478	447	518	502	465	439	2,849
No	899	901	992	982	1,083	862	5,719
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Question 3							
Blanks	101	149	120	153	161	90	774
Yes	557	532	554	583	611	488	3,325
No	824	816	952	886	932	818	5,228
TOTALS	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Total Registered Voters	2,225	2,368	2,496	2,450	2,626	2,314	14,479
Precinct Totals	1,482	1,497	1,626	1,622	1,704	1,396	9,327
Total Voter Turnout	67%	63%	65%	66%	65%	60%	64%

November 7, 2006 Ballot Questions - Laws Proposed by Initiative Petition

QUESTION 1: Sale of Wine by Food Stores

A YES VOTE would create a new category of licenses for food stores to sell wine, and it would allow local licensing authorities to issue such licenses.

A NO VOTE would make no change in the laws concerning the sale of wine.

QUESTION 2: Nomination of Candidates for Public Office

A YES VOTE would allow a candidate for public office to be nominated for the same office by more than one political party or political designation at the same election.

A NO VOTE would make no change in the laws concerning nomination of candidates for public office.

QUESTION 3: Law Proposed by Initiative Petition

A YES VOTE would allow licensed and other authorized providers of child care in private homes under the state's subsidized child care system to bargain collectively with the state.

A NO VOTE would make no change in the laws concerning licensed and other authorized family child care providers.

ANNUAL TOWN MEETING, MAY 6, 2006

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot School on Saturday, May 6, 2006, called to commence at 10:00 am, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

Ellen Harde, Town Moderator, called the meeting to order at 10:00 am.

It was voted unanimously to accept as the official motions the wording that is on a document dated May 5, 2006 and on file at the Town Clerk's Office.

ARTICLE 1: Town Reports / Town Manager

Kirk Ware updated the meeting on the activities of the East Boston Camps Master Plan Committee.

East Boston Camps Master Plan Committee Report to Town Meeting

A little over a year ago, we as a Town made a substantial investment in the East Boston Camps property. During the last year a number of people have inquired about what is happening with the property and I was asked to make a brief report to the Town Meeting on the progress the Committee has made and what we anticipate for the upcoming year.

In response to the dramatic increase in activity on the East Boston Camp property since it became public, we began our service by drafting rules and regulations to govern the use of the property until the Master Plan is approved covering such issues such as parking locations, under what conditions campfires are allowed, limitation on boating and swimming use, hours of operation and so forth. Our goal was to create a user friendly self policing set of common sense rules that would show respect for the property and preserve our investment. Eagle Scout candidate, Kevin Holub, built us a beautiful kiosk which stands at the entrance in which to post our rules and our trail map.

Staff brought us a proposal for a \$75,000.00 survey from a popular local surveyor. Working with two surveyors that I have used for various projects over the years, we were able to reduce that cost to \$23,000.00, saving over \$50,000.00 or a little more than our entire budget. The survey work raised several title issues which we have dealt with. It also provided us with an important tool for planning, providing us with an accurate perimeter and detailed topographic information. We next began to study the Camp Use question by having discussions with the East Boston Social Centers, the folks that have conducted the existing summer camp program over many years in an attempt to understand their operation, finances and their enthusiasm to continue that program. Many of us actually shared a meal with them on site during their last camp season. We also contacted two other camp operators to obtain their perspectives and what they could offer. It soon became clear that the question of whether it was financially feasible to run a summer camp would turn on the condition of our 33 buildings and the cost to maintain them over time and the cost to bring them up to current

building and handicap access codes so we hired a firm to study that for us. The study was just recently completed.

A nationally recognized wildlife and wildlife habitat expert I had worked with on planning another conservation property was brought in to study the wildlife and bird activity on the property and we were pleasantly surprised at the extent of that activity. She will be recommending ways that we can continue to foster that use.

We spent time considering options for what sort of an oversight board would manage the property going forward. We also researched options for receiving and holding contributions for the benefit of the ongoing maintenance of the property looking both at alternatives within the Town as well as the option of using a related tax exempt "Friends" entity, a model that has been used successfully elsewhere in town, giving us a vehicle to accept tax deductible donations.

We established a website, www.ebcwestford.net to keep the Town aware of our activities and to allow people to communicate with us.

Discussions are underway to hire a forester to study that aspect of the property, both what we have and how best to manage it in the future. This will also allow us to use the forestry grant that the town has been awarded.

We studied and have issued guidelines for the weekend rental use of the property by outside groups deciding to keep it tightly restricted in accordance with traditional use. Those guidelines were approved by the Selectmen at the recent meeting.

Based on excellent advice from Assistant Town Manager Norman Khumalo, we prepared an elaborate request for proposals, interviewed three extremely qualified candidates and hired Bill Giezentanner and Associates to assist us in obtaining input from the town and assembling a professional Master Plan. The cost is approximately half of what a neighboring town has budgeted to pay to master plan a property that is approximately 30 acres or one tenth the size of the East Boston Camps. You can expect during the upcoming year we will invite you to a forum(s) in which we will seek your input concerning the type of activity that you would like to see or not like to see on the property in the future. That input along with the various studies of the property will be incorporated into a cohesive Master Plan which we anticipate bringing back to you a year from now for your approval.

All in all, we've had an extremely busy year with a hard working and hands on group of people who are dedicated to the task and to spending the Town's money very carefully. We welcome your input and participation in the plan as it evolves during the upcoming year.

Thank you for the opportunity to provide this report and to serve the community in this way.

was then voted unanimously that the Town accept the Reports of Town Officers, Boards and committees for the calendar year 2005.

It was voted unanimously to take Article 13 out of order.

It was then voted unanimously to allow Town employees and consultants who are not residents to sit on Town Meeting floor and address the meeting.

ARTICLE 13: Capital Requests / Various Departments

It was voted that the Town appropriate ONE MILLION THREE HUNDRED FIFTY ONE THOUSAND TWO HUNDRED TWENTY SEVEN (\$1,351,227) DOLLARS to provide for the following capital requests of Town departments in the following amounts:

Department	Amount	Purpose
Technology	\$130,000	Hardware, software, maintenance and any other related costs
Town Clerk	\$8,566	Voting booth replacement, microfilm/records preservation and any other related costs
GIS	\$7,190	Hardware, software, maintenance and any other related costs
Police Department	\$134,800	Bullet proof vests, 3 cruisers and accessories and any other related costs
Ambulance	\$8,500	EMS Equipment and any other related costs
Enterprise Fund		
Westford Public Schools	\$800,000	Day School Roof replacement, Day & Robinson underground tank replacement and any other related costs
Engineering	\$108,000	Roadway condition attribute data collection, Highway Garage Phase V remediation, Total Station and Data Collector and any other related costs
Library	\$50,765	Painting, Roofing, Replacement Carpeting, Replacement Heat Pumps, Stack Lighting and any other related costs
Parks, Recreation & Cemeteries	\$71,406	Compact Tractor, Loader and Backhoe and accessories, Collumbarium-Pine Grove Cemetery, and any other related costs
Land Management	\$25,000	Miscellaneous Capital-East Boston Camps
Historical Commission	\$7,000	Painting Cottage & Museum, Miscellaneous repairs

And further that all items be raised and appropriated except for the following:

Ambulance Enterprise Fund: \$8,500 shall be appropriated from Ambulance Enterprise Free Cash.

Parks, Recreation & Cemeteries: \$10,000 shall be appropriated from Cemetery Perpetual Care Expendable Trust Fund and \$26,500 shall be appropriated from Cemetery Sale of Lots.

A motion was made and seconded to delete the line item for Westford Public Schools of \$800,000 for Day School Roof replacement, Day & Robinson underground tank replacement and any other related cost. And further that the town vote to appropriate EIGHT HUNDRED THOUSAND (\$800,000) DOLLARS for the replacement of the Day School roof and replacement of the Day & Robinson underground tanks including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44 Section 7(3A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore.

The Finance Committee recommended against the motion unanimously and the Selectmen recommended against the motion 4 – 1. The motion FAILED for lack of a two-thirds majority.

ARTICLE 2: FY2006 Budget Supplemental Appropriations

It was voted unanimously dismiss this article.

ARTICLE 3: FY2006 Budget Transfers

It was voted unanimously to dismiss this article.

ARTICLE 4: Unpaid Bills from Previous Fiscal Years

It was voted unanimously that the Town appropriate from Free Cash the sum of \$2,300.00 (TWO THOUSAND THREE HUNDRED DOLLARS) to pay fees owed from previous fiscal years to the Department of Environmental Protection (DEP) for Phase V compliance at the existing highway facility in accordance with the provisions of MGL Chapter 44, Section 64.

ARTICLE 5: Amendment to the Wage and Classification Plan

It was voted unanimously to dismiss this article.

It was then voted to take Article 9 out of order.

ARTICLE 9: Revolving Funds

It was voted that the Town, pursuant to MGL Chapter 44, Section 53E 1/2, establish revolving funds for the following departments for the specific purposes outlined below for the fiscal year beginning July 1, 2006 and ending June 30, 2007:

- A. Council On Aging – Adult Supportive Day Care Center: Fees received for the Supportive Day Care Program to be expended for the purpose of program maintenance and the hiring of necessary personnel and consulting services, said expenditures to be approved by the Council on Aging; and not to exceed ONE HUNDRED THOUSAND (\$100,000) DOLLARS during fiscal year 2007.
- B. Recycling Commission: Revenues received from the sale of recycled materials to be expended to meet the expenses of the recycling program, said expenditures to be approved by the Recycling Commission; and not to exceed TWENTY THOUSAND (\$20,000) DOLLARS during fiscal year 2007.
- C. Recreation Commission-Programs Fees received for recreation programs to be expended for the purpose of program maintenance and the hiring of necessary personnel and

consulting services, said expenditures to be approved by the Recreation Commission; and not to exceed TWO HUNDRED FIFTY THOUSAND (\$250,000) DOLLARS during fiscal year 2007.

- D. Recreation Commission-Field Maintenance: Fees received for field permits to be expended for the purpose of field maintenance and related hiring of necessary personnel and consulting services, said expenditures to be approved by the Recreation Commission and not to exceed ONE HUNDRED FIFTY THOUSAND (\$150,000) DOLLARS during fiscal year 2007.
- E. Town Manager-Westford Partnership for Children: Fees received for programs sponsored by the Westford Partnership for Children to be expended for the purpose of program materials, supplies, administration, staffing, and facility use, said expenditures to be approved by the Town Manager and not to exceed FOUR HUNDRED THOUSAND (\$400,000) DOLLARS during fiscal year 2007.
- F. School Department-Parking Fees: Fees received for student parking to be expended for the purpose of maintenance and expansion of parking facilities and any other related costs, said expenditures to be approved by the School Committee and not to exceed FORTY-FOUR THOUSAND (\$44,000) DOLLARS during fiscal year 2007.
- G. School Department-Bus Fees: Fees received for student bus transportation to be expended for the purpose of paying for the costs of providing student transportation, said expenditures to be approved by the School Committee and not to exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND (\$475,000) DOLLARS during fiscal year 2007.

It was voted to amend the School Department parking fees from \$60,000 to \$44,000 to more closely reflect the amount needed to maintain the parking lot.

It was voted to amend the School Department bus fees from \$600,000 to 475,000 so as not to exceed the threshold of allowable expenditure from all revolving funds, which is 1% of the amount raised by taxation according to the provisions of MGL Ch. 44, Sec. 53E ½.

A motion was made and seconded to insert the words "and fees collected" after "said expenditures" on line G. The School Committee was opposed to the amendment 4 to 1 with 1 abstention. Town Counsel suggested that the motion was out of order because the School Committee has the authority to set fees under a separate statute and the language under the amendment would limit the amount of fees collected rather than the money going into the revolving fund, which this article is intended to do.

The Moderator allowed the meeting the authority to vote on the amendment but the motion failed for lack of majority.

A motion was made and seconded to table item G until after the School Department budget had been voted on. The motion failed for lack of majority.

The School Superintendent, Dr. Stephen Foster, and School Committee Chair, Betsy Andrews, then presented the Gordon B. Seavey award to the Westford Education Foundation for meritorious support of the Westford Public Schools. Sandy Wright, Vice President, Kathleen Fahey, Clerk and Counsel and Nancy DeMaggio, Treasurer were present to receive the award on behalf of the Foundation.

East Boston Camps Master Plan Committee Chair Kirk Ware and member Angela Harkness presented certificates to winners of the East Boston Camps logo competition. A total of 280 students participated in the competition.

Winners in the "Best Overall Concept" category were: Rose Oliver-Pestana (Crisafulli) and Elise Gosselin (Blanchard)

Winners in the "Best Single Element" category were: Paul Spinney, Jessica Bishop, Laurianne Posch, Alexis Jacobson and Abigail Griffin (all from Blanchard); Leigh Nallen, Jeffrey Hultgren and Charis Dalessio (from Westford Academy); and Parker McKinney and Ben Davis (from Crisafulli)

Winners in the "Best Slogan" category were: Sarah Welch and Daniel McCall (both from Crisafulli).

The two Best Overall Concept winners were combined by local professional graphic artist Carol Winge into what will be the actual logo for the East Boston Camps committee. The Best Single Elements and Best Slogans will be used on signage and the website as well as future written materials.

* * *

The official business of Town Meeting adjourned at 12:52pm until 2:00pm for lunch.

ARTICLE 28: Drainage Easements At Brookview Drive / Board of Selectmen

It was voted to dismiss this Article.

ARTICLE 30: Gas And Water Easements At 30 North Street / Board of Selectmen

It was voted to dismiss this Article.

ARTICLE 6: Fiscal Year 2007 Operating Budget

It was voted that the Town appropriate SEVENTY NINE MILLION FIVE HUNDRED SEVENTEEN THOUSAND ONE HUNDRED NINETY ONE (\$79,517,191) DOLLARS for the operation and maintenance of Town Departments for the Fiscal Year July 1, 2006 through June 30, 2007, such sums to be expended for such purposes under the direction of the respective Town Officers, Boards and Committees

GENERAL GOVERNMENT

122 SELECTMEN

Personal Services	-
Expenses	11,600
Total	11,600

123 TOWN MANAGER

Personal Services	253,576
Expenses	62,700
Total	316,276

131 FINANCE COMMITTEE

Personal Services	-
Expenses	8,180
Reserve Fund	455,000
Transfers Out	-
Total	463,180

132 FINANCE DEPARTMENT

Personal Services	172,469
Expenses	9,300
Audit	35,500
Total	217,269

135 TOWN ACCOUNTANT

Personal Services	175,127
Expenses	15,175
Total	190,302

141 BOARD OF ASSESSORS

Personal Services	219,004
Expenses	82,650
Total	301,654

145 TAX COLLECTOR

Personal Services	151,260
Expenses	61,765
Total	213,025

151 TOWN COUNSEL

Personal Services	-
Expenses	213,100
Total	213,100

152 HUMAN RESOURCES

Personal Services	160,842
Expenses	229,854
Transfers Out	-
Total	390,696

155 TECHNOLOGY

Personal Services	203,034
Expenses	731,871
Total	934,905

161 TOWN CLERK

Personal Services	143,441
Expenses	22,827
Total	166,268

170 PERMITTING DEPARTMENT

Personal Services	139,852
Expenses	8,100
Total	147,952

171 CONSERVATION COMMISSION

Personal Services	62,657
Expenses	8,410
Total	71,067

175 PLANNING BOARD

Personal Services	54,325
Expenses	23,400
Total	77,725

176 ZONING BOARD OF APPEALS

Personal Services	-
Expenses	5,000
Total	5,000

179 GEOGRAPHICAL INFORMATION SYSTEM

Personal Services	54,604
Expenses	60,800
Total	115,404

192 TOWN HALL MAINTENANCE

Personal Services	42,402
Expenses	120,400
Total	162,802

TOTAL GENERAL GOVERNMENT 3,998,225**PUBLIC SAFETY****210 POLICE DEPARTMENT**

Personal Services	3,626,689
Expenses	368,816
Total	3,995,505

220 FIRE DEPARTMENT

Personal Services	2,034,061
Expenses	196,471
Total	2,230,532

241 BUILDING DEPARTMENT

Personal Services	212,136
Expenses	17,897
Total	230,033

244 SEALER WEIGHTS/MEASURE

Personal Services	-
Expenses	3,000
Total	3,000

291 EMERGENCY MANAGEMENT

Personal Services	4,000
Expenses	6,020
Total	10,020

292 ANIMAL CONTROL

Personal Services	104,494
Expenses	17,100
Offset	(36,000)
Total	85,594

294 TREE WARDEN

Personal Services	2,000
Expenses	33,000
Total	35,000

TOTAL PUBLIC SAFETY 6,589,684**EDUCATION**

305 WESTFORD PUBLIC SCHOOLS 39,411,169

310 NASHOBA VALLEY TECH 544,423

TOTAL EDUCATION 39,955,592**410 ENGINEERING DEPARTMENT**

Personal Services	125,976
Expenses	20,400
Total	146,376

421 HIGHWAY DEPARTMENT

Personal Services	1,194,227
Expenses	1,043,060
Total	2,237,287

427 STORMWATER MANAGEMENT

Personal Services	-
Expenses	65,000
Total	65,000

432 RECYCLING

Personal Services	-
Recycling Expenses	219,483
Offset/Revolving	-
Total	219,483

433 SOLID WASTE

Solid Waste Expenses	1,289,470
Total	1,289,470

491 CEMETERY DEPARTMENT

Personal Services	34,531
Expenses	17,250
Total	51,781

TOTAL PUBLIC WORKS 4,009,397**HEALTH & HUMAN SERVICES****510 BOARD OF HEALTH**

Personal Services	282,452
Expenses	53,000
Total	335,452

539 ADULT SUPPORTIVE DAY CARE

Personal Services	84,790
Expenses	9,432
Offset	(75,000)
Total	19,222

540 SENIOR CENTER		Offset	(56,100)
Personal Services	125,601	Total	-
Expenses	32,450		
Total	158,051	692 MEMORIAL DAY CELEBRATION	
541 COUNCIL ON AGING		Personal Services	-
Personal Services	166,270	Expenses	-
Expenses	78,644	Total	-
Total	244,914	TOTAL CULTURE & RECREATION	1,672,289
543 VETERANS SERVICES		DEBT SERVICE	
Personal Services	7,800	710 DEBT SERVICE	
Expenses	26,500	(Principal & Interest)	10,126,047
Total	34,300	TOTAL DEBT SERVICE	10,126,047
TOTAL HEALTH & HUMAN SERVICES	791,939	UNCLASSIFIED	
CULTURE & RECREATION		945 EMPLOYEE BENEFITS & MISC.	7,633,442
610 LIBRARY		TOTAL UNCLASSIFIED	7,633,442
Personal Services	992,618	TOTAL GENERAL FUND	74,776,615
Expenses	297,429		
Total	1,290,047	COMMUNITY PRESERVATION FUND	
630 RECREATION		240 COMMUNITY PRESERVATION FUND	
Personal Services	168,484	Debt Service Principal & Interest	798,082
Expenses	9,750	Total	798,082
Offset	(4,200)	WATER ENTERPRISE FUND	
Total	174,034	600 WATER ENTERPRISE FUND	
650 PARKS		Personal Services	879,133
Personal Services	178,808	Expenses	1,501,312
Expenses	32,000	Capital	695,367
Offset	(62,000)	Total	3,075,812
Total	148,808	AMBULANCE ENTERPRISE FUND	
660 LAND MANAGEMENT		640 AMBULANCE ENTERPRISE FUND	
Personal Services	-	Personal Services	582,667
Expenses	50,000	Expenses	284,015
Total	50,000	Capital	-
670 HISTORICAL COMMISSION		Total	866,682
Personal Services	-	TOTAL ENTERPRISE FUNDS	4,740,576
Expenses	9,400	TOTAL OPERATING BUDGET	79,517,191
Total	9,400		
673 ROUDENBUSH COMM CTR			
Personal Services	56,100		
Expenses	-		

and further that all items be raised and appropriated except for the following:

Department 171 Conservation Commission: \$3,600 shall be appropriated from Wetlands Protection Fees, Receipts Reserved for Appropriation.

Fund 240 Community Preservation Fund: \$798,082 shall be appropriated from Community Preservation Fund Revenue.

Fund 600 Water Enterprise Fund: \$2,586,000 shall be appropriated from Water Enterprise Revenue and \$489,812 shall be appropriated from Water Enterprise Free Cash.

Fund 640 Ambulance Enterprise Fund: \$475,000 shall be appropriated from Ambulance Enterprise Revenue.

It was voted unanimously to amend the personal services line item under GIS (Geographic Information Systems) to \$54,604.

A motion was made and seconded to amend the Police Department personal services account in the following way:

Total annual compensation for the position of police chief of the town of Westford for RY07 shall be limited to the following appropriated amounts, including compensation reserve.

Police Chief salary	\$96,691
Quinn Bill	\$24,173
Retirement Notice	0
Longevity	\$2,500
Stipend / Accreditation	\$1,500
Holiday	0
Total Annual Compensation	\$124,864

The incumbent shall not receive any retroactive compensation for FY05 & FY06 from this account or any other account.

The amendment was ruled out of order by the Moderator because it would be unduly restricting the authority of the Board of Selectmen and Town Manager.

Two amendments were offered for the Public Schools budget, one to add \$675,000 with the understanding that the School Committee would eliminate school bus fees. The School Committee briefly met to discuss the amendment and reported to the meeting that they could not make a recommendation on the amendment without direction as to where the money would come from. The second motion was to reduce the school budget by \$675,000. Both motions failed for lack of majority.

ARTICLE 7: Property Tax Exemption Increase by 100% For The Blind, Elderly Or Disabled Veterans / Board of Assessors

It was voted unanimously that the Town accept the provisions of Chapter 73, Section 4 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, by providing for additional property exemptions for qualified residents who may be blind, elderly, surviving spouses or minors, or who are disabled veterans, and to continue the present percentage increase of 100%.

ARTICLE 8: Decrease Interest Charged on Property Tax Deferrals for Seniors to Zero Percent / Board of Assessors

It was voted that the Town reduce the rate of interest that accrues on property taxes deferred by eligible seniors under MGL Chapter 59, Section 5 Clause 41A from 8% to 0%, with such reduced rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2006.

Article 9 was taken out of order following Article 5.

ARTICLE 10: Highway Department Chapter 90 Funds

It was voted unanimously that the Town appropriate the sum of FIVE HUNDRED TWENTY SEVEN THOUSAND THREE HUNDRED THIRTY THREE (\$527,333) DOLLARS from the proceeds due to the Town under the provisions of Highway Chapter 90.

ARTICLE 11: Amendment to Existing Appropriation for Special Needs Housing under Article 5 of the Special Town Meeting of October 18, 2004 and Supplemental Appropriation

It was voted unanimously that the Town amend the vote taken under Article 5 of the Special Town Meeting of October 18, 2004 by removing the following language:

“For the conversion of existing homes to special needs housing”

And replacing it with the following:

“For the acquisition, construction, and/or renovation of structures for special needs housing”.

And further:

That the Town appropriate an additional sum of \$80,000.00 (EIGHTY THOUSAND DOLLARS) from the Community Housing Reserve Fund as follows:

\$80,000	For the acquisition, construction, and/or renovation of structures for special needs housing	Affordable Housing Committee
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ARTICLE 12: Community Preservation Funds Recommendations

It was voted unanimously that the Town, pursuant to MGL Chapter 44B, in accordance with the recommendations of the Westford Community Preservation Committee, appropriate from Community Preservation Funds the sum of \$110,000.00 (ONE HUNDRED TEN THOUSAND DOLLARS) as follows:

\$20,000	For design funds for the Westford portion “Missing Link” of the Bruce Freeman Trail Phase II from Undesignated Fund Balance.”	Parks, Recreation and Cemeteries
\$15,000	For Administrative Expenses for the Community Preservation Committee from Undesignated Fund Balance.	Community Preservation Committee

\$75,000	For the development and construction of senior, affordable housing units at Tadmuck Road from Community Housing Reserve Fund.	Westford Housing Authority
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Article 13 was taken out of order following Article 1.

ARTICLE 14. Stepinski Acquisition

It was voted unanimously to dismiss this Article.

ARTICLE 15. Intermunicipal Agreement for the Westford Town Center Sewer District / Board of Selectmen

It was voted unanimously that the Town authorize the Board of Selectmen to enter into an intermunicipal agreement, pursuant to MGL Chapter 40, Section 4A, between the Town and the Westford Town Center Sewer District, so as to permit the issuance of previously authorized bonds of the Town for the purpose of making sewer system improvements solely for the benefit of Town facilities located within said district.

ARTICLE 16. Acceptance of Massachusetts General Laws Chapter 32B Section 18 Relative to Health Insurance for Retirees / Board of Selectmen

It was voted unanimously to dismiss this Article.

ARTICLE 17: Affordable Housing Trust Fund Powers and Trust Document/ Affordable Housing Trust Fund

It was voted unanimously that the Town amend the authority and powers of the Affordable Housing Trust as set forth by vote taken under Article 27 of the May 7, 2005 Annual Town Meeting by now authorizing the Affordable Housing Trust, solely through a two-thirds vote of its Trustees, to purchase, sell, lease, exchange, transfer or convey any of its interests in real property and to, in an amount not to exceed eighty per cent (80%) of the total value of the Trust's assets, incur debt, borrow money, grant mortgages or pledge trust assets; provided, however, that in no event shall any debt incurred by vote of the Trustees of the Affordable Housing Trust constitute a pledge of the faith or credit of the Town, and further that any debt incurred by vote of the Trustees of the Affordable Housing Trust shall contain a statement to the effect that the holder of any such debt shall have no recourse to the Town in any way, shape or form for the repayment of such debt.

ARTICLE 18: Intermunicipal Agreement To Provide Public Health Services / Board of Health

It was voted unanimously that the Town, in accordance with MGL Chapter 40, Section 4A, authorize the Westford Board of Health to enter into an inter-municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Intermunicipal Mutual Aid agreement to be entered into between the Town and various governmental units.

ARTICLE 19: Establishment of a Group Email Address / By Petition

A motion was made and seconded that the Town create an e-mail address for each of its elected or appointed boards. Correspondence sent to any of these said addresses shall be automatically forwarded to the e-mail addresses of voting and ex-officio members of that board. If any board member is unable or unwilling to provide an e-mail address for this purpose, any correspondence sent to the board e-mail address shall be distributed to said member according to that board's practice for distribution of correspondence.

A list of the board e-mail addresses shall be posted on the Town's website. Additionally, each board's website, provided one exists, shall display the e-mail address for that board. The Town shall be responsible for maintaining board e-mail addresses to reflect current board membership.

This petition shall go into effect within one month of its adoption at Town Meeting.

Nothing in this article shall be construed as obligating any board member to maintain a personal e-mail address or to make their personal email addresses available to the public.

A motion was made and seconded to amend the first paragraph in the following way:
Any correspondence sent to the board e-mail address shall be distributed to members according to that board's practice for distribution of correspondence.

Following some discussion voted to refer the main motion and proposed amendment to the Board of Selectmen for further discussion and review.

ARTICLE 20: Amend Chapter 145: Scenic Roads Section 145.7 To Add Leland Road, Gould Road, Chamberlain Road, Stony Brook Road, Hunt Road And Frances Hill Road As Designated Scenic Roads / Planning Board

It was voted unanimously that the Town amend Chapter 145.7 entitled "Scenic Roads in Westford" of the Town General Bylaws by designating Leland Road, Gould Road, Chamberlain Road, Stony Brook Road, Hunt Road and Frances Hill Road as scenic roads; and to add the said roads to the list of designated roads.

ARTICLE 21: Formatting Changes to the Right To Farm Bylaw Adopted at Annual Town Meeting May 7, 2005, Including Designating the Bylaw As Chapter 140 / Board of Selectmen

It was voted unanimously that the Town amend the Town of Westford, Massachusetts General By-Laws by designating the "Right to Farm By-Law", which was adopted under Article 26 of the May 7, 2005 Annual Town Meeting, as Chapter 140 of the Town of Westford, Massachusetts General By-Laws; and, further, by amending said Right to Farm By-Law by making the following changes as shown in the marked version below:

Chapter 140: Right To Farm
[Adopted 5-7-2005 ATM Art. 26]

§ 140.1 Legislative purpose and intent.

A. The purpose and intent of this bylaw is to state with emphasis the Right to Farm accorded to all citizens of the Commonwealth under Article 97 of the Constitution, and all state statutes and regulations thereunder including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9; Chapter 111, Section 125A, and Chapter 128 Section 1A. We the citizens of Westford restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution ("Home Rule Amendment").

B. This bylaw encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Westford by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This bylaw shall apply to all jurisdictional areas within the Town.

§ 140.2 Definitions.

A. The word "farm" shall include any parcel or contiguous parcels of land or water bodies used for the primary purpose of commercial agriculture, or accessory thereto.

B. The words "farming" or "agriculture" or their derivatives shall include, but not be limited to the following:

1. farming in all its branches and the cultivation and tillage of the soil
2. dairying
3. production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural, or horticultural commodities
4. growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations
5. raising of livestock including horses
6. keeping of horses as a commercial enterprise
7. keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food and other agricultural purposes, including bees and fur-bearing animals.

C. "Farming" shall encompass activities including, but not limited to, the following:

1. operation and transportation of slow-moving farm equipment over roads within the Town
2. control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals
3. application of manure, fertilizers and pesticides
4. conducting agriculture-related educational and farm-based recreational activities, including agri-tourism, provided that the activities are related to marketing the agricultural output or services of the farm
5. processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto

6. maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products
7. on-farm relocation of earth and the clearing of ground for farming operations.

§ 140.3 RIGHT TO FARM DECLARATION.

The Right to Farm is hereby recognized to exist within the Town of Westford. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. The benefits and protections of this bylaw are intended to apply exclusively to those commercial agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Right To Farm bylaw shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which is properly the subject of state statute, regulation, or local zoning law.

§ 140.4 Public notification.

The Town shall use available media as appropriate to notify and educate the public regarding its commitment to encouraging:

- A. the pursuit of agriculture
- B. the promotion of agriculture-based economic opportunities
- C. the protection of farmlands within the Town of Westford by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies.

Should the Town establish an Agricultural Commission, this shall be one of the ongoing tasks of the Town's Agricultural Commission.

§ 140.5 Resolution of disputes.

- A. Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Bylaw Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have.
- B. The Bylaw Enforcement Officer or Board of Selectmen may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed-upon time frame.
- C. The Board of Health, except in cases of imminent danger or public health risk, may forward a copy of the grievance to the Agricultural Commission or its agent, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed-upon time frame.

§ 140.6 Severability clause.

If any part of this bylaw is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this bylaw. The Town of Westford hereby declares the provisions of this bylaw to be severable.

It was voted to amend the main motion under Section 140.3.c by retaining the words “Should the Town establish an Agricultural Commission.”

ARTICLE 22: Amend Chapter 171: Wetlands Section 171.2a To Increase Jurisdictional Boundary From 100' To 200'; And Section 171.9 To Amend The Definition Of Vernal Pool / Conservation Commission

It was voted unanimously to dismiss this Article.

ARTICLE 23: Amend Chapter 38: Personnel / By Petition

It was voted unanimously that the Town amend Chapter 38 of the General Bylaws of the Town of Westford by deleting 38.6 Personnel Advisory Board and inserting a new 38.6 Personnel Board as follows:

There shall be a three member Personnel Board appointed by the Board of Selectmen for the purpose of providing advice to the Town Manager who is ultimately responsible for all personnel management powers, duties and responsibilities. The membership shall consist of three community members at large in addition to the Town Manager and Human Resources Director who shall be non-voting members.

A motion was made and seconded to replace the words “Board of Selectmen” with “Moderator” in the first sentence. The motion failed for a lack of majority.

ARTICLE 24: Accept Trailside Way As Town Road / Board of Selectmen

It was voted unanimously that the Town, pursuant to MGL Chapter 82, Section 21, accept Trailside Way as a town public way and authorize the Board of Selectmen to accept the deed to the Town of the said way.

ARTICLE 25: Amend the Period of Affordability in Section 7.2 Flexible Development of the Zoning Bylaw / Planning Board

It was voted unanimously that the Town amend the Zoning By-Law by making the following changes:

1. In SECTION 7.2.8, AFFORDABLE COMPONENT, delete the text “for a period not less then thirty (30) years” and replace said text with “in perpetuity”.
2. In SECTION 7.2.8, AFFORDABLE COMPONENT, delete the text “The thirty (30) year restriction” and replace said text with “The perpetuity restriction”.

ARTICLE 26: Amend the Period Of Affordability in Section 8.4 Senior Residential Multifamily Overlay District of the Zoning Bylaw / Planning Board

It was voted unanimously that the Town amend the Zoning By-Law by making the following changes:

1. In SECTION 8.4.6.16, AFFORDABLE UNITS, delete the text “for a period not less than thirty (30) years” and replace with “in perpetuity”.

2. In SECTION 8.4.6.16, AFFORDABLE UNITS delete the text "The thirty year restriction" and replace said text with "The perpetuity restriction".

ARTICLE 27: Amend the Period of Affordability in Section 8.5 Mill Conversion Overlay District of the Zoning Bylaw/ Planning Board

It was voted unanimously that the Town amend the Zoning By-Law by making the following changes:

1. In SECTION 8.5.13, AFFORDABLE DWELLING UNITS, delete the text "for a period not less than thirty (30) years in the following manner:" and replace with "in perpetuity."
2. In SECTION 8.5.13.4, AFFORDABLE DWELLING UNITS, delete the text "thirty year" and replace with "perpetuity".

ARTICLE 28: Drainage Easements At Brookview Drive / Board Of Selectmen

It was voted to dismiss this article following article 9.

ARTICLE 29: Roadway, Sidewalk And Utility Easements On Tadmuck Road And Route 110/Littleton Road / Board of Selectmen

It was voted unanimously that the Town authorize the Board of Selectmen to acquire by gift, purchase or eminent domain certain rights in fee or by easement on properties located along Route 110 (Littleton Road) from the Littleton Town line to the Chelmsford Town Line and inclusive of any parcels that are within 500 feet of the centerline of the Route 110 right-of-way centerline for the purpose of obtaining secure permanent roadway, sidewalk, and utility easements, for the construction and maintenance of roadway, sidewalk, and utilities on Route 110.

ARTICLE 30: Gas and Water Easements At 30 North Street / Board of Selectmen

It was voted to dismiss this article following article 28.

ARTICLE 31: Restrictive Covenant on Land to Compensate for Land Being Used for the New Cameron Senior Center Septic System

It was voted unanimously that the Town approve the grant to a qualified entity of a perpetual nitrogen loading and restriction easement through a conservation restriction as authorized under MGL Ch. 184, s. 31-33 on all or a portion of Town owned land under the care and custody of the Conservation Commission located off Milot Road identified as being shown as Parcel 10.1 on Westford Assessors' Map number 25 (also sometimes referred to as the "Russell Bird Sanctuary") so as to meet the requirements of Title 5 of the State Environmental Code, 310 CMR 15.00 regarding aggregation of flows and nitrogen loading so as to allow for the installation of a new septic system at the Cameron Senior Center at 20 Pleasant St.; and

That the Town authorize the Board of Selectmen to file special legislation with the General Court authorizing the grant of said perpetual nitrogen loading and restriction easement through a conservation restriction as authorized under MGL Ch. 184, s. 31-33 on all or a portion of Town owned land under the care and custody of the Conservation Commission identified as being shown as Parcel 10.1 on Westford Assessors' Map number 25.

It was voted to adjourn the 277th Annual Town Meeting at 5:43 pm.

A True Record: Attest

Kaari Mai Tari
Town Clerk

SPECIAL TOWN MEETING, OCTOBER 16, 2006

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot School on Monday, October 16, 2006, called to commence at 7:30 pm, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. Two hundred twenty voters were in attendance as the meeting began.

Ellen Harde, Town Moderator, declared that a quorum was present and called the meeting to order at 7:32 pm.

It was voted unanimously to allow Town employees and consultants who are not residents to address this meeting.

CONSENT CALENDAR

The following two articles were DISMISSED unanimously:

Article 1: FY2007 Budget Adjustments

Article 21: Zoning Bylaw Amendment re: Landscaping in Parking Areas

The following three articles were PASSED unanimously without discussion:

Article 6: Chapter 90 State Highway Funds

Article 23: Granting of an Easement to owners of Abbot Mills

Article 24: Permanent easement for sidewalks in front of 8 Carlisle Road

Article 2 was passed over and will be taken up following a vote under Article 5.

It was VOTED unanimously to take Article 17 out of order.

It was the VOTED to allow nonresidents to address the meeting. Three Westford Academy students and current baseball captains Brett Peterson, Colin Royal, and Brian Schmidtberg, and one former student, Scott Shackleton spoke about the qualities of the late baseball coach and their strong desire to honor his memory in this way.

ARTICLE 17: To name the Westford Academy baseball diamond the Peter Arthur Diamond

It was VOTED unanimously that the Town accept the naming of the baseball diamond, located at Westford Academy, as "The Peter Arthur Diamond" in honor of the late baseball coach, Peter Arthur.

ARTICLE 3. Compensation Plan Amendment for non-union employees

It was VOTED that the Town amend the Pay Classification Plan for non-unionized municipal employees, effective July 1, 2006 as follows:

Position	Current	Min	Mid	Max	New Band	Min	Mid	Max
Assistant Town Engineer Building Commissioner	Band 3	\$38,171	\$45,592	\$54,604	Band 5	\$47,881	\$57,191	\$68,496
Director of Technology	Band 5	\$47,881	\$57,191	\$68,496	Band 6	\$52,189	\$62,337	\$74,659
Elder Outreach Coordinator	Band 7	\$56,887	\$67,949	\$81,380	Band 8	\$62,007	\$74,063	\$88,704
Finance Director	Hourly	\$10.00		\$14.00	Hourly	\$12.00		\$16.00
Principal Assessor	Band 8	\$62,007	\$74,063	\$88,704	Band 9	\$67,590	\$81,320	\$96,691
Tax Collector	Band 5	\$47,881	\$57,191	\$68,496	Band 6	\$52,189	\$62,337	\$74,659
Town Accountant	Band 4	\$42,750	\$51,062	\$61,157	Band 5	\$47,881	\$57,191	\$68,496
Town Clerk	Band 5	\$47,881	\$57,191	\$68,496	Band 6	\$52,189	\$62,337	\$74,659
	Band 4	\$42,750	\$51,062	\$61,157	Band 5	\$47,881	\$57,191	\$68,496

Change Position Title and Band for:

Position	Current	Min	Mid	Max	New Band	Min	Mid	Max
Finance Technician - Finance to Finance & Budget Analyst	Band 1	\$30,429	\$36,347	\$43,530				
					Band 3	\$38,171	\$45,592	\$54,604

Create The Following New Positions:

Position				New Band	Min	Mid	Max
Operations Administrator – Technology (Position moved from school to town budget) (Approved by Selectmen)				Band 3	\$38,171	\$45,592	\$54,604
Assistant Town Clerk				Band 3	\$38,171	\$45,592	\$54,604

A MOTION was made and seconded to AMEND the Article by replacing “Pay Classification Plan for non-unionized municipal employees” with “Appendix A of the Personnel Bylaw (Wage and Classification Plan).” The motion FAILED for lack of majority.

ARTICLE 4. Community Preservation Funds Appropriation

It was VOTED that the Town appropriate from Community Preservation Funds pursuant to Massachusetts General Laws Chapter 44B, in accordance with the recommendations of the Westford Community Preservation Committee, the sum of \$123,039 (ONE HUNDRED TWENTY THREE THOUSAND THIRTY NINE DOLLARS) as follows:

\$63,140	From Historic Resources Reserve	Westford Historical Commission
	For the preservation, rehabilitation, and restoration of the existing wooden fire escape, damaged wooden clapboards, sill at the Westford Museum and any other costs related thereto.	
\$12,900	From Historic Resources Reserve	Westford Historical Commission
	For a Building Assessment Plan in conjunction with the preservation, rehabilitation and restoration of the Westford Museum and Cottage and any other costs related thereto.	
\$46,999	From Community Housing Reserve	Westford Affordable Housing Trustees
	For transfer to the Affordable Housing Trust Fund for the creation, preservation, support, rehabilitation or restoration of affordable housing and any other costs related thereto.	

A MOTION was made and seconded to AMEND the amount under Historic Resources Reserve for work on the fire escape at the Westford Museum to \$28,750. The motion FAILED for lack of majority.

ARTICLE 5. Capital Requests

It was VOTED that the Town raise and appropriate the sum of \$432,000 (FOUR HUNDRED AND THIRTY TWO THOUSAND DOLLARS) to provide for the following capital requests of Town departments in the following amounts:

Department	Amount	Purpose
Finance Department	\$20,000	Actuarial valuation of other post employment benefits in order to comply with the Governmental Accounting Standards Board (GASB) Statement 45 requirements and any other costs related thereto.
Town Hall	\$60,000	For the installation of a drainage system in the basement of Town Hall to avert future flooding and to cover the cost of moving records from the work area along the inside

perimeter of the basement and any other costs related thereto.

Westford Public Schools	\$250,000	Supplemental roof repairs at the Day School and any other costs related thereto.
Westford Public Schools	\$47,000	For the implementation of a chemical oxidation program at the Day School and any other costs related thereto.
Westford Public Schools	\$15,000	For security enhancements at the two middle schools and high school and any other costs related thereto.
Highway Department	\$40,000	Environmental study of the former Highway Garage and any other costs related thereto.

ARTICLE 2. FY 2007 Budget Transfer

It was VOTED unanimously to dismiss this article.

Article 6 was approved without discussion under the Consent Calendar.

Kate Hollister then introduced Judy Barrett, consultant to the Comprehensive Master Plan Committee who gave a brief overview of the goals of the Master Plan and function of the public forums toward achieving those goals.

Kirk Ware, Chair of the East Boston Camps Master Plan Committee announced that a Public Forum will be held on November 9 & 16 at 7:00pm.

ARTICLE 7. Street Betterments on Pond Road, Birch Road, Grove Street in Nabnasset

It was VOTED unanimously that the Town raise and appropriate the sum of \$50,000 (FIFTY THOUSAND DOLLARS) for the development of detailed layout plans by a registered land surveyor for Birch Road, Pond Road and Grove Street; said sum to be reimbursed by way of a betterment, in the amount of seventy-five percent (75%) of the cost, assessed to owners of property abutting said roads, pursuant to Massachusetts General Laws Chapter 80 or any other enabling authority.

ARTICLE 8: To Pave Birch Road / by Petition

There was NO MOTION under Article 8.

It was VOTED to take Article 11 out of order.

ARTICLE 11. To Purchase Stepinski

Following a brief update as to the status of the negotiations on the Stepinski property (an agreement has not been reached, but \$500,000 from the Water Dept. and \$750,000 from Community Preservation Funds have been appropriated toward the purchase), the Article was DISMISSED by a majority.

A MOTION was then made and seconded to take Article 14 out of order. The motion FAILED for lack of majority.

A MOTION was made and seconded to take Article 19 out of order. The motion FAILED for lack of majority.

ARTICLE 9. To Purchase Graniteville Woods

It was VOTED by a two-thirds counted majority (522 ayes; 105 nays) that the Town appropriate an amount not to exceed \$7,400,000 (SEVEN MILLION, FOUR HUNDRED THOUSAND DOLLARS) for the acquisition of all or a portion of the so-called Graniteville Woods property, identified as Assessors' Map 29, Parcels 70 and 84, Assessors' Map 30, Parcels 12 and 13 and Assessors' Map 35, Parcel 101; and to meet said appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow under the provisions of Chapter 44 Section 7(3) of the Massachusetts General Laws, or pursuant to any other enabling authority and to authorize the Board of Selectmen to purchase said property or a portion thereof. Said appropriation is contingent on the approval of a Proposition 2 ½ Debt Exclusion vote.

A MOTION was made and seconded to DISMISS the article. The motion FAILED for lack of majority.

A MOTION was made and seconded to AMEND the article. The amendment was divided into the following three motions:

1. To amend the original amount of 9,300,000 to "an amount not to exceed 7,400,000" based on a letter from the owner of the property. The motion PASSED by a majority.
2. To delete "or a portion thereof" in two places. The motion FAILED for lack of majority.
3. To add "for the sole purpose of preservation of open space, wildlife habitat, and preservation of historic resources" following the words "Parcel 101." The motion FAILED for lack of majority.

It was VOTED to take Article 12 out of order.

ARTICLE 12. Reduce Amount Raised by Taxes in FY2007

It was VOTED that the Town direct the Assessors to take the following available funds to reduce the net amount to be raised for Fiscal Year 2007:

\$ 60,332.28	From Fund Balance Designated for Debt Service
\$ 13,300.90	From Fund Balance Designated for Debt Exclusion Reduction
\$ 3,156,991.11	From Free Cash

At 10:55 pm it was VOTED to adjourn the Meeting to a time certain on Tuesday, October 17th at 7:30 pm.

* * *

ADJOURNED SPECIAL TOWN MEETING, OCTOBER 17, 2006

Election officers, using voting lists, acted as tellers at the doors. More than 200 voters were present as the meeting resumed.

Ellen Harde, Town Moderator, declared that a quorum was present and called the meeting to order at 7:50 pm.

ARTICLE 10: Purchase Graniteville Woods / By Petition

It was VOTED to DISMISS this Article.

ARTICLE 13: Accept Chapter 59 Section 5L of the Massachusetts General Laws relative to property tax payment deferral for National Guard and Reservists

It was VOTED unanimously that the Town accept the provisions of Chapter 260, Section 12, of the Acts of 2006, which amends Chapter 59 of the Massachusetts General Laws by inserting new Section 5L which allows that any taxes due under this chapter by a member of the Massachusetts National Guard or reservist or a dependent of a member of the Massachusetts National Guard or reservist to be deferred while that member is on active service outside the Commonwealth and for the next 180 days after that service with no interest or penalties assessed for any period before the expiration of those 180 days.

ARTICLE 14: Accept Chapter 59 Section 5 Clause 54 of the Massachusetts General Laws to allow an exemption from payment of Small Property Tax for assessments less than \$2,000

It was VOTED unanimously that the Town of Westford adopt a Small Personal Property Exemption and accept the provisions of Massachusetts General Law Chapter 59 Section 5 Clause 54 and set \$2,000.00 as the minimum value of personal property subject to taxation; said minimum value to be in effect beginning FY 2008 based on January 1, 2007 assessments.

ARTICLE 15: Accept Chapter 39 Section 23D of the Massachusetts General Laws relative to the amendment of the Mullin Rule

It was VOTED that the Town accept, for all adjudicatory hearings held by all Town boards, committees or commissions, the provisions of Massachusetts General Laws Chapter 39 section 23D, which provides that a member of a board, committee or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met.

ARTICLE 16: A resolution in support of Affordable Housing

It was VOTED that Town Meeting adopt the following resolution:

Town Meeting directs the Board of Selectmen and other appropriate and relevant committees to establish as a top priority the need to make sustained progress toward the goal of attaining the minimum 10% affordable housing level and/or the minimum 1.5% acreage of applicable land necessary to comply with the provisions of the state's affordable housing policy. Town Meeting further directs that the Board of Selectmen utilize appropriate town owned land in furtherance of such purpose.

A MOTION was made and seconded and it was VOTED to amend the original motion by adding "and/or the minimum 1.5% acreage of applicable land."

A MOTION was made and seconded to AMEND the article by adding after "toward the goal of attaining" the words "compliance with the State's Affordable Housing guidelines, either by attaining"; adding after the words "the minimum 10% affordable housing level" the words ", or by attaining the minimum 1.5% acreage of applicable land"; and adding to the very end of the motion the words "and that the Board of Selectmen and the other appropriate and relevant committees actively pursue and promote Affordable Housing projects that meet the following guidelines: 1) that said projects result in the least impact on the Town's infrastructure [schools, roads, fire, police, and other services], 2) that said projects yield a very high percentage of affordable units that count towards the State's guidelines, preferably 100%, 3) that said projects are sited on land that is suitable for building, preferably reuse land, and 4) that said projects be geographically distributed throughout the Town such that no one section of the Town contains the preponderance of projects." The motion FAILED for lack of majority.

A MOTION was made and seconded to divide the amendment. The motion FAILED for lack of majority.

Article 17 was voted following Article 3.

ARTICLE 18: To add to the Westford Town Center Sewer District the privately owned land and buildings at 2 Wheeler Lane

A MOTION was made and seconded that the Town authorize the Board of Selectmen to file a petition to the General Court accompanied by a bill for a special law, or amendment to a special law, relating to the Town of Westford to amend Chapter 89 of the Acts of 2005, and to authorize the Selectmen to approve amendments which shall be within the scope of the objectives of this petition, which amendment will add to the Westford Town Center Sewer District the privately owned land and buildings being described as Assessor's Map 59, Parcel 24, and known as 2 Wheeler Lane, with all costs associated with any connection to and use of the sewer collection and treatment system to be borne by the owner or owners of said 2 Wheeler Lane, and to do all things necessary to accomplish such amendment to the Town Center Sewer District. The motion FAILED for lack of majority.

ARTICLE 19: Amend the Wetlands Bylaw by expanding the jurisdictional boundary to 200 feet and changing the definition of vernal pool

A MOTION was made and seconded that the Town amend its nonzoning wetlands bylaw (Chapter 171, Code of the Town of Westford) as follows: Amend Section 171-2.A

by deleting the term "vernal pool" where it currently appears between the words, "swamp" and "or beach" and adding the following phrase at the end of the existing paragraph

"or within two hundred (200) feet of any vernal pool."

And amend Section 171-9. (Definitions) by deleting the definition of "Vernal Pool" as it currently reads and replacing it as follows:

"The term "vernal pool" shall include, in addition to that already defined under the Wetlands Protection Act, G.L. Ch. 131, §40 and Regulations there under, 310 CMR 10.00, any confined basin or depression within which obligate vernal pool species have been observed and documented in a written report provided to the Conservation Commission by a qualified wetland scientist.

The adjacent upland jurisdictional area for vernal pools shall extend 200 feet from the mean annual high-water line defining the depression. The adjacent upland jurisdictional area for vernal pools shall not extend over lawns, gardens, landscaped or developed areas existing at the time of the adoption of these regulations." The motion FAILED for lack of majority.

A MOTION was made and seconded and it was VOTED to amend the original motion by deleting all the wording following the sentence which reads, "The adjacent upland jurisdictional area for vernal pools shall not extend over lawns, gardens, landscaped or developed areas existing at the time of the adoption of these regulations."

A MOTION was made and seconded to REFER this Article to the Comprehensive Master Plan Committee. The motion FAILED for lack of majority.

ARTICLE 20: Establish a three (3) member General Bylaw Review Committee to be appointed by the Board of Selectmen

It was VOTED that the Town amend the Town of Westford, Massachusetts General By-Laws by adding a new Chapter 10 entitled "Bylaw Review Committee" detailed below:

Chapter 10: Bylaw Review Committee

10.1. Establishment

- A. There is hereby established a Bylaw Review Committee, consisting of 3 voting members. The Committee members shall be appointed by the Board of Selectmen in the following manner:
 - 1. 1 member to be appointed for an initial term of 1 year and thereafter for a term of 3 years.
 - 2. 1 member to be appointed to an initial term of 2 years and thereafter for a term of three years.
 - 3. 1 member to be appointed for a term of 3 years.
- B. The Town Clerk shall be an ex officio, non-voting member of the committee.

10.2 Duties

- A. The Committee shall review the Town's General Bylaws on a regular basis to ensure their internal consistency and their conformity in formatting, placement, and chapter numbering.

- B. The Committee shall review the Town's General Bylaws on a regular basis to ensure their consistency with any applicable law and the Town Charter.
- C. The Committee may propose to the Selectmen for inclusion in the warrant for the next annual or special town meeting any amendments or additions to the General Bylaws that the Committee determines should be made so as to resolve inconsistencies within the Bylaws or with applicable law or the Town Charter.
- D. The Committee shall assist any Town board, officer, administrator, or member of the public, if requested, in drafting amendments or additions to the General Bylaws that will be proposed for inclusion in a Town Meeting warrant.
- E. Whenever practicable, the Selectmen shall submit to the Committee all proposed amendments or additions to the General Bylaws prior to their inclusion in the warrant for any town meeting. The Committee shall meet and review all such proposed amendments and additions and shall report to the Selectmen its recommendations as to their form and consistency with existing provisions of the General Bylaws and the Town Charter and as to their placement in the General Bylaws.
- F. The Committee chair or some members of the Committee designated by the Committee shall report to the Town Meeting any recommendations the Committee considers appropriate with respect to any article in the Warrant that proposes an amendment or addition to the General Bylaws. The Moderator shall call upon the Committee for such report prior to the discussion or vote on such article.
- G. The Committee shall assist the Town Clerk in preparing from time to time the publication of the General Bylaws including all amendments and additions thereto.

10.3 Failure to Observe Provisions

Failure to observe any provision of this Article shall not affect the validity of any change in the General Bylaws that has been duly adopted by vote of the Town Meeting.

10.4 Severability

In case any section, paragraph, or other part of this chapter is for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph, or part shall continue in full force and effect.

A MOTION was made and seconded to AMEND the motion by striking “shall be appointed by the Board of Selectmen” and replace with “shall be appointed by Town Meeting at its Annual Town Meeting.” The motion FAILED for lack of majority.

Article 21 was dismissed under the Consent Calendar.

ARTICLE 22: Acceptance of land in lieu of taxes: Map 25-148 (Long Meadow Road) and Map 25-175 (Old Homestead Road)

It was VOTED that the Town, pursuant to MGL Chapter 60 S. 77C and MGL Ch. 40, S. 8C, accept from Old Homestead Realty, David Moulton Trustee in lieu of foreclosure and for conservation purposes a deed of a fee interest to two certain parcels of land comprising approximately 1.07 acres located off Long Meadow Road and Old Homestead Road and identified as being shown as parcels 148, comprising 0.92 acres, and 175, comprising 0.15 acres, on Westford Assessors’ map number 25 and further identified as being shown Lot 36 and “Easement for Future Street” as shown on a Plan entitled “Old Homestead Acres in Westford, Mass., Lotting Plan” recorded at the Middlesex North District Registry of Deeds at Plan Book 109 Plan 175; said land to be under the care and custody of the Conservation Commission for the protection of the natural and watershed resources of the Town.

Having no further business to conduct, the meeting adjourned at 9:57 pm.

A true copy attest,

Kaari Mai Tari
Town Clerk

SPECIAL TOWN MEETING, DECEMBER 12, 2006

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at the Abbot School on Monday, December 12, 2006, called to commence at 7:30 pm, the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. A quorum of at least 200 voters were in attendance as the meeting began.

Ellen Harde, Town Moderator, declared that a quorum was present and called the meeting to order at 7:39 pm.

It was voted unanimously to allow Town employees and consultants who are not residents to address this meeting.

ARTICLE 1: Budget

It was VOTED unanimously that the Town transfer the sum of \$1,184,140.62 from Free Cash to reduce the tax rate for Fiscal Year 2007.

ARTICLE 2: East Boston Camps

It was VOTED that the Town of Westford issue a Request for Proposals (RFP) for an entity to use a portion of the property belonging to the Town known as East Boston Camps for the operation of an overnight camp or combination overnight and day camp (whether by lease, contract, license or otherwise) during the summer of 2007 and authorize the Board of Selectmen to enter into a lease, license, contract or other agreement relative thereto. The only buildings said camp shall use are those on the north side of Burge's Pond (boy's camp, day camp and associated beach front), so designated on the map entitled "East Boston Camps" created by Westford's GIS Department dated June 2005 ("Premises"). Campers shall carry on their activities primarily in the camp area corresponding to the buildings designated above. Said camp shall be limited to eight weeks in July and August, allow no more than 150 campers registered for each week of operation and provide for at least 20% of all overnight campers to be children of low and moderate income from Lowell, Lawrence, Westford, Worcester, Boston and Chelsea. In addition, the successful bidder shall provide a plan for encouraging registration of children from the Town of Westford and shall be required to provide comprehensive insurance of a type and amount which is, at minimum, equivalent to what was required for the camp operation conducted on this property in the summer of 2006. The successful bidder shall provide the Town with proof of all certifications, health, safety and otherwise, required to confirm the safety and legality of the camp operation. The successful bidder shall not be entitled to any weekend use of the premises by anyone other than campers and camp staff during the camp season or by any persons whatsoever outside of the designated camp season. The successful bidder will provide a plan allowing for maximum appropriate access by the public to the premises during the camp season. The successful bidder will be wholly responsible for the financial expenses associated with the camp in addition to care and maintenance of the buildings in the Camp Area for the summer and shall be required to comply with existing restrictions on the premises including but not limited to the recorded Conservation Restriction. The successful bidder shall pay their proportionate share of the East Boston Camps caretaker's annual salary for said use. Before

being finalized the RFP shall be reviewed by the Town of Westford's bond counsel and Town Counsel to insure compliance with all relevant bonding requirements and Chapter 30(b) of the Mass General Laws Uniform Procurement Act. The final RFP will be issued by January 17, 2007 with responses due back to the Town by February 14, 2007 and any successful bid to be awarded within one week thereafter. All other requirements of the Uniform Procurement Act shall be incorporated in the process.

It was VOTED to AMEND the original motion by replacing "East Boston and Chelsea" with the words "Lowell, Lawrence, Westford, Worcester, Boston and Chelsea."

ARTICLE 3. Graniteville Woods

It was VOTED to DISMISS this article relative to rescinding the vote taken under Article 9 of the October 16 Special Town Meeting.

Having no further business to conduct, the meeting adjourned at 9:00 pm.

A true copy attest,

Kaari Mai Tari
Town Clerk



BOARD OF SELECTMEN

The Board of Selectmen is pleased to present the annual report for calendar year 2006.

The year began with budget hearings that attempted to address financial and infrastructure needs for a growing population. Discussions were centered within the context of the voters' clear message that a Proposition 2½ override was unlikely. Capital needs dominated town and school department budgets. The board reinvigorated the Personnel Advisory Committee to study and set competitive wage, benefit and job descriptions. A number of key director positions were integrated into jobs and job responsibilities shared by the town and schools as a cost-savings measure. Westford continues to ask employees to operate within sometimes 'tight' budgetary parameters, and many of these professionals have answered that call. The Selectmen's continued challenge is to balance town and school needs, maintaining fundamental fairness to all of our citizenry, young and old.

Town services met demand. However infrastructure impacts from development are a continued concern. Quality-of-life issues are at the forefront, including perennial traffic issues. The Forge Village Mill Bridge was finally reopened with the Selectmen holding several public sessions to apply local pressure toward the completion of this long-overdue state project.

Regrettably, the Abbot School suffered a fuel oil release requiring an emergency response. A significant expenditure of monies in cleanup costs has recently surpassed the \$1.5 million mark. Containment and cleanup were underway throughout 2006 and the process required and received coordination from staff, schools, Selectmen, Board of Health, Conservation Commission, state regulators and public safety providers. With the safety of students and staff at Abbot secured, monitoring of the site continues and the Selectmen, through our state senator and representative, sought and eventually received reimbursement for cleanup monies from the state.

The Board of Selectmen accepted formal notice that our Chief of Police, Robert Welch, would retire at the end of 2007. There are very few Chiefs within the Commonwealth who have served in the top position as long as Chief Welch has. The Board wishes him well in future endeavors and thanks him for his years of service.

The parcels on Snake Meadow Hill, referred to as "Graniteville Woods," dominated much of the politics of the second half of 2006. As a proposed 40B development consisting of approximately 248 residential units, its impact on the infrastructure concerned many Westford citizens. The developer offered a full or partial purchase option to the town, in lieu of the planned development at the site. The question "Should Westford buy this parcel?" spurred spirited debate. In response, the Board of Selectmen formed a subcommittee to study the issue and make recommendations. The Finance Committee published its analysis of cost impacts. The Affordable Housing Committee set forth its recommendations in accordance with the LIP (Local Initiative Program) protocol developed following the Keyes Corner Condominium project. A citizens' group also organized and set forth its analysis. Emotions ran high and much was learned, not simply about the parcel, but also about affordable housing. On January 9, 2007, at

Chris Romeo
Chair

Robert Jefferies
Vice-chair

Dini Healy-Coffin
Jim Sullivan
Valerie Wormell

the ballot, the people of Westford decided not to purchase Graniteville Woods. It is expected that the proposed development will now proceed to our Zoning Board of Appeals in 2007.

The Selectmen reviewed municipal space needs, both at Town Hall and at the Cameron Senior Center. The Rogers Fire Station's lack of full-time personnel and the safety of our residents continue to be a concern. All of these important issues are subject to budgetary constraints and must be prioritized for the consideration of the voters at budget time.

The town's website has been revamped and our new information technology director has improved communication access, information flow, and availability of municipal data to the public. Westford enters the 21st century!

The Board of Selectmen welcomed a new member, James Sullivan, to the fold. Jim's family has been in Westford for generations, and he is a former Finance Committee chairman and member of Westford's Committee for Efficient Town Government, among other accomplishments. The Board saw the departure of another Jim, in the hardworking Jim Silva. All wish Jim Silva well and expect he will be no stranger to public service.

The Selectmen are grateful to the dedicated staff within Town Hall and the volunteer services of our many committee and board members. Westford recognizes our important and generous business base as well. The talent of all our citizens allows us to confidently face future challenges.

TOWN MANAGER

The Town of Westford saw the year 2006 start off with a crisis as an oil leak was discovered at the Abbot School on December 27, 2005. The leak was actually caused by a faulty joint in the line between the oil tank and the boiler.

Steven L. Ledoux
Town Manager

The tank was replaced and the Department of Revenue allowed the town to deficit spend in order to clean up the spill as well as to raise the monies on the next year's tax rate. The town approached our legislative delegation, Representative Geoff Hall and Senator Steven Pangiotakos, to see if funds for the cleanup could be appropriated in the FY 07 state budget. The Legislature appropriated \$1.5 million, which was vetoed by Governor Mitt Romney. Fortunately for the town, the Governor's veto was overridden by the Legislature. However, the drama did not end as in November, Governor Romney froze \$405 million in the state budget, which included the Abbot reimbursement. Once again, our legislators, working with new Governor Deval Patrick, were able to restore the funds. Westford is deeply grateful for the persistent efforts of Senator Pangiotakos and Representative Hall on this important issue.

Along other fronts, town meeting approved a \$79,521,000 operational budget at the Annual Town Meeting in May. The town settled with the Westford Superior Officers Association on a three-year contract as well.

The town continued working on a master plan for the East Boston Camps property. The East Boston Camps Master Plan Committee chose Giezentanner Associates as the consultants on the master plan. A public forum was held in October, seeking input on the future use of the property. At year's end, the town issued a request for proposals for the operation of an overnight camp for the summer of 2007. The East Boston Camps master plan will be brought before Annual Town Meeting in May 2007.

2006 saw the departure of Chuck Reynolds as Director of Technology. Christopher McClure, the IT Director for the town of Norfolk, was hired to replace Chuck. Chris's efforts to date include a new and improved town website as well as a new email system for town departments.

I would like to thank the Board of Selectmen, department heads and all other town boards for their cooperation during the course of this busy year.

AFFORDABLE HOUSING COMMITTEE

The Affordable Housing Committee’s mission is to provide diversified housing opportunities in Westford. As most years are, 2006 was a year of successes and challenges for the AHC. The highlights of the year include the following.

Advocacy

- In conjunction with the Westford Housing Authority, the committee advocated for and petitioned town review boards regarding the expansion and creation of an additional 37 elderly housing units at the Tadmuck Senior Housing at 65 Tadmuck Road.
- In conjunction with the Planning Board, the committee negotiated for the incorporation of a four-bedroom group home for individuals with special needs in a flexible subdivision development to be called Hawk Ridge, located at 11 Makepeace Road.
- The committee, working with the Planning Board, presented a resolution calling for the Board of Selectmen to support the use of town-owned land for the development of affordable housing. The resolution was passed at the October 2006 Special Town Meeting.
- The committee sought and received Annual Town Meeting approval requiring all affordable units created through the local zoning bylaw to remain affordable in perpetuity.

Elaine Nickerson
Chair
Diane Holmes
Vice-chair

Bruce Caldwell
Ann Eno
Mary Lynn Galgano
Scott Hazelton
Carl Lyman
Jim Silva

Chris Pude*
*Director, Westford
Housing Authority*
John Charbonneau*
Planner

* non-voting member

Building Lasting Partnerships

- In March the committee invited neighbors of a parcel at 18 Williams Avenue into a process where the committee hoped to begin work with the Lowell chapter of Habitat for Humanity to develop high-quality affordable home-ownership units on the site. The intent was to involve neighbors as early as possible in the development process, and the work continues with this group and Habitat for Humanity.

Project Review

- Pursuant to the town’s Local Initiative Program (LIP) protocol, the committee held a joint boards public meeting and subsequently provided a recommendation letter to the Board of Selectmen on the proposed Graniteville Woods project.
- The committee held public meetings and issued comments on the preliminary review of the Westford Crossing (South Chelmsford Road) and Jefferson at Westford (Littleton Road) mixed-income developments prior to the applicant filing for a project eligibility letter with the state under Chapter 40B.

Home Ownership and Preservation Financing

- In partnership with the Westford Housing Authority, the committee applied \$60,000 of its community preservation funding to preserve five affordable home-ownership units (four at Haystack Estates and one at Villages at Stone Ridge), making it possible to retain these units as affordable in the long term.
- The committee helped to facilitate leveraging \$50,000 from the state's Department of Housing and Community Development for the preservation of five local affordable home-ownership units.

Rental Housing

- The best day in 2006 for the committee was a wet and chilly November 29 when a dedication ceremony was held for the William D. Coakley Residences at Stony Brook. This development allowed families and individuals to move into 10 new safe, decent and affordable rental housing units in this 15 unit property. Below is a photograph (by Bill Pude) of the William D. Coakley Residences at Stony Brook.



The Committee Board Membership

- 2006 brought some changes to the board membership, and the committee wishes to thank Lauren Coffey, Christopher Romeo, and Mary Trubey for their dedicated service over the past several years.

ANIMAL CONTROL DEPARTMENT

The Animal Control Department is responsible for:

Michael Harrington
Animal Control Officer

- enforcing all state and local regulations regarding the control of animals
- investigating complaints of animal behavior
- preparing findings and taking corrective actions against violations.

In addition the Animal Control Department through contractual agreement provides the same services for the town of Tyngsboro.

In 2006 Animal Control officers responded to or provided assistance for:

- 1328 dog-related complaints
- 1256 wildlife-related complaints
- 48 investigations of cruelty/neglect reports
- 1168 removals of deceased animals from public roadways

BOARD OF ASSESSORS

The assessors office completed its annual interim revaluation for fiscal year 2007 (July 1, 2006-June 30, 2007), based on a valuation date of January 1, 2006. Approximately 1200 parcels were visited and a thorough sales analysis of sales occurring in calendar year 2005 was done. The assessors office also analyzed all land sales, land residuals, and tear downs. Market values have stabilized overall with some pockets still experiencing appreciation. New growth for FY 2007 was \$54,506,085, which was a decrease of \$32,252,235 from FY 2006. This growth was due to:

Jean-Paul Plouffe
Principal Assessor

Titus Palmer
Chair

Diane Holmes
Kevin Burke

- continued inspection of approximately 1200 homes that have not been reviewed since prior to 1997
- full utilization of all sources of information on properties, such as MLS listings and sales
- limited amount of new construction of single family homes. There were 30% fewer building permits

	FY 2006	FY 2007	% increase
Total taxable assessments	\$3,793,951,953	\$3,894,563,061	2.65%
Tax levy	\$49,017,341	\$51,017,244	4.08%
Residential tax rate	\$12.92	\$13.10	1.39%
Average single family residence assessed value	\$461,379	\$470,337	2%
Average single family tax	\$5,961.02	\$6,161.41	3.36%

The Board of Selectmen voted to adopt a Small Commercial Exemption again for FY 2007. This in effect shifted the tax burden within the commercial/industrial class. The FY 2007 commercial/industrial tax rate was increased slightly to \$13.27.

The Department of Revenue certified the results of this assessment data to be within their statistical requirements and the tax bills went out on time.

Continued growth in the tax levy resulted in an increase in overall taxes for FY 2007. The assessors office is continuing to update property data to achieve a higher level of accuracy. This is a constant on-going process to ensure that tax assessments are equitable to all taxpayers. Of the approximately 1200 parcels visited in FY 2007, approximately 350 were for building permits. The more accurate we can make this data, the more accurate the assessments will reflect current market value.

FY 2006 saw a similar number of applications for abatements of real and personal property as FY 2005. This was because property values had been adjusted for FY 2006 through the annual interim revaluation. Westford is a very desirable community as reflected in market activity and sale prices.

It has been a very busy year for the assessors office with updating office procedures; completion of the interim revaluation; monitoring the various elderly exemptions, other exemptions and the Community Preservation Act; and updating cost tables to reflect current market cost. The staff deserves much credit meeting all the demands and challenges with competence and dedication to the town. The assessors office recognizes that taxes are increasing as the town continues to grow and the demand for service increases. We will continue striving to provide good customer service to the taxpayers and to make every effort to assist taxpayers in understanding their assessments.

Exemptions

In FY 2006 the Board of Assessors granted 216 statutory exemptions for property taxes in the total amount of \$187,254.26 (veterans, elderly over 70, blind, Clause 41A). Eight applicants were granted a tax deferral under Clause 41A. Westford again adopted Chapter 126 of the Acts of 1988, allowing the statutory exemption to be increased to double their stated exemption amount. There were also 216 Community Preservation exemptions granted in the amount of \$20,079.68.

Abatements

In FY 2006 there were 138 request for abatements on real and personal property. Of these, 109 abatements were granted and 29 were denied. No appeals were filed with the Appellate Tax Board for FY 2006. There are two outstanding cases from FY 2005. The Commissioner of Revenue is in litigation with several communications companies for FY 2003, 2004, 2005 and 2006.

BUILDING DEPARTMENT

Matthew Hakala
*Building
Commissioner*

During 2006 the building department issued 737 building permits (the most since 2000) the department as a whole took in \$534,957. This amount is \$107,490 more than in 2005. I attribute the increase not only to the number of building permits, but also to the commercial projects that have come in such as Walgreen's and the Hampton Inn. The other permits that were issued (electrical...543, plumbing...384, gas...389) are down from 2005's numbers by a total of 171.

Some of the other projects that have gotten started in 2006 are:

- Summer Village (a 276 unit seasonal development at Wyman's Beech)
- Concord Place (a 16 unit 40B development)
- Hampton Inn (at the end of Nixon Rd.)
- Walgreen's (along with a retail building beside it) on Littleton Road

The one project that was finalized this year was that of the Highway Department's new building off of North Street which finally received a certificate of occupancy for the building.

The building department continues to help residents, contractors and architects with questions on the building code. The department will continue to strive to make the building permit process as easy as possible.

This is my first year as building commissioner for the town and would like to thank everyone that I have come in contact with in the town. I truly believe that the Town of Westford's residents and employees are among the very best. You have made my transition to the town easy, and I will do my very best to perform my duties at the level that the town needs and deserves.

CEMETERY COMMISSION

The Cemetery Commission acts as the policy-setting committee for the town's cemetery operation, is responsible for expenditures from various cemetery trust funds, and oversees the operation and care of town's six cemeteries. The three-member commission is appointed by the Town Manager and meets quarterly with additional meetings scheduled as needed.

Daniel Provost
Chair

Barbara Greenslade
George Rogers

The Town's six cemeteries are: Fairview Cemetery, Hillside (North Burying Ground), Old Pioneer Burying Ground, Pine Grove Cemetery, Westlawn (West Burying Ground), and Wright Cemetery. The maintenance and operation of cemeteries is within the Parks, Recreation, and Cemetery Department. The cemetery office is located at the Pine Grove Cemetery. Burial records and information is also maintained at the recreation office.

National Historic Register

The Wright (1819), Hillside (1761), Pioneer Burying Ground (1750), Fairview (1702), and Westlawn (1760) cemeteries are all listed in the National Historic Register through the National Park Service, Department of Interior.

Maintenance

In addition to day-to-day operation of grass cutting, leaf removal, planting, trim work, weed removal, burials, and grass repair there has been an increase in tree work. Trees have aged and are more susceptible to disease and broken branches and limbs. Fallen trees, limbs and branches have been removed with one tree being replaced. There is a tree donation program which was started with the construction of the Pine Grove Cemetery. Donated funds help to replace trees lost to age, disease, or weather.

Office

The Pine Grove office and maintenance garage interior is being completed during the winter months. The garage with wall board and ceiling has created a better insulated work space. Areas have been cleared for composting and for material used for burials and ground repair. The office is the main site for conferring with families on burials and the purchase of lots, and is the meeting location for the commission.

Equipment Purchase

Town meeting approved the purchase of a compact tractor/loader. This will be a shared piece of equipment with Parks and Grounds. Heavy-duty ground protection and access mats were purchased. The mats have been beneficial in protecting the ground and gravesites.

Burials and Sale of Lots

There were 34 full burials and six cremation burials during the year. Thirty-seven grave lots and one urn lot were sold.

Funding for a columbarium was approved at town meeting. The columbarium will accommodate cremation burial, freeing up space for full burials. The columbarium also offers the family an alternative to in-ground burial. Plans for its location at Pine Grove have been finalized with installation planned for 2007.

COMMUNICATIONS ADVISORY COMMITTEE

The Communications Advisory Committee (CAC) advises and represents the interests of the Westford Board of Selectmen in their role as Franchise Authority for cable television and with regard to other services provided by Westford's cable operator (currently Comcast Corporation). The CAC also advises town residents regarding similar services that may be provided over media other than cable, by a variety of broadband companies. Such services include Digital Subscriber Line (DSL) Internet access, and Voice over Internet Protocol (VoIP) local and long distance telephone service. The CAC does not deal with dial-up Internet access or conventional telephone service.

Dave Levy
Chair
Ken Woods
Vice-chair
Marc Davidson
Secretary

Jim Silva
Tony Vacca

The CAC negotiates and enforces cable TV license provisions with Comcast, which has been the town's cable operator since January of 2003. The CAC also serves as an advocate for individual Westford citizens in all matters involving the cable operator, as well as providers of other information and communication services (for example, Internet access and IP telephony), which may be subject to a variety of regulatory frameworks. We encourage all interested parties to attend our meetings to air their concerns, to ask questions or just listen. CAC meetings generally take place monthly at the J. V. Fletcher Library, starting at 7:00 PM. Check postings at Town Hall for specific dates, or contact the CAC to find out about upcoming meetings.

Apart from the issue of perennial price increases – and associated interest in “competition” (see below for more information on this topic) – there have been very few concerns voiced by subscribers regarding residential cable service in Westford in 2006, the second year of the term of the current Renewal License with Comcast.

The most important concerns of the CAC over the past year involved the operations of Westford Community Access Television (Westford CAT) Inc., during its first full year as Westford's Local Access Provider, in accordance with the associated provisions in the Renewal License, and as otherwise in accordance with the Memorandum of Understanding now in force between the Board of Selectmen and Westford CAT. Westford CAT is an independent non-profit corporation and is governed by a Board of Directors comprised of members of the Westford community. The Westford CAT board has engaged Ron Zimmerman who continues to be responsible for all day-to-day operations of the Westford CAT studio, located in the TV and Media Production/Theater Arts facility at Nashoba Valley Technical High School (NVTHS). Ron also oversees all off-site Local Access production activities in Westford. The Westford CAT board and Mr. Zimmerman's professionalism and expertise have earned the respect of town government, Local Access producers, and fans of Local Access programming in Westford. Westford CAT operations are now expanded to include the use of Channel 10 for rebroadcast of town government programming, which is broadcast live on Channel 8 along with local and regional public access programming as well as the Bulletin Board. Educational programming from the Westford Public Schools continues to be broadcast on Channel 9. For more details, visit the very informative Westford CAT website at www.westfordcat.org.

The CAC has also been involved in dealing with the mutual concerns of Massachusetts municipalities involving a variety of lobbying efforts by the regional telephone companies (Verizon in our case). These companies seek to “streamline” the franchising process in order to enter the market for cable TV more rapidly, at the risk of compromising the level of municipal franchising oversight that has been in effect for decades. Lobbying to change the “playing field” in this context has taken place in 2006 at the federal level (in Congress, and most recently at the Federal Communications Commission), as well as at the state level (at the Department of Telecommunications and Energy Cable Division, and most recently in the State House). Although the CAC supports the desire of Westford town government to encourage expansion of consumer choice in cable TV providers, we also strive to maintain the high degree of municipal “negotiating power” relative to the cable TV franchise process that has been so successful in protecting municipal and private interests over the years – as exemplified in the hard-won Local Access provisions we now enjoy as the result of past negotiations with Comcast under the current franchising framework.

The CAC website, now hosted at www.westfordma.gov/cac, provides Westford citizens with information on a variety of cable-related topics, and is slated to be updated and enhanced with new content in 2007.

In 2006, the CAC consisted of five volunteers appointed by the Board of Selectmen to renewable one-year terms.

The Westford CAC can be contacted by letter mail at Town Hall, or preferably by sending email to cac@westfordma.gov. CAC Chair Dave Levy also invites telephone inquiries and voicemail at his home phone, 978-692-2290.

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Act (CPA) allows Westford to preserve our community character in the areas of open space, community housing, historical resources, and land for recreational use. Westford residents pay a 3% property tax surcharge to fund such community preservation projects.

FY 2006 Community Preservation Funds: \$2,347,019.85

The state offers matching grants from the Community Preservation Trust Fund. Because Westford set the CPA property tax surcharge at 3%, we are eligible for 100% matching funds from the state. We received a full 100% match of \$1,137,231 on October 13, 2006. These funds will be allocated at a future town meeting.

In FY 2006, Westford locally raised \$1,137,231.97 in Community Preservation funds.

Westford has an annual commitment of approximately \$800,000 for its bond payment for the purchase of East Boston Camps.

Kathleen Healy
Chair (At-large)

Committee representation
Marilyn Frank
Conservation Commission
Scott Hazelton
Housing Authority
Andrea Peraner-Sweet
Planning Board
Bob Shaffer
Historic Commission
Ken Hanly
Parks and Recreation Commission

At-large members
Ingrid Nilsson
Christine MacMillan
Evan Schapiro

Local FY 2006 3% Community Preservation property tax surcharge	\$1,162,334.01
Investment income	\$127,727.42
Interest on late tax payments	\$1,433.27
Tax abatements ¹	(\$23,101.85)
Local FY 2006 Community Preservation total	\$1,268,392.85
State match (received 10/15/05)	\$1,078,627.00
TOTAL FY 2006 Community Preservation Funds	\$2,347,019.85

The committee recommended projects at both the Annual Town Meeting and Special Town Meeting.

May 6, 2006 Annual Town Meeting

The CPC recommended and Town Meeting unanimously approved \$110,000 in community preservation projects.

Community Housing Funding

- \$75,000 Tadmuck Road Senior Housing

¹ The Westford CPA includes the following exemptions:
a) property owned and occupied as a domicile by any person who qualifies as low income (after medical expenses), or as a low or moderate income senior (after medical expenses); and
b) \$100,000 of the value of each taxable parcel of residential real property.

Funds to be used for the development and construction of senior, affordable housing units at Tadmuck Road Senior Housing complex which is administered and operated by the Westford Housing Authority. These funds were appropriated from the Community Preservation Housing Reserve Account.²

Recreation Funding

- \$20,000 Bruce Freeman Trail Phase II

This allocation will fund the design for Westford's portion of the 25-mile Bruce Freeman Rail Trail (Phase II). These funds were appropriated from the CPA undesignated fund balance.

Administrative Funds

- \$15,000 Community Preservation Committee Administrative Expenses

Community Preservation Committee administrative funds are used for expenses such as copying, public hearings, legal opinions and approximately 260 hours of professional staff support per year to assist in coordination and administration of CPC projects. These expenses are appropriated annually, as unused expense funds are returned to the undesignated Community Preservation Fund.

October 16, 2006 Special Town Meeting

The Special Town Meeting approved an additional \$123,039 for community preservation projects.

Historic Funding

- \$12,900 Building Assessment Plan
- \$63,140 Westford Museum Restoration

The allocated funds are for a building assessment plan for the Westford Museum and cottage and for the preservation, rehabilitation, and restoration of the existing wooden fire escape, damaged wooden clapboards, and sill at the Westford Museum. As part of the Westford Center National Historical District, both the museum and cottage are listed on the State Register of Historical Places and on the National Register of Historical Places. The funds were appropriated from the Community Preservation Historic Reserve Account.

Community Housing Funding

- \$46,999 Town of Westford Affordable Housing Trust Fund

² The Community Preservation Act requires that communities allocate a minimum of 10% of their CPA funds to each of three areas: open space, community housing, and historical resources. The balance of the CPA funds remains unallocated in the general (undesignated) community preservation account.

Transfer of funds from the Community Preservation Housing Reserve Account to the Affordable Housing Trust Fund for the creation, preservation, support, rehabilitation or restoration of affordable housing.

Appreciation

The committee would like to recognize and thank Mary Ellen Tynan for her dedication and years of service as the Parks and Recreation Commission representative to the committee. Mary Ellen will be much missed on the CPC. The committee also would like to recognize town staff, boards, and officials for their valuable input concerning the use of CPA funds and Westford's community needs. Most importantly, the committee would like to thank the people of Westford for their generous support of our town and community.

For additional information, please go to www.westfordcpa.org.

COMPREHENSIVE MASTER PLAN COMMITTEE

The Comprehensive Master Plan Committee is a new committee appointed by the Planning Board in 2006. It was formalized in August, when it approved its Articles of Organization. Officers were elected in September. The purpose of the committee is to plan, develop, and recommend to the Planning Board a plan for the town that will meet the requirements of a Comprehensive Master Plan as described in Massachusetts General Laws Chapter 41 Section 81D. Areas of consideration are community character, open space, housing, public amenities and facilities, transportation, economic base, smart growth, and governance.

The committee works with a team of consultants led by Judi Barrett, Community Opportunities Group. Northern Middlesex Council of Governments (NMCOG) was contracted to provide the economic development section of the plan. Together, the committee and consultants organized and held a series of eight public forums in November: one business forum, two town-wide forums, and five forums that focused on the neighborhoods within the town precincts.

The public inputs from the forums, along with town reports and the 1995 Master Plan Survey, became the basis for a planned town-wide residential survey. A subcommittee of six committee members was created in December to draft the survey to be mailed in January, 2007.

The Comprehensive Master Plan is scheduled to be completed in the summer of 2007 with the goal of presenting it at the fall 2007 Special Town Meeting.

- Kate Hollister
Chair
Jim Silva
Vice-chair
Alan Rubin
Clerk

John Cunningham
Peter Ewing
Jim Kottas
Bob Krankewicz
Marian McCurley
Gideon Moran
Paul Rohs
Pat Savage
Peter Severance
Tom Spuhler
Catherine Stewart
Ed Thomas
Carol Tucker
Diane Weir
Victor Weisenbloom
Carol Winge
Beverly Woods
Valerie Wormell

CONSERVATION COMMISSION

The Commission faced significant challenges in 2006, including: an increase in review of large residential projects; refining lake management programs; attempting to increase protection for some of Westford's most vulnerable resource areas; and dealing with a damaging oil spill at the Abbot School. At the same time the Commission received generous volunteer support in helping manage and improve the Town land under its care, continuing a tradition that reflects the best qualities of the community.

Eric Fahle
Chairman
Margaret Wheeler
Vice-chair

Mary Trubey
Marilyn Frank
Peter Mahler
Ann Jefferies
Marian F. McCurley

The work by the Commission involves several types of review: (1) "Request for Determination", in which the Commission is asked to approve relatively minor work within 100 feet of wetlands; (2) Abbreviated Notice of Resource Area Delineation (ANRAD) in which the Commission is asked to approve a surveyed plan showing wetland boundaries. (3) "Notice of Intent", meaning that an applicant has notified the Town of an intention to build a structure or any type of work in a wetland or the land around a wetland. (4) Emergency Certificate, when rebuilding a septic system or some other emergency work necessitates alteration of a wetland or nearby land on short notice. Statistically the work during 2006 included the following: 18 public hearings were opened for Requests for Determination; 6 Public Hearings were opened for ANRAD's; 28 public hearings were opened for Notices of Intent, and 16 Emergency Certificates were issued. In doing this, the Commission conducted 6 formal site visits, while agent William Turner conducted numerous site visits in relation to many ongoing projects, as well as new proposals.

The Commission issued 2 Enforcement Orders and fines totaling \$150.00 in relation to relatively minor violations of the State Wetlands Protection Act and local wetlands bylaw, generally involving the performance of work in or near wetlands without a required permit.

The most notable change in the pattern of development over the past few years has been the increase in Ch. 40B or Affordable Housing projects. As the Town has less than 10% of its housing classified as affordable by the State, this option is available to developers. Projects providing 25% of their units as affordable may apply for a Comprehensive Permit with the Zoning Board of Appeals and ask that the requirements of any or all local bylaws, including the local nonzoning wetlands bylaw, be waived, so as to assure the project can be economically constructed. Generally this has meant much denser development than allowed under local zoning, and that developers have asked that the requirement that septic systems be located more than 100 feet from wetlands and all construction disturbance more than 50 feet from wetlands be waived. Some projects as originally filed have been very troubling in showing work right to the edge of wetlands, leaving little or no buffer between the project and the wetlands. Buffer areas to wetlands provide critical functions for protection of wetlands and the important role they play in providing significant social benefits. These functions include moderation of the impacts of runoff of stormwater, including filtration of suspended sediment from surface runoff, nutrient removal from surface runoff, as well as protection of wildlife habitat. Substantial buffers are also required to keep human activity from directly affecting the wetland community. It has been commonly observed in older developed sections of Town where land has been cleared to or close to

wetlands that it is far more likely to see yard waste and trash dumped into wetlands than in new areas where fifty foot or greater buffers have been left next to wetlands. Such was the case with "Tadmuck Meadows" a 41 unit condominium development proposed off Tadmuck Road near Reinsway Circle, which had nearly 200 feet of frontage along a wetland with almost no buffer in its original conception. The Commission urged the ZBA not to grant the waiver, which it did not. After reviewing the project more closely, the project engineer was able to change the design, bringing it much more closely into compliance with local setback requirements. This project has been approved and is under construction.

In general it appears that there is little need for these projects to eliminate buffers to wetlands areas and that they can be built economically and in an environmentally sensitive manner. Several other projects that were approved in the past year demonstrate this potential, such as the 42 unit "Southgate" project off South Chelmsford Road and the 84 unit phase of the "Woodlands at Laurel Hills" located off Durkee Lane. In fact the "Woodlands" project will provide permanent protection to over 26 acres of land in the south part of Town to protect the habitat of a state listed species under the State's Endangered Species Program.

The Commission approved wetlands delineations on two parcels for which some of the largest development proposals in the Town's history are planned. The "Graniteville Woods" parcel is some 200 acres located to the northeast of West St. It is a rocky and ledgy site with complex wetlands and historically the location of some of the oldest granite quarrying operations in the Town. Six vernal pools have already been certified on the site and there are potentially twelve more, and state listed species habitat has been identified. A citizen's group, Citizens for Sustainable Growth, won approval of a petition at the Fall Special Town Meeting to pose the purchase of this parcel to the electorate in a debt exclusion vote. However the vote in early January 2007 failed to approve the measure, and it is expected that application for approval of a 276 unit affordable housing will be filed in 2007. The Commission also approved wetlands delineations on a parcel of approximately 97 acres south of Littleton Road and north of South Chelmsford Road along the Chelmsford Town Line. A 250 unit apartment complex, to be known as "Jefferson at Westford" has been proposed for the site, which is the location of an old sand and gravel quarry surrounded by extensive wetlands, which are part of Tadmuck Swamp.

Another large, but quite different project, the 276 unit "Summer Village" project located on Wyman's Beach Road at Long Sought for Pond received final approval and commenced construction in 2006. The seasonal residences will be clustered near the Lake, and nearly 100 acres will be permanently preserved from further development, giving protection to the extensive wetlands, including a number of vernal pools.

Monitoring construction for these projects on marginal lands near sensitive wetland resource areas exceeds the capability of the one person staff of the Commission, so it has instituted a policy of requiring applicants to fund engineers hired by the Commission to perform weekly inspections to assure compliance with requirements of the Orders of Conditions issued for the projects. The Westford office of AMEC Earth and Environmental has been providing these services.

There were only two small commercial buildings approved in 2006, with a total of about 10,000 square feet. However, the Commission approved wetlands delineations for parcels located to the northwest of Littleton and Boston Roads, for which a Wal-Mart was proposed in the early 1990's, and it is anticipated a proposal for a large new commercial development for this site will be submitted in the coming year.

The Commission worked with the Nabnasset Lake Preservation Association to refine the Lake management program for Lake Nabnasset. A drawdown and herbicide application program has helped to reduce excessive populations of milfoil and curly leaf pondweed. Working with project consultant Carl Nielsen of ESS Group, Inc., the Commission and Association developed a "Report Card" for evaluating the effectiveness of drawdowns based upon results of monitoring studies of lake and associated wetlands flora and fauna and water quality. A flow chart for decision making, based upon those reports, was also developed to indicate if a drawdown is called for in the following year or if small scale applications of herbicides or hand harvesting will effectively control weeds for that year.

A program of vegetation control is a balancing act between controlling undesirable effects of invasive vegetation while protecting desirable flora and fauna and water quality. The Commission finds that to the extent drawdowns reduce the need for the use of herbicides they are a preferable. However, the Commission also finds that drawdowns can put stress on populations of desirable organisms, such as freshwater mussels that are an important part of the lake and associated wetlands ecosystems, and finds that drawdowns should be used judiciously. If studies show that a year can pass without a 6 foot drawdown without an adverse increase in the population of nuisance aquatic vegetation, the drawdown program should be suspended for that year to allow nontarget organisms a chance to recover.

At the end of the year a citizens group from Littleton, the Lake Mattawanakee Association filed a Notice of Intent for a drawdown of Forge Pond for control of nuisance aquatic vegetation. A similar project was attempted by the Westford Conservation Commission in the early 1990's, however, had to be abandoned when the reduction in the Lake level led to the failure of two shallow private water supply wells. It is hoped that with installation of Littleton Town water to those dwellings will alleviate that concern. A similar process of monitoring and evaluation, as was developed for Lake Nabnasset, will direct decision making for whether additional drawdown are necessary and can be safely and effectively carried out in following years.

Along with dealing with protection of Westford largest water bodies, the Commission also focused considerable effort attempting to expand protection of its smallest and most vulnerable wetlands: vernal pools.

Vernal pools are small areas of standing water that form in shallow depressions in the landscape in the spring following snow melt and rains. They are usually not connected to other wetlands and usually dry out after several months. Despite their small size and temporary nature, they are one of the most dynamic and important ecologies in the landscape. They provide vital habitat for a wide range of animal life and support important ecosystem functions.

Research on vernal pools conducted in Westford in 2004 by Bryan Windmiller of Hyla Ecological Service, Inc. under a grant from the Massachusetts Electric Company has demonstrated how important the upland areas more than 100 feet from these pools are for the survival of the species that depend on them and for their continued ecological stability. Pools having high density of development around them have sharply reduced populations of amphibians in them.

The Commission placed an article on the warrant for the Fall Special Town Meeting seeking to amend the local nonzoning wetlands bylaw by seeking to increase the area within which a new project must be reviewed by the Conservation Commission from 100 feet to 200 feet, with the exception that for existing houses within 400 feet of vernal pools that the jurisdictional area would be half the distance between the house and the vernal pool, thereby exempting most homeowner projects such as additions, decks and swimming pools from the changes in the bylaw. Existing lawns, gardens, and developed area, landscaped or otherwise, would also have been exempt.

Despite comments made at Town Meeting and in letters to the editor and in the Westford Forum, the intent of the changes to the bylaw was not to prohibit all building or other changes within 200 feet of vernal pools, but rather to allow for better planning to provide the best level of protection possible for these vulnerable areas and the species that depend on them. The Commission works with applicants to shape their projects to be as protective as possible of wetlands and their important values, and only rarely denies a project. The goal of the vernal pool bylaw amendment was to preserve as much of the currently undeveloped forested habitat surrounding the pools as possible in the best configuration. Despite the failure of the article to pass the Commission will continue to strive for the greatest protection possible for these critically important areas.

The Commission was involved in dealing with the spill of somewhere between 500 to 1,000 gallons of heating oil at the Abbot School that occurred late in the year in 2005. The oil leaked from a broken line and made its way into the stormwater drainage system, and discharged to an intermittent stream and wetlands to the east of the school towards Providence Road. While this was a very damaging event, occurring as it did in the winter months, lessened its impact somewhat. A quick response and clean up efforts performed by the Town's contractor, ENPRO Services, Inc., as authorized by an emergency Certificate issued by the Commission was able to remove the spilled oil from the wetlands. While this required substantial disturbance of the stream bed and small area of bordering vegetated wetlands affected, the wetland scientist engaged to review impacts, Patrick Seekamp of Seekamp Environmental Consulting found that these areas should be able to recover fully. He also found that nearby wetlands associated with state listed rare species were, fortunately, not adversely impacted.

It was a relatively slow year for conservation land protection. There was only one acquisition of a parcel by the Town in care of the Commission: a parcel of .44 acres located along Stony Brook off the end of Dean Drive acquired as a gift from Daniel J. and Tarina M. Mansur in loving Memory of Edward and Louise. Our thanks to the Mansur's for their thoughtful gift. Two new permanent conservation restrictions (CR's) were added in the Town, as the Westford Conservation Trust granted CR's to the Sudbury Valley Trustees on 18.27 acres located on

Frances Hill and 8.0 acres located on Prospect Hill. Our thanks to the Trust for their forward thinking to provide this additional level of protection for the land.

2006 was an exceptional year for volunteer support for the Commission. Supported with funds from the Commission's Reserved Filing Fees account, Peter Severance organized and oversaw a water quality testing program. With training from the Organization for the Assabet River, volunteers tested water quality in the major stream courses in Town. This work will help develop an important database for identifying pollutant loading challenges and threats to wetlands and water supplies in the various watersheds in Town. Our thanks to Peter and the volunteers for performing this important community service.

Veteran's Agent Paul Murray and former Selectman Jim Silva organized an effort to redevelop a parcel of Town conservation land located on Forge Pond on Pond St. into a memorial park to honor our veterans to be called Freedom Park. The project, based on a design donated by Landscape Architect Nick Reed, will remove most of the pavement from an existing parking lot, and through relandscaping, and placement of a gazebo, a dock and benches will make it a more beautiful and accessible neighborhood park taking full advantage of the lovely pond side location. The first phase of the project was completed in the Fall of the year with the help of Jimmy Paine of All State Paving, who removed some pavement to allow Eagle Scout Candidate Aaron Shenkin and his fellow Boy Scouts to install a new fence and gate for the park. Our deepest appreciation goes out to these individuals for the generous donation of their time and energies to this outstanding project.

2006 was a banner year for Eagle Scout Projects on Town land and we express our deep gratitude for the efforts of : Malcolm Kearns for improving handicapped accessibility at Grassy Pond; Jake Lauer, for development of an orienteering training course at the Emmet Conservation Land; Brandon Hill for improvement on the Tom Paul Trail; and Chris Mario for his work on the Tadmuck Divide Trail.

The Town's Conservation lands continue to have the benefit of dedicated individuals who volunteer their time to oversee and maintain them. The Commission would particularly like to thank Kate Hollister and Lennie Palmer of the Trail Steward Committee of the Westford Conservation Trust and all the volunteers that help maintain trails on the Town conservation land. A special thanks to Marian and Bill Harman of the Trust for their unceasing devotion to the cause of conservation in the Town.

We also wish to express our thanks to Kirk Fitzpatrick and Kevin Ritchie of Civil Solutions for donating a design for a septic system for the Hill Orchard and Bob Johnson of R. E. Johnson Construction Co. for installing the system at cost so that new toilets could be installed for the 2006 season. These toilets were a very popular addition to the Farm Stand, particularly for families coming to take advantage of the Pick Your own Apples Program.

Our thanks, also, to Anthony and Fenella Levick and their family of Troy, NH for their continued wonderful work of managing the Hill Orchard and farm stand providing a wonderful source of locally grown, healthy food, and a classic fall recreation opportunity while also helping to preserve the farming heritage and landscape beauty of the Town which lies at the core of its

identity. If you would like to see pictures and more information about the Hill Orchard, please visit the website of the Levick's own farm operation, Monadnock Berries, located in Troy, New Hampshire. The Web address is www.monadnockberries.com. There is a link to this site from the Conservation Commission's home page, which may be found at the Town's web site www.westfordma.gov .

Beyond their work on the Commission, members are active participants in other Town Committees and community organizations. Marilyn Frank serves on the Community Preservation Committee and as retiree representative on the Town's Insurance Advisory Committee. Peter Mahler serves on the East Boston Camps Master Plan Committee. Marian McCurley serves on the Town Master Plan Committee. Mary Trubey served on the Affordable Housing Committee. Margaret Wheeler served on the Graniteville Woods Committee and Eric Fahle served on the Pesticide Policy Committee.

If you are interested in more information about the Conservation Commission, Westford's conservation lands, wetlands and other natural resources, please visit the Commission's website, which can be accessed from the Town of Westford home page at www.westfordma.gov. The Westford Conservation Trust website provides excellent information and maps of major Town Conservation parcels and trails at www.westfordconservationtrust.org .

COUNCIL ON AGING

The Westford Council on Aging is located at the Cameron Senior Center, at 20 Pleasant Street and is ADA accessible.

The Council on Aging provides services, advocacy and information to improve the quality of life for all 3,000 Westford residents who are 60 years of age and older. The Board of Selectmen works under the guidelines of the Massachusetts Executive Office of Elder Affairs and appoints the council.

Facility

The Cameron Senior Center is a community focal point where older adults come together for services and activities. Cameron is shared by the entire community for human service needs. The eight-classrooms are supervised, scheduled and maintained by the Director of Elder Services. There is 9,000 square feet of accessible space.

Senior Social Services

The social worker and elder outreach coordinator comprise Senior Social Services for the Council on Aging. Assessments, crisis intervention and referrals for services are included in the responsibilities of the social worker. Additionally, referrals and guidance are extended to families who are out of the area and who need assistance for their family members living in Westford to ensure that they are able to continue to live in a safe and secure environment. The social worker also provides support, assistance and referrals to non-elder residents on a regular basis. This year the elder outreach coordinator position was vacant for three months and a new coordinator is currently in place. She visits homebound seniors, observes and refers specific issues to appropriate resources and works closely with the social worker to offer a well-rounded team approach to the COA services.

In 2006 the Social Service team made more than 3,100 phone calls and more than 600 home visits. Over 220 office visits were made during the year. The team can be reached at the Cameron Senior Center at 978-692-5523.

Adult Supportive Day Program

The Adult Supportive Day Program, now in its sixth year, operates out of the Westford Housing Authority's Felix Perrault Community Room at 65 Tadmuck Road. The program is open Monday through Thursday from 8 a.m. to 4 p.m. Transportation is provided. The program coordinator and activity coordinator oversee this growing program.

The program provides elders a social program in a "home away from home" environment. The Supportive Day Program is a place to make new friends and remain active. Clients are screened for appropriateness, and family meetings are held quarterly to assess progress. Participants attend one to four days per week. A partnership with Elder Services of Merrimack Valley provides financial assistance to qualifying families. Free trial days are available to interested families.

Helena Crocker
Chair

Nancy Cook
Dorothy Hall
Cecilia Healy
Chief George Rogers, ret.
Evan Schapiro
Robert Tierney

Joanne Sheehan
Elder Services Director

The program has again been fortunate to have a wonderful group of volunteers from the Tadmuck Housing complex, the Tax Relief Program, students doing community service and numerous town residents offering their time and special programs. Information regarding the program or volunteer opportunities is available by calling 978-692-0803.

Transportation

Van service provides transportation for Westford elderly and disabled for medical, nutritional, social, shopping and other appointments. The service operates in Westford and surrounding towns.

Vans are owned by the Lowell Regional Transit Authority and administered by the Council on Aging. Three vans covered a combined 64,450 miles this year, a 5% decrease in mileage from last year. Service was provided for 162 individuals.

- Van 1 provided service for 928 medical and 1,021 shopping trips.
- Van 2, assigned to the Adult Supportive Day Program, operates on a four day per week schedule and provided transportation for 1,641 trips, an increase of 4%.
- Van 3 provided service to and from the Cameron Senior Center for functions. This van made 224 trips to lunch served at Cameron and 712 trips to other Cameron activities.

Tax Relief

A Council on Aging volunteer administers the Senior Tax Work Program for the Board of Selectmen. \$22,500 comes from the town and is appropriated in the Council on Aging budget. The requests for applications are growing each year as property taxes escalate. The program is open to all homeowners 60 years of age and over. The senior must occupy the house for which they are requesting the tax abatement. The 30 seniors funded must agree to work out a compatible arrangement about their 100 hours of time and duties with the department head to which assigned and are encouraged to continue on as a volunteer when their 100 hours are complete. The program begins on July 1 and all work must be completed by March 31 in order to apply the \$750 rebate to the last quarterly tax bill.

Tax Relief for the Elderly or Disabled (TREAD) is one avenue of relief for seniors age 65 and over or the disabled. It is based on income and assets of the applicant. Funding for this program is based entirely on the generosity of individuals and businesses. In 2006, 16 applicants were awarded a total of \$7,700 in stipends of \$500-650 each toward third-quarter tax bills.

Dedicated volunteers continue to offer tax counseling at Cameron to the elders in Westford. This program is in collaboration with AARP. In 2006 Cameron Senior Center was presented the Alice Stephenson Quality Site Award for being a quality AARP tax-aid site. Volunteer tax aide Hal Schreiber nominated the staff and volunteers at Cameron for their outstanding service. The award was presented by AARP state coordinator and local AARP volunteer.

Westford Community Food Pantry

The Food Pantry is housed at the Senior Center and is available to all Westford residents. The pantry relies on a dedicated group of volunteers for all services including the delivery of groceries to the homebound. Approximately 200 unduplicated households were provided groceries this year.

Respite & Companion Care

The Respite & Companion Care program provided supervisory care to isolated or convalescent people who are 60 years and older or disabled, allowing caregivers a time of relief (or “respite”) from their daily routine. The companions go to the homes of those in need of help; they are available days, evenings and weekends either on a temporary or permanent basis. This service is provided in cooperation with Chelmsford. In 2006 there were 25 Westford people who received companion care in their homes, with 24 of these being age 60 and older.

Legal Services

The COA offers referrals for legal issues such as consumer protection, evictions, food stamps and other similar problems to Merrimack Valley Legal Services. In 2006, 28 Westford seniors sought consultation.

Nutrition

The COA sponsors:

- Congregate meals, available five days a week at Cameron at 11:30 a.m.
- Home-delivered meals are federally funded to provide hot meals, five days a week; 76 elder residents who are homebound participated this year.

Volunteers

217 volunteers provided 12,106 hours of service to the Council on Aging.

CULTURAL COUNCIL

The Westford Cultural Council received a total of \$2990 from the Massachusetts Cultural Council to distribute to organizations and individuals who applied for grants to support cultural activities in the community. The council received 24 grant applications for fiscal year 2006, and awarded grants to the following diverse group of nine applicants:

Cheryl Serpe
Chair
Kristin Vegeto
Treasurer

Barbara Bergin
Mary Lyman
Elizabeth Michaud
Alice Phalen
Steve Pixley
Carol Winge
Aurora Winters

- New England Artist Series: \$140 for senior group rate tickets for chamber concerts at the Parish Center for the Arts. The New England Artist Series worked with the Council on Aging to provide a discount of \$5 per ticket to senior citizens for two chamber concerts, with transportation provided by the Council on Aging van.
- John Root, Gaslight Era Musical Program: \$100 for a family concert at the J.V. Fletcher Library, featuring John Root, performing popular music of the Gaslight Era (1890-1920).
- Westford Public Schools Living Lab "Quilting Bee": \$750 to help fund an interdisciplinary artist-in-residence program which integrated the fine arts, language arts, and science for approximately 350 students in grade 2 system-wide.
- Three Apples Storytelling Festival: \$150 to fund a free family storytelling performance at the J.V. Fletcher Library, as a preview to the 22nd annual festival, held in Bedford, MA. The performance took place on September 28, 2006, featuring Vic & Sticks and Jim La Chapelle.
- Westford Council on Aging Adult Supportive Daycare Program: \$500 for cultural, social and educational programs and entertainment for seniors in the Adult Supportive Daycare Program, residents of senior housing and other seniors living in Westford.
- Westford Chorus: \$200 for the group's theatrical production of Bizet's opera "Carmen," presented on April 29th and 30th at the Stony Brook Middle School. The opera was adapted to English, and designed to provide an appealing classical opera performance to a broad cross section of the community.
- Westford Teen Arts Council: \$600 to support the Teen Arts Council's CD project. The music CD was written, arranged and performed by teens from Westford and neighboring communities. The music covered a wide range of styles including rock, folk, jazz, and classical. Graphic arts students from Westford Academy submitted design entries for the CD cover art as well.

Of the total funding allocated to the Cultural Council, another \$400 was awarded to the Apple Valley Chorale. This project did not take place, therefore the funds were left in the council's grant fund to reallocate in fiscal year 2007. Additionally, 5% (\$150) of the total award was used for council administrative expenses.

After the end of the grant cycle, the Westford Cultural Council turned its efforts toward providing an event of its own that would add to the cultural energy and town spirit of Westford. Using funds generated from past council-originated projects, the group sponsored a free summer concert on the Town Common on Sunday, August 13. The concert, which featured Westford's own bluegrass band "Boston Road," drew a crowd of more than 300 on a beautiful summer afternoon. The council hopes that the success and community spirit of this event was the precedent for an annual tradition on the Town Common.



EAST BOSTON CAMPS MASTER PLAN COMMITTEE

Once again the committee has had a busy and productive year. Our year began with the completion of our field survey and the superimposition of our trail system on the existing plan. We also dealt with some title issues raised by the survey and passed others along to town counsel to resolve.

The committee planned and executed a very successful on-site tracking event with Sue Morse, renowned wildlife tracker and habitat specialist, along with a number of town residents. With the assistance of a recent snow storm, she was able to note activity of mink, otter, and grey fox among others on the property. The second day was spent with Sue, her intern and several committee members canvassing the entire parcel to understand the opportunities presented for habitat enhancement. Her specific recommendations will be included in the final master plan. Sue returned on May 19 for a second visit to note bird and wildlife activity during a different season and to study the property in greater detail. With Paul Cully's assistance, her observations were noted on our survey plan using GPS (global positioning system). This second visit also allowed her to compare notes with our master plan consultant, Bill Geizentanner, who was selected after the committee interviewed three extremely qualified applicants. Assisting Bill are Daphne Politis and Rick Taintor who have expertise in preparing the public process and business management components of the plan respectively.

The committee prepared detailed interim general use guidelines in response to the many inquiries we have fielded requesting group use of the property. These guidelines were approved by the Board of Selectmen.

Working closely with the town's Conservation/Resource Planner Bill Turner and Assistant Town Manager Norman Khumalo, we interviewed Phil Benjamin, an experienced forester. Everyone agreed Phil was a good choice to prepare the forestry plan, using grant funding. His proposal represented a significant cost savings over the other option considered. His work was added to Bill Giezentanner's scope of work so that their efforts could be coordinated.

The master planning process continued with Daphne Politis brainstorming with the committee on ways to obtain maximum public awareness and participation in planning efforts. Ideas included branding the process, involving important stakeholders, reporting to town meeting, school flyers, strategically located signs and posters, media involvement and so forth. Next, Bill Giezentanner engaged the committee in its own visioning process to see how it anticipates the property looking 20 years from now. Bill spent the summer inventorying the natural resources, wetland resources, geology, soils, topography, forest, and open space resources of the property.

Kirk Ware
Chair

Committee Representation

Dini Healy-Coffin
Board of Selectmen

Peter Mahler
Conservation Commission

Nancy Rosinski
*Westford Land Preservation
Foundation*

Leslie Thomas
Water Department

Mary Ellen Tynan
Recreation Committee

Toody Healy
*Community Preservation
Committee*

At-large Members

Denise Brunelle
George Fletcher
Angela Harkness
Dan Lamb

In the fall, extensive efforts were made to publicize, prepare for and carry out our first public forum on October 26, much of which centered on the comparison of different camp options. Nearly two-thirds of the 85 plus people who turned out preferred to continue the camps as they have been traditionally run for inner city children. Other strong themes arising out of the forum were the desire to protect the natural resources and the quiet serenity of the property and to consolidate the camp campuses to give Westford residents more access to the property. Residents also made it clear they wanted the property to be financially self supporting.

Carrying out one of the strongest recommendations of the wildlife expert, Marian Harman and several other volunteers took steps to protect the serviceberry trees which provide a vital food source for wildlife and which were being systematically cut down by beavers from Burge's Pond.

The committee explored with town counsel and town bond counsel the legal limitations on how a camp operator can be selected without impacting bond covenants or conflicting with handicap access rules.

After collating and absorbing the input from the first forum, the committee determined it would benefit from a second forum to refine the camp choices and get feedback on several other issues the committee was wrestling with, including boating limitations, a forestry management plan, and a management structure for the property for the future.

Based on town input, the committee voted to recommend to the Board of Selectmen that they, through whatever public process was necessary, conduct a request-for-proposal process to extend the traditional camp use for another season. The Board decided to take no action on the recommendation until a Special Town Meeting vote asked the Selectmen to take this action.

The second public forum took place on February 1, 2007, and affirmed many of the Committee's proposals for the master plan and gave us sufficient additional input to prepare a final master plan, present it at a public at meeting in April and then to the 2007 town meeting for voter review and consideration.

I personally want to thank each of the committee members for their tireless efforts, patience, creativity, and passion for our task. I think the resulting master plan will be comprehensive and well thought out and will provide a clear road map for managing the property for years to come.

EMERGENCY MANAGEMENT

Westford Emergency Management Agency (WEMA) is the town function which serves as the liaison between the town and the Massachusetts Emergency Management Agency (MEMA). The co-directors, appointed by the town manager, are responsible for maintaining and overseeing the town's Comprehensive Emergency Management Plan and coordinating federal, state, local and private resources throughout the town during times of disasters and emergencies.

Timothy Whitcomb
Co-director
Joseph Targ
Co-director

Due to the flooding in the spring of 2006, residents were directed and assisted in applying for aid from the Federal Emergency Management Agency. The town also applied and received reimbursement for overtime and extra cost to mitigate the Abbot oil spill in the amount of \$21,522.13.

The selectmen also voted to reaffirm the town's affiliation with the North Middlesex Area Local Emergency Planning Committee

Tim attended an avian flu conference and the MEMA hurricane workshop.

The Citywatch notification system (reverse calling system) was updated to a much friendlier web-based program. This system will also allow access from any internet browser and is much faster than the old four-line phone system.

A remote receiver site was added in 2006 for our emergency communication system. WEMA licensed the town to utilize National Emergency Frequencies, referred to as u-tac and v-tac.

WEMA acquired the Special Operations Unit vehicle from the Police Department. Emergency Management along with the Police Amateur Radio Team has been using the vehicle during the past year or two. The vehicle received some badly needed bodywork and paint by Nashoba Valley Technical High School students. We also purchased amateur radios which the Police Amateur Radio Team installed. Special thanks to both Dan Simard and students at NVTHS, and the members of PART.

Thanks to the many department heads who have supported us and to the PART and Community Emergency Response Team (CERT) members for being there when we need them.

ENGINEERING DEPARTMENT

The Engineering Department supports the maintenance and operations of the town's infrastructure. Many of the activities of this department are in concert with the Highway Department, Planning Department, Conservation Commission and Parks Department. Engineering services include reviewing plans and specifications for compliance with design standards, and the construction inspection of subdivision infrastructure for compliance with approved plans. The Engineering Department designs projects for various town entities and assists in all levels of procurement for a variety of projects.

John Livsey
Town Engineer
Paul Starratt
Assistant Town Engineer

As its key responsibilities, the department:

- Manages and completes the Phase II Storm Water program
- Coordinates interdepartmental processes with the Planning Department to promote more efficient service delivery
- Coordinates with other government agencies and utility companies when projects are in the public right-of-way
- Provides plans, specifications, estimates, right-of-way plans, property descriptions and procurement services for various town projects
- Attends development review meetings in coordination with the Planning Department, to review applications for compliance with town standards and standard engineering practices
- Conducts inspections of work within the public right-of-way and on developing parcels throughout the construction process
- Provides assistance to the public regarding right-of-way issues
- Processes road opening permits and calculates road opening bonds
- Administers and coordinates engineering consultant contracts
- Designs and administers projects for the annual capital improvement program, including roadway, curb, gutter, and sidewalk improvement analysis
- Performs minor traffic engineering analysis
- Responds to neighborhood concerns and requests

Additionally the Engineering Department has been involved in and completed a number of important projects. A sample of these projects:

- The town has completed the Route 110 corridor study which details the future needs of this important corridor through Westford. Specifically the corridor study includes measures for improving traffic and pedestrian flow in the corridor. The focus of the study was from Minot's Corner to the Tadmuck Road intersection.
- The Tadmuck intersection improvements design project is ongoing. This project is under design by a professional traffic engineer working under the direction of the Engineering Department. Safety, traffic flow, and pedestrian accommodations will be included in the final design of this intersection.

- The Town Center Sewer Extension project, under the direction and supervision of the Engineering Department, was completed under budget. This project included the connection of the Town Hall, Police Station, Fire Station, Roudenbush at Frost, Roudenbush Community Center, and J.V. Fletcher Library to municipal sewer. This included the installation of 4,900 feet of low-pressure sewer line and four duplex grinder pump stations. Additionally the department was able to significantly reduce stormwater inflow into the existing sanitary sewer system, significantly reducing the flows through the existing wastewater treatment plant. This provides greater overall capacity while reducing the cost for treatment.
- The Engineering Department has worked with the School Department in the Living Labs program by participating in a week-long educational experience. This entailed educating fifth grade students about the importance and significance of stormwater. This included an outdoor station demonstrating the function of a catch basin as well as an indoor lab that included map reading and the important part that we all play in preserving our natural resources.
- The Engineering Department has assisted with an Eagle Scout project for the improvement of a town-owned parcel off Pond Street in Forge Village. The project included the installation of a gate to control access, improve parking definition, and begin beautification of this parcel. The Engineering Department provided the necessary survey and design for this project.



Photo of Pond Street Gate as installed by Eagle Scout Aaron Shenkin

FINANCE COMMITTEE

The Finance Committee is an independent town board whose nine members are appointed by the Town Moderator for overlapping three-year terms. The Committee is charged with advising Town Meeting on all matters with a financial impact on the town. In order to make informed recommendations, committee members regularly consult other committees and town officials.

During the FY'07 budget process there was a high level of cooperation among the Board of Selectmen, the School Committee, and the Finance Committee. With the leadership provided by Town Manager Steve Ledoux, Finance Director Suzanne Marchand, School Superintendent Steve Foster, and Assistant Superintendent Bill Olsen, most town budget issues were resolved early in the process. In May, Annual Town Meeting passed an operating budget for FY'07 of \$79,517,191, an increase of about 5.1% over the prior year, that largely maintains the current level of services provided by town departments into FY'07 while continuing to maintain town reserves at the minimum recommended level.

Several factors played a role in the development of the FY'07 budget. An unexpectedly warm winter and excellent budget management by the department heads led to approximately \$3.7 million being closed out to free cash at the end of FY'06. Additionally, the state legislature provided Westford an 11.8% increase (approximately \$2 million) in local aid. However, health insurance costs continued to rise at an alarming rate. Approximately 20% of the total Westford budget increase from FY'06 to FY'07 is attributed to an \$800,000 increase in the budget for health insurance expenditures.

In recent years Westford has been fortunate to have unusual events, such as the large increase in FY'07 state aid, that have allowed the Town to largely maintain level service without a tax increase. It is unlikely that such good fortune will continue. Annual expenditures continue to exceed anticipated revenue, and the five-year financial forecast shows that gap widening each year. The time is approaching when the town will need to decide between either reducing services or increasing taxes and/or fees. In fact, that decision point could happen as soon as FY'08.

Overshadowing the FY'07 budget process was the discovery of a leak from an underground fuel storage tank at the Abbot School at the end of 2005. As 2006 progressed, the cost estimate increased for the cleanup and the tank replacement. As the magnitude of the expense became apparent, town officials worked with state Rep. Geoff Hall and Sen. Steve Panagiotakos to seek financial assistance from the state. An item providing \$1.5 million for the cleanup was inserted in the joint House-Senate budget. The item was vetoed by Governor Romney, but the Legislature overrode the veto.

Kelly Ross
Chair
Judith Culver
Vice-chair
Rich MacKenzie
Clerk

Al Herget
Dave Murray
Rose O'Donnell
Tom Price
Michael Princi
Charlie Rusman

The budget passed at the Annual Town meeting was balanced at the October Special Town meeting when \$3,156,991 of certified free cash was applied, leaving town reserves about \$32,000 above the minimum recommended level of approximately \$3.8 million. This balanced budget included the expected \$1.5 million that the Legislature had designated for the Abbot School oil spill.

Later in October, Governor Romney invoked emergency powers to withhold the Abbot School oil spill funds, and Westford's budget became out of balance again. A second Special Town Meeting was held on December 12, and \$1,184,141 of certified free cash was applied to put the budget back into balance. As 2006 came to a close, Governor-elect Patrick indicated that he would re-insert the Abbot School oil spill item into the state budget; the Town awaits a final decision. If Governor-elect Patrick releases the \$1.5 million to Westford as expected, free cash will be restored to its level prior to the December 12 Special Town Meeting.

The Town had a major financial decision to make as 2006 came to a close. A motion was presented at the October Special Town Meeting to authorize a bond of up to \$7.4 million to purchase the so-called Graniteville Woods property, pending a successful debt exclusion vote. The Finance Committee did not support the motion, but voters at the Special Town Meeting passed the motion. An election was scheduled for January 9, 2007 to allow the voters to decide on the debt exclusion. To assist the voters in making their decision, the Finance Committee produced a report describing the financial implications for scenarios to purchase or forego a purchase of the property. The Finance Committee recommended a "No" vote for the January 9, 2007 election.

In June 2006, the committee conducted its annual reorganization and elected Kelly Ross, chair; Judith Culver, vice-chair; and Rich MacKenzie, clerk. The committee saw the departure of member Jim Sullivan, who was elected to the Board of Selectmen, and welcomed new members Al Herget, Rose O'Donnell and Michael Princi.

FINANCE DEPARTMENT

The Financial Statements for the Fiscal Year ended June 30, 2006 are herewith submitted.

Suzanne C. Marchand
Finance Director/Treasurer
Alice M. Ferro
Town Accountant

The data represents a fair and accurate presentation in all material aspects of the Town's financial position and results of its operations.

The report is based on information recorded using the Uniform Municipal Accounting System (UMAS) of the Massachusetts Department of Revenue.

An audit of the Town's financial records by Melanson Heath and Company, PC, Certified Public Accountants has been completed and the results of that audit are available in my office for public inspection.

TOWN OF WESTFORD, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2006

	General Fund	Community Preservation Act Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and short-term investments	\$ 12,004,043	\$ (348,741)	\$ 3,283,133	\$ 14,938,435
Investments	71,506	4,014,893	3,576,872	7,663,271
Receivables:				
Property taxes	517,416	-	-	517,416
Excises	185,534	-	-	185,534
Departmental and other	2,374	7,743	112	10,229
Intergovernmental	-	-	75,412	75,412
TOTAL ASSETS	\$ 12,780,873	\$ 3,673,895	\$ 6,935,529	\$ 23,390,297
LIABILITIES AND FUND BALANCES				
Liabilities:				
Warrants payable	\$ 1,642,087	\$ -	\$ 112,742	\$ 1,754,829
Deferred revenues	459,999	7,743	112	467,854
Notes payable	-	255,000	-	255,000
Other liabilities	930,724	-	-	930,724
TOTAL LIABILITIES	3,032,810	262,743	112,854	3,408,407
Fund Balances:				
Reserved for:				
Encumbrances and continuing appropriations	2,090,573	-	-	2,090,573
Perpetual (nonexpendable) permanent funds	-	-	370,336	370,336
Debt service	447,304	-	-	447,304
Unreserved:				
Undesignated, reported in:				
General fund	7,210,186	-	-	7,210,186
Special revenue funds	-	3,411,152	4,760,782	8,171,934
Capital project funds	-	-	1,378,325	1,378,325
Permanent funds	-	-	313,232	313,232
TOTAL FUND BALANCES	9,748,063	3,411,152	6,822,675	19,981,890
TOTAL LIABILITIES AND FUND BALANCES	\$ 12,780,873	\$ 3,673,895	\$ 6,935,529	\$ 23,390,297

TOWN OF WESTFORD, MASSACHUSETTS
GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2006

	General Fund	Community Preservation Act Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
Property taxes	\$ 48,908,182	\$ 1,140,685	\$ -	\$ 50,048,867
Excises	3,007,169	-	-	3,007,169
Penalties, interest and other taxes	469,843	-	-	469,843
Charges for services	-	-	4,036,217	4,036,217
Intergovernmental	22,001,260	1,578,627	9,243,760	32,823,647
Licenses and permits	780,125	-	-	780,125
Fines and forfeitures	30,731	-	-	30,731
Investment income	647,525	58,333	43,354	749,212
Miscellaneous	522,592	11,313	32,671	566,576
Total Revenues	<u>76,367,427</u>	<u>2,788,938</u>	<u>13,356,002</u>	<u>92,512,367</u>
Expenditures:				
Current:				
General government	3,289,389	1,051,910	83,197	4,424,496
Public safety	6,134,454	-	310,111	6,444,565
Education	42,034,945	-	6,312,775	48,347,720
Public works	3,526,107	-	2,818,631	6,344,738
Health and human services	777,701	-	306,507	1,084,208
Culture and recreation	1,669,885	-	391,495	2,061,380
Employee benefits	6,410,503	-	-	6,410,503
Miscellaneous	-	-	10,163	10,163
Debt service	10,026,878	-	-	10,026,878
Intergovernmental	286,675	-	-	286,675
Total Expenditures	<u>74,156,537</u>	<u>1,051,910</u>	<u>10,232,879</u>	<u>85,441,326</u>
Excess (deficiency) of revenues over expenditures	2,210,890	1,737,028	3,123,123	7,071,041
Other Financing Sources (Uses):				
Proceeds from bond refunding	-	-	2,158,000	2,158,000
Transfers in	12,743	-	-	12,743
Transfers out	<u>(346,876)</u>	<u>-</u>	<u>(12,743)</u>	<u>(359,619)</u>
Total Other Financing Sources (Uses)	<u>(334,133)</u>	<u>-</u>	<u>2,145,257</u>	<u>1,811,124</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,876,757	1,737,028	5,268,380	8,882,165
Fund Equity, at Beginning of Year, as restated	<u>7,871,306</u>	<u>1,674,124</u>	<u>1,554,295</u>	<u>11,099,725</u>
Fund Equity, at End of Year	<u>\$ 9,748,063</u>	<u>\$ 3,411,152</u>	<u>\$ 6,822,675</u>	<u>\$ 19,981,890</u>

TOWN OF WESTFORD, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2006

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original Budget</u>	<u>Final Budget</u>		
Revenues and Other Sources:				
Taxes	\$ 48,639,073	\$ 48,639,073	\$ 48,639,073	\$ -
Excise	2,904,999	2,904,999	3,007,169	102,170
Penalties, interest and other taxes	452,000	452,000	469,843	17,843
Intergovernmental	16,771,845	16,771,845	17,991,315	1,219,470
Licenses and permits	900,000	900,000	780,125	(119,875)
Fines and forfeits	20,000	20,000	30,731	10,731
Investment income	425,000	425,000	647,525	222,525
Miscellaneous	347,925	347,925	522,592	174,667
Transfers in	3,600	3,600	12,743	9,143
Use of free cash	2,416,251	2,418,551	2,418,551	-
Use of designated fund balance	270,483	270,483	270,483	-
Total Revenues and Other Sources	73,151,176	73,153,476	74,790,150	1,636,674
Expenditures and Other Uses:				
General government	4,252,180	4,252,180	2,947,859	1,304,321
Public safety	6,339,878	6,342,178	6,203,651	138,527
Education	38,353,957	38,353,957	38,158,806	195,151
Public works	3,625,640	3,625,640	3,704,021	(78,381)
Health and human services	881,528	881,528	843,561	37,967
Culture and recreation	1,692,963	1,692,963	1,684,967	7,996
Debt service	10,040,179	10,040,179	10,026,878	13,301
Intergovernmental	329,510	329,510	286,675	42,835
Employee benefits	6,775,206	6,775,206	6,397,608	377,598
Transfers out	346,876	346,876	346,876	-
Other uses-snow and ice deficit	513,259	513,259	513,259	-
Total Expenditures and Other Uses	73,151,176	73,153,476	71,114,161	2,039,315
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 3,675,989	\$ 3,675,989

TOWN OF WESTFORD
FY 2006 Budget Basis - General Fund

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Atd/Transf	S.T.M. 10/05 S.T.M. 05/06 Atd/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Closed to Fund Balance
122 SELECTMEN Expenses Capital	130.00 50,000.00	11,700.00 -	- -	- -	- -	- -	10,898.11 173.79	280.00 49,826.21	671.89 -
123 TOWN MANAGER Personal Services Expenses Capital	- 2,985.00 93,293.37	230,538.00 50,700.00 -	- - -	- - -	18,721.10 -	- -	246,259.10 50,119.40 26,624.68	- 53.06 66,668.69	3,000.00 3,512.54 -
131 FINANCE COMMITTEE Expenses Reserve Fund	220.00 -	8,180.00 186,000.00	- -	- 275,000.00	- -	- (99,322.24)	6,840.79 -	- -	1,559.21 361,677.76
132 FINANCE DIRECTOR Personal Services Expenses	- 8,860.00	171,769.00 43,300.00	- -	- -	4,250.64 -	- -	176,019.61 52,160.00	- -	0.03 -
133 TOWN ACCOUNTANT Personal Services Expenses	- 5,300.00	163,414.00 15,170.00	- -	- -	- -	- -	141,737.76 11,642.71	- 8,500.00	21,676.24 327.29
141 ASSESSORS Personal Services Expenses Capital	- 3,500.00 -	210,283.00 22,350.00 -	- - 11,300.00	- -	- -	- -	207,925.96 23,190.03 11,003.50	- 2,554.00 -	2,357.04 105.97 296.50
145 TAX COLLECTOR Personal Services Expenses	- 3,875.00	148,023.00 61,215.00	- -	- -	2,018.06 -	- -	150,029.51 61,714.88	- -	11.55 3,375.12
151 LEGAL SERVICES Expenses	31,162.00	223,100.00	-	-	-	-	215,890.83	19,130.00	19,241.17
152 HUMAN RESOURCES Personal Services Expenses Comp Reserve	- 48,500.00 383,333.00	154,526.00 10,515.00 601,000.00	- - -	- -	- 7,740.81 (192,468.84)	- -	144,123.77 44,461.55 242,042.99	- 2,809.00 -	10,402.23 19,485.26 549,821.17
155 TECHNOLOGY Personal Services Expenses Capital	- 7,000.00 406,757.59	110,754.00 691,508.00 -	- - 234,489.00	- 40,000.00 8,720.00	- -	- -	110,410.40 557,499.60 17,275.67	- 47,601.00 623,970.92	40,343.60 102,127.40 -

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Art/Transf	S.T.M. 10/05 S.T.M. 05/06 Art/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Page 2 of 6 Closed to Fund Balance
161 TOWN CLERK	-	135,833.00	-	1,063.00	-	-	130,561.99	-	6,334.01
Personal Services	-	135,833.00	-	1,063.00	-	-	130,561.99	-	6,334.01
Expenses	1,755.05	22,400.00	-	-	-	-	15,120.47	4,244.75	4,789.83
Capital	-	-	8,780.00	-	-	-	4,797.20	3,982.80	-
170 PERMITTING	-	141,853.00	-	-	-	-	116,752.29	-	25,100.71
Personal Services	-	141,853.00	-	-	-	-	116,752.29	-	25,100.71
Expenses	700.00	7,800.00	-	-	-	-	5,647.25	2,800.00	52.75
171 CONSERVATION COMMISSION	-	62,157.00	-	-	1,750.01	-	63,907.01	-	-
Personal Services	-	62,157.00	-	-	1,750.01	-	63,907.01	-	-
Expenses	875.00	8,410.00	-	-	-	-	8,046.22	1,100.00	138.78
174 PLANNING BOARD	-	48,500.00	-	-	6,245.68	-	54,745.68	-	-
Personal Services	-	48,500.00	-	-	6,245.68	-	54,745.68	-	-
Expenses	5,900.00	9,935.00	-	3,500.00	-	-	8,413.39	6,720.00	4,201.61
Capital	50,000.00	-	50,000.00	-	-	-	-	100,000.00	-
176 ZONING BD OF APPEALS	550.00	5,000.00	-	-	-	-	1,646.08	2,800.00	1,103.92
Expenses	-	5,000.00	-	-	-	-	-	5,000.00	-
Capital	-	-	5,000.00	-	-	-	-	-	-
189 GIS	-	49,686.00	-	-	-	-	21,772.75	-	27,913.25
Personal Services	-	49,686.00	-	-	-	-	21,772.75	-	27,913.25
Expenses	54,875.00	85,200.00	-	-	-	-	53,469.99	49,090.00	37,515.01
Capital	161,800.00	-	-	-	-	-	150,570.00	11,230.00	-
192 TOWN HALL	-	38,873.00	-	-	-	-	38,429.05	-	443.95
Personal Services	-	38,873.00	-	-	-	-	38,429.05	-	443.95
Expenses	33,850.00	133,400.00	-	-	-	-	105,165.16	5,350.06	56,734.78
Bill of Prior Year	-	-	-	2,300.00	-	-	2,300.00	-	-
GENERAL GOVERNMENT	1,355,221.01	3,863,092.00	309,569.00	330,583.00	(159,483.35)	(91,581.43)	3,289,389.17	1,013,690.49	1,304,320.57
210 POLICE	111,248.24	3,162,561.00	-	-	105,438.18	-	3,116,828.40	151,991.00	110,428.02
Personal Services	-	3,162,561.00	-	-	105,438.18	-	3,116,828.40	151,991.00	110,428.02
Expenses	3,800.00	349,771.00	-	-	-	-	344,561.08	6,970.00	2,039.92
Capital	-	-	171,017.00	-	-	-	171,015.06	-	1.94
220 FIRE	-	1,821,575.00	-	-	12,286.83	-	1,833,281.04	-	580.79
Personal Services	-	1,821,575.00	-	-	12,286.83	-	1,833,281.04	-	580.79
Expenses	3,600.00	192,093.00	-	-	-	23,381.93	209,074.93	-	-
Capital	-	-	126,800.00	-	-	-	125,792.68	-	1,007.32

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Ard/Transf	S.T.M. 10/05 S.T.M. 05/06 Ard/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Page 3 of 6 Closed to Fund Balance
241 BUILDING DEPARTMENT									
Personal Services	-	208,410.00	-	-	-	-	189,525.25	-	18,884.75
Expenses	3,534.53	16,500.00	-	-	-	875.00	13,956.99	2,711.23	4,241.31
244 SEALER WEIGHTS & MEASURES									
Personal Services	-	-	-	-	-	-	-	-	-
Expenses	-	3,000.00	-	-	-	-	3,000.00	-	-
291 EMERGENCY MGMT									
Personal Services	-	4,000.00	-	-	-	-	4,000.00	-	-
Expenses	-	5,445.00	-	-	-	-	5,376.57	-	68.43
Capital	-	-	3,500.00	-	-	-	3,465.80	-	34.20
292 ANIMAL CONTROL									
Personal Services	-	98,370.00	-	-	8,253.91	-	106,623.91	-	-
Expenses	-	12,900.00	-	-	-	-	10,767.30	892.98	1,239.72
Offset	-	(32,000.00)	-	-	-	-	(32,000.00)	-	-
Capital	-	-	-	-	-	23,000.00	-	23,000.00	-
294 TREE WARDEN									
Personal Services	-	2,000.00	-	-	-	-	2,000.00	-	-
Expenses	-	33,000.00	-	-	-	-	27,184.75	5,815.25	-
PUBLIC SAFETY	122,182.77	5,867,625.00	301,317.00	-	125,978.92	47,256.93	6,134,453.76	191,380.46	138,526.40
305 WESTFORD PUBLIC SCHOOLS	144,137.98	37,500,000.00	-	247,263.00	-	-	37,430,293.82	277,943.96	183,163.20
Capital	-	-	153,000.00	-	-	-	151,481.69	-	1,518.31
310 NASHOBA VALLEY TECH EDUCATION	-	497,940.00	-	(44,246.00)	-	-	443,224.00	-	10,470.00
EDUCATION	144,137.98	37,997,940.00	153,000.00	203,017.00	-	-	38,024,959.51	277,943.96	195,151.51
410 ENGINEERING									
Personal Services	-	113,541.00	-	-	15,843.00	-	129,384.00	-	-
Expenses	7,913.72	20,400.00	-	-	-	-	26,956.41	766.78	590.53
421 HIGHWAY									
Personal Services	-	1,017,897.00	-	-	-	-	962,839.01	-	55,057.99
Expenses	766.23	632,635.00	-	-	-	-	470,495.94	122,173.50	40,731.79
Capital	95,243.81	-	27,500.00	-	-	-	31,964.30	90,779.51	-
423 SNOW & ICE									
Personal Services	-	76,000.00	-	-	-	-	171,005.83	-	(95,005.83)
Expenses	-	274,345.00	-	-	-	-	402,759.46	-	(128,414.46)
424 STREET LIGHTING									
Expenses	-	109,300.00	-	-	-	-	106,355.11	-	2,944.89

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Avl/Transf	S.T.M. 10/05 S.T.M. 05/06 Avl/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Page 4 of 6 Closed to Fund Balance
427 STORMWATER MGMT Personal Services Expenses	-	-	-	-	-	-	-	-	-
	24,495.00	65,000.00	-	-	-	-	76,293.39	11,502.82	1,698.79
432 RECYCLING Recycling Expenses Recycling Offset	14,986.50	194,453.00 (2,000.00)	-	-	-	-	194,003.42 (2,000.00)	15,436.08	-
433 SOLD WASTE/RECYCLING Solid Waste Expenses Capital	-	1,025,000.00	-	-	-	-	939,125.34	60,159.36 125,000.00	- 25,715.30 18,300.00
491 CEMETERY Expenses	-	17,800.00	-	-	-	-	16,924.70	875.30	-
PUBLIC WORKS	286,705.26	3,544,371.00	27,500.00	-	15,843.00	-	3,526,106.91	426,693.35	(78,381.00)
510 BOHEMENVIRONMENTAL Personal Services Expenses Capital	-	248,208.00 53,350.00	-	14,100.00	7,035.61	-	264,301.65 47,519.01	5,307.70	5,041.96 523.29
539 ADULT SUPPORTIVE DAY Personal Services Expenses Offset	-	79,195.00 6,232.00 (70,000.00)	-	2,197.00	615.31	-	82,007.31 8,430.26 (70,000.00)	595.61	- 240.10
540 SENIOR CENTER Personal Services Expenses Capital	-	119,808.00 20,400.00	-	1,741.00	-	-	115,930.93 28,431.04	262.00	5,618.07 914.49
541 COUNCIL ON AGING Personal Services Expenses Capital	-	164,268.00 76,540.00	-	4,497.00	-	-	166,136.78 72,842.24	6,072.91	2,628.22 624.85
542 VETERANS SERVICES Personal Services Expenses	-	7,800.00 23,900.00	-	-	-	-	6,550.00 8,986.70	75,000.00	- 1,250.00 14,913.30
HUMAN SERVICES	21,377.84	729,701.00	101,500.00	22,535.00	7,650.92	20,141.50	777,701.26	87,238.22	37,966.76

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Art/Transf	S.T.M. 10/05 S.T.M. 05/06 Art/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Page 5 of 6 Closed to Fund Balance
610 LIBRARY									
Personal Services	-	938,242.00	-	-	4,661.70	-	942,903.70	-	-
Expenses	15,207.00	272,720.00	-	-	900.00	10,209.00	297,819.01	690.00	526.99
Capital	17,206.94	-	-	-	-	-	2,278.00	14,928.94	-
630 RECREATION									
Personal Services	-	162,900.00	-	-	4,448.81	-	167,348.81	-	-
Expenses	-	14,400.00	-	-	-	5,524.00	19,888.48	-	35.52
Offset	-	(8,500.00)	-	-	-	-	(8,500.00)	-	-
Capital	45,404.85	-	-	-	-	-	15,500.00	29,904.85	-
650 PARKS-GROUNDS BLDG MAINT									
Personal Services	-	199,304.00	-	-	-	-	194,498.35	-	4,805.65
Expenses	-	32,042.00	-	-	-	-	32,042.00	-	-
Offset	-	(66,573.00)	-	-	-	-	(66,573.00)	-	-
Capital	-	-	25,201.00	-	-	-	1,714.39	23,486.61	-
660 LAND MANAGEMENT									
Personal Services	-	-	-	-	-	-	-	-	-
Expenses	-	50,000.00	-	-	-	-	48,933.40	1,066.60	-
Capital	-	-	25,000.00	-	-	-	2,450.00	22,550.00	-
670 HISTORICAL COMMISSION									
Expenses	725.00	11,433.00	-	-	-	8,450.00	18,925.30	999.73	682.97
673 ROUDENBUSH COMM CTR									
Personal Services	-	55,000.00	-	-	1,375.03	-	56,375.03	-	-
Offset	-	(55,000.00)	-	-	(1,375.03)	-	(57,750.00)	-	1,374.97
692 CELEBRATIONS									
Expenses	-	2,600.00	-	-	-	-	2,031.60	-	568.40
693 CULTURAL COUNCIL									
Expenses	-	-	-	-	-	-	-	-	-
CULTURE & RECREATION	78,543.79	1,608,568.00	50,201.00	-	10,010.51	24,183.00	1,669,885.07	93,626.73	7,994.50

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Art/Transf	S.T.M. 10/05 S.T.M. 05/06 Art/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Page 6 of 6 Closed to Fund Balance
710 DEBT SERVICE Expenses	-	10,040,179.00	-	-	-	-	10,026,877.60	-	13,301.40
DEBT SERVICE	-	10,040,179.00	-	-	-	-	10,026,877.60	-	13,301.40
911 UNCLASSIFIED Group Benefits	12,895.00	6,670,208.00	-	105,000.00	-	-	6,410,502.94	-	377,600.06
State Assessments	-	-	-	-	-	-	-	-	-
945 GEN LIABILITY INSURANCE	-	-	-	-	-	-	-	-	-
NON-DEPARTMENTAL	12,895.00	6,670,208.00	-	105,000.00	-	-	6,410,502.94	-	377,600.06
OPERATING BUDGETS	2,021,063.65	70,321,684.00	943,087.00	661,135.00	(0.00)	0.00	69,859,916.22	2,090,573.21	1,996,480.22

TOWN OF WESTFORD
FY 2006 Budget Basis - Water Enterprise Fund

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Ard/Transf	S.T.M. 10/05 S.T.M. 05/06 Ard/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Closed to Fund Balance
OPERATING:									
Personal Services	-	864,004.00	-	-	-	-	834,003.42	-	30,000.58
Expenses	1,576.41	1,488,939.00	-	-	-	-	1,233,276.71	13,770.76	243,467.94
	1,576.41	2,352,943.00	-	-	-	-	2,067,280.13	13,770.76	273,468.52
CAPITAL:									
	1,043,621.86	755,386.00	-	-	-	-	1,025,868.30	771,273.11	1,866.45
	1,043,621.86	755,386.00	-	-	-	-	1,025,868.30	771,273.11	1,866.45
WATER ENTERPRISE TOTAL	1,045,198.27	3,108,329.00	-	-	-	-	3,093,148.43	785,043.87	275,334.97

TOWN OF WESTFORD
FY 2006 Budget Basis - Ambulance Enterprise Fund

DEPARTMENT/Purpose	FY2005 Encumbered & Carried Fwd	A.T.M. 5/05 Budget	A.T.M. 05/05 Ard/Transf	S.T.M. 10/05 S.T.M. 05/06 Ard/Transf	Comp Reserve	Reserve Fd Transfers	Expended	FY2006 Encumbered & Carried Fwd	Closed to Fund Balance
OPERATING:									
Personal Services	-	545,980.00	-	-	-	-	428,700.96	-	117,279.04
Expenses	-	250,296.00	-	6,400.00	-	-	255,199.16	746.36	750.48
	-	796,276.00	-	6,400.00	-	-	683,900.12	746.36	118,029.52
CAPITAL:									
	-	-	-	-	-	-	-	-	-
AMBULANCE ENTERPRISE TOTAL	-	796,276.00	-	6,400.00	-	-	683,900.12	746.36	118,029.52
GRAND TOTAL ALL FUNDS	3,066,261.92	74,226,289.00	943,087.00	667,535.00	(0.00)	0.00	73,636,964.77	2,876,363.44	2,389,844.71

TOWN OF WESTFORD
Special Revenue Funds - FY 2006

Page 1 of 3

		Balance July 1, 2005	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2006
Fund 250 Federal Grants						
25220220	DHS Fire Emerg Prep Grant	-	32,400.00	32,400.00	-	-
25510510	BOH DPH Heroin Bsas	2,134.35	34,000.00	19,007.58	-	17,126.77
25510511	BOH-Medical Reserve	(1,792.15)	66,372.16	58,190.86	-	6,389.15
25510512	BOH- Emerg Prep Coalition	32,367.21	145,646.00	122,696.14	-	55,317.07
25510513	EPS-Local Preparedness	(7,225.00)	23,610.00	16,385.00	-	-
		25,484.41	302,028.16	248,679.58	-	78,832.99
Fund 255 School Federal Grants						
25135316	Early Childhood/Sped Alloc-06	-	20,453.00	19,302.94	-	1,150.06
25235301	Sped 94-142 DOE 240-FY05	109,717.39	-	109,717.39	-	-
25235302	Sped 94-142 DOE 240-FY06	-	612,540.00	713,506.32	-	(100,966.32)
25235305	Sped Prog Improv DOE 274-FY05	4,943.30	5,365.00	10,308.30	-	-
25235306	Sped Prog Improv DOE 274-FY06	-	6,250.00	7,400.00	-	(1,150.00)
25235315	Early Childhood/Sped Alloc-05	1,134.77	-	1,134.77	-	-
25235318	SPED Supplement DOE 241-06	-	750.00	-	-	750.00
25239303	Title I -DOE 305-FY05	74,504.72	-	69,529.66	-	4,975.06
25239304	Title I -DOE 305-FY06	-	106,661.00	65,503.35	-	41,157.65
25239307	Title II Teacher Quality 140-05	31,160.72	6,752.00	37,243.58	-	669.14
25239308	Title II Teacher Quality 140-06	-	68,238.00	53,202.10	-	15,035.90
25239309	Safe & Drug Free Sch 331-05	4,511.35	-	4,511.35	-	-
25239310	Safe & Drug Free Sch 331-06	-	13,206.00	5,968.94	-	7,237.06
25239311	Title V -DOE 302-FY05	1,072.69	-	1,072.69	-	-
25239312	Title V -DOE 302-FY06	-	6,149.00	6,126.88	-	22.12
25239313	Enhanced Ed thru Tech 160-05	831.49	831.00	1,662.49	-	-
25239314	Enhanced Ed thru Tech 160-06	-	3,863.00	3,347.00	-	516.00
		227,876.43	851,058.00	1,109,537.76	-	(30,603.33)
Fund 260 State Grants						
250-34185	Septic	9,142.50	-	-	-	9,142.50
26175632	Reg Recreation Trail	1,641.35	-	-	-	1,641.35
26179179	NMCOG-MassGIS	15,359.98	-	-	-	15,359.98
26210215	Community Policing-2005	25,027.12	-	25,027.12	-	-
26210216	Community Policing-2006	-	36,243.00	7,648.77	-	28,594.23
26220225	S.A.F.E. Grant-2005	5,853.08	-	1,333.37	-	4,519.71
26220226	S.A.F.E. Grant-2006	-	4,739.26	-	-	4,739.26
26220235	Comm Emerg Response/Fire	30.00	3,000.00	-	-	3,030.00
26510515	Tobacco Control Grant	21,558.04	29,135.41	24,967.57	-	25,725.88
26510516	Skin Cancer Grant	207.32	-	-	-	207.32
26510517	DEP-Toxic Use Reduc/Reim	(2,555.28)	7,765.70	13,988.88	-	(8,778.46)
26541541	Elders Affairs	-	14,497.00	14,239.37	-	257.63
26541542	Lowell Reg Trans Auth Van-Reim	1,102.68	58,440.82	46,831.86	-	12,711.64
26610610	Library Lig-Meg	71,565.54	24,375.94	33,162.62	-	62,778.86
26630633	Tennis in the Park-Recreation	752.00	-	-	-	752.00
26695695	Arts Lottery Council	2,785.84	2,990.00	3,519.19	-	2,256.65
		152,470.17	181,187.13	170,718.75	-	162,938.55

TOWN OF WESTFORD
Special Revenue Funds - FY 2006

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		Balance July 1, 2005	Receipts	Expenditures	Transfers In/(Out)	Balance June 30, 2006
Fund 265 School State Grants						
26231332	Acad Support Services DOE 632	-	4,590.00	4,590.00	-	-
26239331	MCC Reed Brook Living Lab	(3,629.53)	18,000.00	17,970.47	-	(3,600.00)
26239333	BLC-Library LSTA Grant	-	5,000.00	5,000.00	-	-
26302330	Enhanced School Health/DPH	794.00	51,360.00	49,055.47	-	3,098.53
		(2,835.53)	78,950.00	76,615.94	-	(501.47)
Fund 270 Receipts Reserved						
27171171	Conservation-Wetlands	58,356.10	20,211.50	-	(3,600.00)	74,967.60
27491491	Cemetery-Sale of Lots	69,183.18	7,967.77	-	-	77,150.95
		127,539.28	28,179.27	-	(3,600.00)	152,118.55
Fund 280 Town Revolving Funds						
28122110	Scholarship Fund-Twn Tax	9,393.10	870.20	-	-	10,263.30
28122111	Arts & Technology-Twn Tax	3,198.18	599.45	3,207.99	-	589.64
28192920	Insurance Recovery-Town	2,963.67	8,624.42	4,790.55	-	6,797.54
28210920	Insurance Recovery-Police	4,375.93	6,664.83	5,372.30	-	5,668.46
28300920	Insurance Recovery-School	22,063.10	-	-	-	22,063.10
28432432	Recycling Revolving 53E1/2	7,784.28	3,598.40	5,279.30	-	6,103.38
28450920	Insurance Recovery-Water	303.78	7,181.26	-	-	7,485.04
28539539	Adult Supportive Day Care	29,195.98	54,448.50	73,377.00	-	10,267.48
28541543	Elder & Disabled Tax	17,746.04	15,624.61	11,577.46	-	21,793.19
28630634	Recreation Revolving 53 D	10,712.20	61,471.90	49,342.95	-	22,841.15
28630635	Recreation Programs 53E1/2	74,402.36	249,813.48	271,567.13	-	52,648.71
28630636	Rec-Field Maint Revol 53E1/2	-	35,879.92	28,245.98	-	7,633.94
28630637	Partnership Children 53E1/2	21,592.15	383,963.90	395,632.68	-	9,923.37
		203,730.77	828,740.87	848,393.34	-	184,078.30
Fund 285 School Revolving Funds						
28303381	H.S. Activity Fees	7,187.97	198,340.00	151,511.30	-	54,016.67
28303385	School Bus Transportation	-	489,593.00	489,568.00	-	25.00
28304375	School Building Usage	106,534.24	98,860.36	134,115.31	-	71,279.29
28304376	School Outside Details	57,920.48	58,414.46	93,336.47	-	22,998.47
28304386	WA Parking	35,208.86	92,160.00	60,292.17	-	67,076.69
28310379	Preschool-WA(Integrated)	8,827.78	13,150.00	19,239.90	-	2,737.88
28310380	Preschool-Sped (Integrated)	35,793.11	46,317.00	37,541.02	-	44,569.09
28311378	Sch Extended Day-Elem	133,696.07	253,827.50	113,631.06	-	273,892.51
28320377	Sch Extended Day-Middle	-	78,153.00	69,263.12	-	8,889.88
28331382	School Lost Books	17,527.93	6,591.06	6,757.53	-	17,361.46
28332384	School Athletic Revolving	55,225.19	434,003.75	380,659.06	-	108,569.88
		457,921.63	1,769,410.13	1,555,914.94	-	671,416.82

TOWN OF WESTFORD
Special Revenue Funds - FY 2006

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Fund 290 Town Other Spec Rev Funds		Balance	Receipts	Expenditures	Transfers In/(Out)	Balance
		July 1, 2005				June 30, 2006
29122951	Affordable Housing Gift	29,456.25	-	22,843.25	-	6,613.00
29122952	East Boston Camps TPL Gift	30,480.00	45,100.00	1,700.00	-	73,880.00
29122959	Comcast Cable/Public Access Gift	75,816.78	20,000.00	95,000.00	-	816.78
29161161	Extended Polling Hours	54.15	-	-	-	54.15
29171950	Conservation Comm Gift	86.14	-	-	-	86.14
29171953	Cons Comm-Mass Elec Gift	16,909.95	-	500.00	-	16,409.95
29175175	PWED	13,492.99	-	-	-	13,492.99
29175954	Plan Bd Xavier Sidewalks Gift	10,000.00	-	-	-	10,000.00
29210990	Drug Investigation	59,186.52	21,427.00	48,484.62	-	32,128.90
29300300	School-Abbot Playground Gift	2,747.74	-	-	-	2,747.74
29491950	Cemetery-Amer Legion Gift	500.00	100.00	-	-	600.00
29510955	BOH-Health Fair Gift	(234.77)	350.00	-	-	115.23
29510956	BOH-AED Defibrillator Gift	641.35	-	-	-	641.35
29510957	BOH-Westford Against Sub Abuse	7,064.75	676.75	-	-	7,741.50
29510958	BOH-Dental Gift	195.51	11,065.00	9,392.78	-	1,867.73
29543950	Veteran's Gift	750.00	-	-	-	750.00
29610925	Library Restitution	14,738.43	3,415.27	2,300.25	-	15,853.45
29610950	Library Memorial Book Fee	5,563.08	34,943.53	38,069.03	-	2,437.58
29630950	Recreation Gift	19,050.00	-	1,470.00	-	17,580.00
29630963	Jack Walsh Field Gift	3,642.40	-	-	-	3,642.40
29691950	Historic Comm Gift	200.00	-	-	-	200.00
29695950	Cultural Council Gift	2,491.04	-	-	-	2,491.04
		292,832.31	137,077.55	219,759.93	-	210,149.93

Fund 295 School Other SRF

29139353	HP Technology Teaching Sch Gift	2,500.00	-	2,500.00	-	-
29231357	Rogers Donation-WA Tech	-	5,000.00	5,000.00	-	-
29239350	School Reed Living Lab Donation	5,271.63	8,566.86	11,194.67	-	2,643.82
29239351	School Library Donations	-	2,500.00	2,123.45	-	376.55
29239352	School Blue Cross Donation	-	5,000.00	-	-	5,000.00
29239354	Misc School Donations	399.17	-	399.17	-	-
29239355	Westford Education Fdn-WEF	(101.40)	1,179.51	1,078.11	-	-
29239356	School Inventors Fair	-	550.00	550.00	-	-
29239358	WPC Parent Connection Gift	-	500.00	-	-	500.00
29302390	School Choice	36,785.34	39,216.00	28,719.85	-	47,281.49
29302391	Foundation Reserve	104,000.00	-	20,000.00	-	84,000.00
29302392	Circuit Breaker Sped DOE#520	-	191,438.00	90,000.00	-	101,438.00
		148,854.74	253,950.37	161,565.25	-	241,239.86
220	School Lunch	233,876.25	1,436,058.62	1,443,337.27	-	226,597.60
240	Community Preservation	3,991,389.40	2,347,019.85	1,051,909.27	(1,545,000.00)	3,741,499.98
299	Title V	31,660.07	435.00	-	-	32,095.07
		4,256,925.72	3,783,513.47	2,495,246.54	(1,545,000.00)	4,000,192.65

TOTALS

5,890,799.93	8,214,094.95	6,886,432.03	(1,548,600.00)	5,669,862.85
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TOWN OF WESTFORD
Capital Projects Funds - FY 2006

Town Fund 310		FY 2005	Revenue		Continued	Close to
Org/Obj	Description	Balance Fwd	Bans/Bonds	Expended	Appropriation	General Fund
31123740	Brookside Dam Repair 5/03 #13	12,156.49	-	-	12,156.49	0.00
31175717	Sidewalk Acct/Planning	49,623.20	-	-	49,623.20	0.00
31175718	Stoney Brook Ctr Master Pln	3,506.28	-	-	3,506.28	0.00
31192710	Paint Town Hall/Cameron	1,804.30	-	-	1,804.30	0.00
31210720	Design New Police Station	196.64	-	-	196.64	0.00
31210721	Police Station Construction	54,746.60	-	-	54,746.60	0.00
31210723	Town Hall Police Fire Lot	29,821.98	-	-	29,821.98	0.00
31220722	New Fire Station	132,314.62	-	132,000.00	314.62	0.00
31410738	Town Center Sewer Project	0.00	1,358,000.00	816,951.71	541,048.29	0.00
31421741	Hwy A&E A09S111300	(125,715.04)	-	-	(125,715.04)	0.00
31421742	Hwy Garage STM 11/00 Art7	1,000.00	-	-	1,000.00	0.00
31421743	Hwy Garage Const 5/01 #12	1,395,947.17	800,000.00	1,022,633.01	1,173,314.16	0.00
31491749	Cemetery Development Fund	1,856.24	-	-	1,856.24	0.00
31541730	Cameron Restoration	2,148.26	-	-	2,148.26	0.00
31630735	Recreational and Athletic	1,764.39	-	-	1,764.39	0.00
Total Town Capital		1,561,171.13	2,158,000.00	1,971,584.72	1,747,586.41	0.00

School Fund 320		FY 2005	Revenue		Continued	Close to
Org/Obj	Description	Balance Fwd	Bans/Bonds	Expended	Appropriation	General Fund
32312767	Nabnasset Construction	20,646.10	-	-	20,646.10	0.00
32314763	Abbot Septic 11/01 Art# 5	4,196.85	-	-	4,196.85	0.00
32316766	Day School Sewer	28,420.00	-	-	28,420.00	0.00
32320751	Elem Schools Construction	(1,301,044.75)	1,801,128.36	96,693.04	403,390.57	0.00
32320753	Abbot Oil Spill	-	-	1,184,140.62	(1,184,140.62)	0.00
32322761	Middle School Const-Stonybrook	(4,266,026.48)	4,852,662.57	190,909.74	395,726.35	0.00
32331765	Westford Academy Construction	37,457.26	-	-	37,457.26	0.00
32339760	Modular School Buildings	71,566.95	-	-	71,566.95	0.00
	Site Fac A&E 11/98 Art# 8	(2,608.79)	-	-	(2,608.79)	0.00
	Fire Alarm System-Day	2,677.72	-	-	2,677.72	0.00
	Premium on Bans	66.15	-	-	66.15	0.00
Total School Capital		(5,404,648.99)	6,653,790.93	1,471,743.40	(222,601.46)	0.00

Highway Improv Fund 230		July 1, 2005	Receipts	Expenditures	Transfers	June 30, 2006
Highway Chapter 90		Balance				Balance
		(88,788.26)	796,652.30	899,235.23	-	(191,371.19)

TOWN OF WESTFORD
Trust Fund Activity
Fiscal Year 2006

	Fund Balance July 1, 2005	Receipts	Investment Income	Expenditures	Transfers In/(Out)	Balance June 30, 2006
Expendable Trusts:						
820 Cemetery Perpetual Care	25,431.83	-	8,699.83	4,276.08	-	29,855.58
Charles Colburn Cem	3,053.78	-	153.84	-	-	3,207.62
William Wright Cem	2,531.82	-	254.42	-	-	2,786.24
Lyman Wilkins Cem	4,326.85	-	193.78	-	-	4,520.63
J.H. Fletcher Cem	2,209.32	-	125.87	94.59	-	2,240.60
Alonzo Reed Cem	6,041.19	-	254.72	-	-	6,295.91
Metcalf & Soldiers	8,219.14	-	321.54	-	-	8,540.68
Library Book Fund	2,271.72	-	515.84	1,053.51	-	1,734.05
Library Lecture Fund	446.52	-	1,228.44	1,370.00	-	304.96
Library All Purpose	431.82	-	593.95	804.09	-	221.68
Library Trustee	3,510.21	-	2,067.41	2,429.77	-	3,147.85
J.V. Fletcher Library	144,619.18	-	7,583.05	-	-	152,202.23
Ellen Rainville Educ	245.84	-	580.25	220.00	-	606.09
Whitney Shade Tree	13,069.27	-	525.90	-	-	13,595.17
Whitney Playground	28,344.38	-	1,295.19	-	-	29,639.57
Conservation Fund	106,752.57	2,700.00	3,226.84	7,619.77	-	105,059.64
Stabilization Fund	2,688,683.05	-	90,638.24	-	-	2,779,321.29
Health Claims Fund	135,311.15	-	-	-	(135,311.15)	-
	3,175,499.64	2,700.00	118,259.11	17,867.81	(135,311.15)	3,143,279.79
Non-Expendable Trusts:						
810 Cemetery Perpetual Care	232,204.50	7,920.00	-	-	-	240,124.50
Charles Colburn Cem	1,500.00	-	-	-	-	1,500.00
William Wright Cem	5,000.00	-	-	-	-	5,000.00
Lyman Wilkins Cem	1,413.11	-	-	-	-	1,413.11
J.H. Fletcher Cem	1,500.00	-	-	-	-	1,500.00
Alonzo Reed Cem	1,500.00	-	-	-	-	1,500.00
Metcalf & Soldiers	1,300.00	-	-	-	-	1,300.00
Library Book Fund	13,000.00	-	-	-	-	13,000.00
Library Lecture Fund	30,000.00	-	-	-	-	30,000.00
Library All Purpose	17,347.58	-	-	-	-	17,347.58
Library Trustee	58,354.35	-	-	-	-	58,354.35
J.V. Fletcher Library	-	-	-	-	-	-
Ellen Rainville Educ	17,000.00	-	-	-	-	17,000.00
Whitney Shade Tree	2,500.00	-	-	-	-	2,500.00
Whitney Education	10,000.00	-	-	-	-	10,000.00
E Vance Library Stock	33,887.56	-	6,783.44	-	-	40,671.00
	426,507.10	7,920.00	6,783.44	-	-	441,210.54
TOTALS	3,602,006.74	10,620.00	125,042.55	17,867.81	(135,311.15)	3,584,490.33

**TOWN OF WESTFORD
STATEMENT OF INDEBTEDNESS
FISCAL 2006**

Long Term Debt the Debt Limit	Inside	Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest Paid in FY06
Buildings		12,525,000.00	0.00	1,110,000.00	11,415,000.00	509,945.02
Departmental Equip.		0.00	800,000.00	0.00	800,000.00	0.00
School Buildings		43,405,000.00	0.00	1,935,000.00	41,470,000.00	1,839,897.51
School-All Other		1,900,000.00	8,500,000.00	660,000.00	9,740,000.00	103,312.50
Sewer		1,220,805.00	1,358,000.00	144,060.00	2,434,745.00	43,075.00
Solid Waste					0.00	0.00
Other Inside		1,560,731.65	0.00	397,064.63	1,163,667.02	302,633.83
SUB-TOTAL Inside		60,611,536.65	10,658,000.00	4,246,124.63	67,023,412.02	2,798,863.86
Long Term Debt Outside the Debt Limit		Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest Paid in FY06
Airport					0.00	0.00
Gas/Electric Utility					0.00	0.00
Hospital					0.00	0.00
School Buildings		27,630,000.00	0.00	2,265,000.00	25,365,000.00	1,374,602.50
Sewer					0.00	0.00
Solid Waste					0.00	0.00
Water		12,930,980.00	0.00	588,679.00	12,342,301.00	195,130.51
Other Inside					0.00	
SUB-TOTAL Outside		40,560,980.00	0.00	2,853,679.00	37,707,301.00	1,569,733.01
GRAND TOTAL		101,172,516.65	10,658,000.00	7,099,803.63	104,730,713.02	4,368,596.87
Short Term Debt		Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest Paid in FY06
RANs -Revenue Anticipation Notes						
BANs - Bond Anticipation Notes						
Buildings						
School Buildings		6,615,321.00	0.00	6,615,321.00	0.00	38,621.11
Sewer						
Water						
Other BANs		10,800,000.00	2,520,000.00	13,065,000.00	255,000.00	123,537.50
SANs - State Grant Anticipation Notes						
FANs - Federal Grant Anticipation Notes						
Other Short Term Debt						
Total Short Term Debt		17,415,321.00	2,520,000.00	19,680,321.00	255,000.00	162,158.61

Authorized and Unissued Debt

Purpose	Date of Vote	Article Number	Amount Authorized	Less New Issues Retirements and/or Rescission	6/30/2006
Elementary Sch Const	05/06/00	13	27,244,305.00	27,244,000.00	305.00
Water Filtration Plants	05/06/00	17	15,000,000.00	14,432,236.00	567,764.00
Middle School Const	11/13/00	20	23,000,000.00	16,384,679.00	6,615,321.00
Highway Garage Const	05/06/01	12	10,800,000.00	10,800,000.00	0.00
Abbot Septic/Town Ctr Ext	11/13/01	5	1,500,000.00	1,400,000.00	100,000.00
Brookside Mill Dam Repair	05/13/02	13	150,000.00	100,000.00	50,000.00
Purchase Land-Open Space	02/07/05	1	11,150,000.00	8,500,000.00	2,650,000.00
Town Sewer Connection	05/07/05	12	1,358,000.00	1,358,000.00	0.00
TOTAL Authorized and Unissued Debt					9,983,390.00

Long Term Debt Inside the Debt Limit Report by Issuance	Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest FY06	Paid in FY06
Roof Repairs/Btmt/Drew	75,000.00		75,000.00	0.00		2,062.50
Fire Station Const	945,000.00		105,000.00	840,000.00		37,275.00
Police Station Const	1,515,000.00		505,000.00	1,010,000.00		67,670.00
Hwy Garage A&E	650,000.00		50,000.00	600,000.00		25,187.50
Fire Station Suppl	160,000.00		20,000.00	140,000.00		6,075.00
Highway Garage Const	9,180,000.00		355,000.00	8,825,000.00		371,675.02
Highway Garage Const 2	0.00	800,000.00	0.00	800,000.00		
Classroom Conv Day/Abbott	505,000.00		60,000.00	445,000.00		19,825.00
Nab School Const	3,120,000.00		285,000.00	2,835,000.00		158,846.25
Bordeleau Land Purchase	240,000.00		30,000.00	210,000.00		9,112.50
Nab Sch Const Supp	40,000.00		20,000.00	20,000.00		2,000.00
Elem Sch Const	19,770,000.00		740,000.00	19,030,000.00		828,862.50
Middle Sch Const	18,830,000.00		700,000.00	18,130,000.00		789,501.26
School Bldg & Fac Repair	900,000.00		100,000.00	800,000.00		31,750.00
Modular Classrooms	1,900,000.00		190,000.00	1,710,000.00		103,312.50
Land Acq-E Boston Camps	0.00	8,500,000.00	470,000.00	8,030,000.00		230,662.21
Land Acquisition Hill Property	325,000.00		65,000.00	260,000.00		17,712.50
Land Acq Drew Parcel	90,000.00		10,000.00	80,000.00		3,550.00
Land Acq Day Parcel	245,000.00		35,000.00	210,000.00		11,943.75
Land Acq Pickings	360,000.00		120,000.00	240,000.00		16,080.00
Fire Ladder Truck Lease	460,731.65		147,064.63	313,667.02		20,110.37
Brookside Dam Repairs	80,000.00		20,000.00	60,000.00		2,575.00
Title V(Note 1)	60,805.00		4,060.00	56,745.00		0.00
Abbot Septic/Town Ctr Ext(1)	800,000.00		100,000.00	700,000.00		30,375.00
Abbot Septic/Town Ctr Ext(2)	360,000.00		40,000.00	320,000.00		12,700.00
Sewer Town Ctr Extension	0.00	1,358,000.00	0.00	1,358,000.00		0.00
SUB-TOTAL Inside	60,611,536.65	10,658,000.00	4,246,124.63	67,023,412.02		2,798,863.86
Long Term Debt Outside the Debt Limit	Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest FY06	Paid in FY06
Middle Sch Const Refinance Issue	4,380,000.00		715,000.00	3,665,000.00		128,790.00
Academy Const	23,250,000.00		1,550,000.00	21,700,000.00		1,245,812.50
Water Pumping Station	280,000.00		40,000.00	240,000.00		13,650.00
WPAT Loan 1	1,935,748.00		94,300.00	1,841,448.00		26,715.72
WPAT Loan 2	10,715,232.00		454,379.00	10,260,853.00		154,764.79
SUB-TOTAL Outside	40,560,980.00	0.00	2,853,679.00	37,707,301.00		1,569,733.01
GRAND TOTAL	101,172,516.65	10,658,000.00	7,099,803.63	104,730,713.02		4,368,596.87
Short Term Debt Report by Issuance	Outstanding July 1, 2005	+ New Debt Issued	- Retirements	=Outstanding June 30, 2006	Interest FY06	Paid in FY06
Middle Sch Const	6,615,321.00		6,615,321.00	0.00		38,621.11
East Boston Camps	10,800,000.00	2,520,000.00	13,065,000.00	255,000.00		123,537.50
TOTAL	17,415,321.00	2,520,000.00	19,680,321.00	255,000.00		162,158.61

Office of the Tax Collector

YEAR	7/1/2005 Balance	Commitments	Abatements	Tax Title	Refunds	Collections	ADJ	6/30/2006 Balance
REAL ESTATE								
2006		48,284,309.24	(214,444.94)	(44,844.54)	64,617.79	(47,747,678.15)	136.25	342,095.65
2005	391,716.62		(6,259.42)	(32,538.97)	9,486.04	(367,887.54)	1.70	(5,481.57)
2004	8,714.04		(1,512.00)	(1,002.40)	1,512.00	(9,347.24)		(1,635.60)
PRIOR	3,339.15			(3,339.15)				-
TOTAL	403,769.81	48,284,309.24	(222,216.36)	(81,725.06)	75,615.83	(48,124,912.93)	137.95	334,978.48
EXCISE								
2006		2,612,983.45	(56,826.70)		26,452.88	(2,449,385.93)	38.27	133,261.97
2005	175,580.34	426,986.51	(30,587.54)		21,340.99	(566,075.80)	5.26	27,249.76
2004	31,632.48	11,367.44	(1,690.49)		870.80	(28,656.68)	0.01	13,523.56
PRIOR	37,249.41	5,195.83	(19,467.24)		1,411.38	(12,889.56)		11,499.82
TOTAL	244,462.23	3,056,533.23	(108,571.97)		50,076.05	(3,057,007.97)	43.54	185,535.11
PERSONAL PROPERTY								
2006		761,496.15	(1,336.80)		4,194.60	(766,891.34)	4,815.31	2,277.92
2005	2,714.38		(1,398.60)			(1,199.93)		115.85
2004	1,323.56		(1,323.56)					-
PRIOR	3,245.97		(3,245.97)					-
TOTAL	7,283.91	761,496.15	(7,304.93)		4,194.60	(768,091.27)	4,815.31	2,393.77
CONSERVATION PRESERVATION ACT								
2006		1,160,332.83	(22,929.78)	(325.46)	1,105.73	(1,131,083.19)	(4.19)	7,095.94
2005	8,008.25		(168.71)	(602.51)	166.58	(7,403.61)		-
2004	190.26		(3.36)		3.36	(222.31)		(32.05)
TOTAL	8,198.51	1,160,332.83	(23,101.85)	(927.97)	1,275.67	(1,138,709.11)	(4.19)	7,063.89

FIRE DEPARTMENT

2006 was a great year. The department was fortunate to have its first year with funds for a training budget line item - which helped enhance the training program. Effective preparedness begins with training and Bob Benoit and Tim Bellemore have done a great job providing many training initiatives; mock mass casualty incidents, pediatrics assessment management, cardiac arrest management and Boston MedFlight orientation to name a few. David O'Keefe keeps the crews busy with his training schedule by training on ladders, May Day operations, Rapid Intervention Teams (RIT), flashover recognition and hazardous materials. A variety of staff have stepped up to assist with this program. These in-house training programs along with new initiatives have allowed the department to work towards the goal of providing the best services to the town. Thanks to Bob, Tim and David on jobs well done.

Richard J. Rochon
Fire Chief



Staffing

As I work with the day to day operations of the fire department, I find myself in very familiar territory as in years past. I find myself worrying about the struggle with staffing and budget needs and would be remiss if I did not advise you about my concerns. The town is continually growing and we're faced with the same issues. The department is still running below the NFPA standards for acceptable personnel and I am alarmed about our inability to provide adequate levels of fire protection, medical aid and emergency services throughout our town.

The George P. Rogers station remains un-staffed and I feel that it's prudent to increase the number of department personnel by 8, which in my professional opinion, is still below a minimum of three people per Engine Company, and still below NFPA standards of 4 per Engine Company. This town continues to grow and the impact of future projects in Grantiville and Forge Village is already strained because of no staffing in this station. We should also continue to plan to have a new sub-station in Parker Village, which would also include staffing.



New Station 3 - 39 Town Farm Rd. Forge / Graniteville



Capital Program

Although there were no funds for capital items this past year, the department is looking to replace our ambulance under the enterprise system and will be looking to start the replacement process for self-contained breathing apparatus and radio replacement for the members.



Thank You

Thanks to the townspeople for their support. The last few years of budgets have been a tremendous challenge for all of us. Thanks also to the men and women of this department for their support and professionalism as we meet the challenges of tomorrow. I would like to thank Jarrod Joyce for his outstanding commitment to a challenging year and his hard work. I would also like to acknowledge Dave Christiana for all of his hard work on the Fire Department's website; http://www.westfordma.gov/pages/government/towndepartments/WestfordMA_fire/index. As we start looking at the department's 100th anniversary we hope to have a few events to celebrate.

I would like to thank the Town Manager and Board of Selectmen for their continued support and look forward to continuing to work towards our goal of making the Town of Westford the best it can be. Thank you to the area Chiefs for their support and wish the ones who are retiring the very best and welcome the new Chiefs who will continue with our excellent mutual aid. I would like to again thank the department heads who have had some challenging years with the budget and would also like to welcome Bill Olsen as the new school superintendent who I know will

work with all of the other department heads to continue to make this the great community that we know.

I can't believe that I will be finishing my 12th year as Chief and 30 years with the department. With that I have to thank my wife Kathy for keeping us organized as a family and understanding this difficult schedule. This report would not be complete if I didn't mention Maria and Kayla who are doing a great job in third grade and who unconditionally love their Dad for who I am, but wish they could spend more time at night with me and I thank them for their understanding.



Fire Chief

Richard J. Rochon

Deputy Fire Chief

Unfilled

Full Time Firefighter/EMTs

A-Group

Captain

Steven R. Ducharme

Lieutenant

James P. Barrett

Firefighter/EMTs

Daniel A. Britko

James F. Lamy

Shawn M. Ricard

David A. Devencentis

Kevin W. Grebinar

B-Group

Captain

Joseph T. Targ

Lieutenant

Robert L. Benoit

Firefighter/EMTs

David M. O'Keefe

Paul Lemieux

Timothy A. Bellemore

Susan Smith

Andrew G. Anderson, Jr.

C-Group

Captain

Daniel J. O'Donnell

Lieutenant

Harold A. Fletcher

Firefighter/EMTs

William Stone

Timothy Hall

Joseph D. Delpapa, Jr.

Michael Denehy

Ryan Monat

D-Group

Captain

David A. Woitowicz

Lieutenant

Mark N. Valcourt

Firefighter/EMT

Shawn P. Girard

David P. Christian

James M. Sheridan

William Cashman

Darren Lanier

On-Call Firefighters and EMTs

EMT	Firefighter/EMTs	Firefighter/EMTs	Auxiliaries
Nancy V. Burns	John Fox	Donald Post	Eric Earle
Firefighters	Brian D. Foley	Ernest W. Pudsey	Jim Rautenburg
Richard Green	Donald Greenwood	Michael Cool	Matthew Wyke
Kevin Woitowicz	James Joncas	John A. Facella	Jim Bunyon
Stephen A. Wyke	James R. Klecak	Peter Dennechuk	
Peter Coe			

Special Assignment Firefighters

EMS Director Lt. Robert Benoit	Fire Investigation Unit Capt. Daniel O'Donnell, Sr.	Code Enforcement, Emergency Management Director Capt. Joseph T. Targ
Training Director David O'Keefe	Fire Investigation Unit Peter Dennechuk	Fire Prevention, Juvenile Fire Setters Program, SAFE, Community Service Officer Donald Parsons
Child Car Seat Coordinator William Stone	Hazardous Materials Tech. Lt. Harold Fletcher	Website Information and Support David Christiana

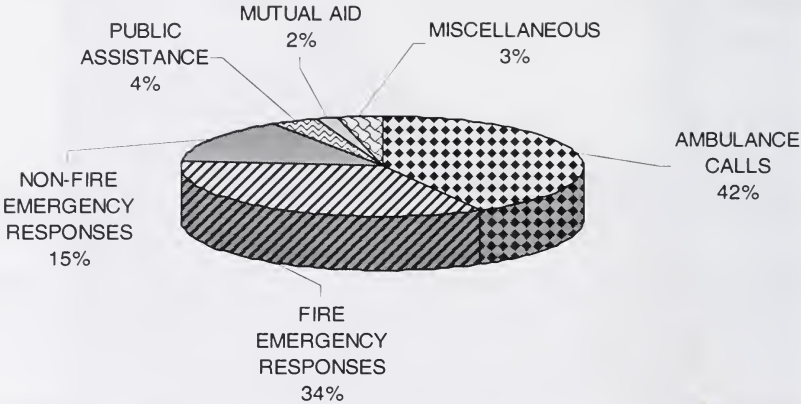
Fire Alarm Operators/Communications

Colin Osgood	Jody Carroll
Douglas Cook	David Avery
David Lefebvre	

Office Manager
Jared Joyce

Fire Department Call Log

AMBULANCE CALLS	1324
FIRE EMERGENCY RESPONSES	1007
NON-FIRE EMERGENCY RESPONSES	380
PUBLIC ASSISTANCE	86
MUTUAL AID	83
MISCELLANEOUS	91



COOKING FIRE PERMITS	76
BRUSH PERMITS	974
BLASTS MONITORED	13
AGRICULTURE BURN	0
26F - REFINANCE / RESALE INSPECTIONS	266
26G - NEW CONSTRUCTION INSPECTIONS	79
STATIONS MANNED	3
SHELTERS OPENED	0
FIRE DRILLS	71
STATION 4 CLOSED	0
DELAYED OPENING	0
NO SCHOOL	0
EMERGENCY MANAGEMENT ACTIVATED	0
BLACK POWDER BLAST	23
PRIMER CORD BLAST	38
WORKING ON / SYSTEM TEST	390

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Geographic Information Systems (GIS) was introduced in Westford in 1999 and since then has become an essential tool in the operations of every town department. GIS is a type of information management software used to organize, maintain, and display geographic-based information in digital maps. These maps offer different layers and processes to analyze data in order to make more informed decisions. The Westford GIS Department manages the applications that are used to deliver GIS services and maintains all spatial datasets such as parcels, zoning, streets, water mains, drain pipes and most other town assets. The department also produces all of the maps for the town and provides support to all departments and boards.

John Mangiaratti
GIS Coordinator

In 2006, the department's main goal was to increase the number of residents and town employees who use the GIS system. The department also wanted these users to be able to operate the system more independently and efficiently. To meet these goals, an interactive website was developed using ArcIMS technology. The site provides users with free and convenient access to geographic information. Residents can now use online GIS to print customized maps, create abutters lists, and perform queries and spatial analysis. In addition to the ArcIMS site, the GIS Department also updated its databases and enhanced many of the services it provides to the town. The following is a list of major projects completed in 2006.

- Flyover project to create planimetric basemap with topography and townwide orthophoto
- New set of tax maps for Assessing Department
- Revamped GIS website with downloadable maps and feedback forms
- "First Responder Atlas" for Fire Department vehicles
- Integration of ArcIMS site with Patriot WebPro Assessing website
- Street index maps for School, Police, Fire and Highway departments
- Water service card reader mapping application with GPS navigation
- "Inventory of Town-Owned Land" report
- Street videos hyperlinked to the GIS system
- Established policy and a fee schedule for data distribution
- Established policies that require digital submittal of asbuilt plans
- Merged spatially accurate basemap data with attribute-rich infrastructure 2000 data
- Integrated GIS data into CityWatch software for emergency management
- Updated snowplow and sanding route maps for the Highway Department
- Upgraded all existing software users to ArcGIS version 9.2

The GIS Department was relocated in 2006 from the Town Hall to the new highway facility at 28 North Street. This new location provides more efficient workspaces and allows for ample storage for plans and equipment. It also enables the GIS Department and Engineering Department to work closely on related projects and to share resources.

GIS Requests

The GIS Department received and completed a number of map and project requests in 2006. These requests came from other departments and the general public. When residents or private organizations request GIS information, a signed release waiver and disclaimer agreement is required. In some cases, fees are charged to compensate for labor required to assemble data and produce maps. The data below reflects these requests.

Total project requests from town departments: 78*

General public GIS requests

Map requests:	19*
Data requests:	13
Total fees collected:	\$1,361.00

* As a result of the launch of the online GIS there were fewer requests made in 2006.

To access the online GIS go to:

westfordma.gov/pages/government/towndepartments/westfordma_mapsgis/index

BOARD OF HEALTH

The Board of Health, an elected board, oversees the activities of the Westford Health Department including the Health Care Services and the Environmental Services divisions. The board is responsible for developing policies and regulations and for enforcing state health and sanitary codes. The Board of Health's website can be accessed from www.westfordma.gov/pages/government.

Zac Cataldo
Chair
Tom Mahanna
Vice-chair
Joanne Martel
Secretary

Joe Guthrie
Todd Lobo

The Board of Health was supported by the following positions:

Sandy Collins	Director of Health Care Services
Darren MacCaughey	Director of Environmental Services
Laurie Lessard	Board of Health Senior Secretary
Tracy Griffin	Department Secretary
Tina Grosowsky	Substance Abuse Coordinator
Lisa Slattery	Public Health Nurse
Ellen Donohue	Public Health Nurse
Rae Dick	Health Inspector
Susan Cohen & Cindy Scammon	Registered Dental Hygienists
Michael Harrington	Chief Animal Inspector
Margaret Mizzoni	Animal Inspector
Tim Whitcomb	Animal Inspector

Permit & Services Receipts

Septic	\$14,475	Tanning	\$ 250
Installers	6,550	Cholesterol	530
Haulers	1,300	Immunization	1,430
Soil evaluation & percolation tests	13,500	Lead testing	18
Pump and water systems	300	Dental	595
Well	1,050	Massage	930
Stabling/piggery	425	Camping/hotel/motel	725
Food	20,180	Pool	700
Frozen dessert	500	Beach	1,350
Tobacco	2,650	TOTAL	\$67,558

Health Care Services

2006 was extremely busy for the department. We continued to focus on emergency planning to strengthen our response plans. We worked with the town manager, emergency management, fire, police, schools and town departments, and others to assure community preparedness. In the fall, we cosponsored a Community Preparedness Day to disseminate family-preparedness-planning information to families in Westford. Funding for the work was supplemented by a federal Centers for Disease Control and Prevention (CDC) grant. Health department staff met bimonthly with a seven-town, regional public-health coalition to coordinate public health resources, supplies, and personnel to prepare for a public health emergency.

Sandy Collins RN, BSN
Director

As Director of the Upper Merrimack Valley Medical Reserve Corps (UMVMRC), I'd like to acknowledge how proud we are of this volunteer group. In 2006, we grew to over 360 members with the primary goal of being able to implement our training through actual deployments. Having established a strong base of volunteers from all walks of life, with a substantial core of the members trained and experienced in a range of disaster skills, the corps was able to make a huge difference in promoting public health initiatives.

The UMVMRC received accolades throughout the region for its response during the flooding disaster in May. Fifty-eight members provided hands-on disaster relief through hospital backfill, medical support at two emergency shelters, and other crucial forms of assistance. In the fall UMVMRC members filled every request for help at a record number of flu clinics, filling 113 shifts across ten regional clinics. Over 7300 area residents were inoculated. During the year, members also participated in numerous health fairs, recruitment sessions, presentations, and trainings. For information about the UMVMRC and its activities, please see our web site: www.umvmrc.org or contact our wonderful coordinator Nancy Burns at nburns@westfordma.gov.

We continued our elderly dental program thanks to the generosity of the Harpley Foundation, who for a fourth straight year provided a \$7,000 grant to sustain the program. Solicitation to other organizations supplemented the original grant and provided a total of over \$12,000 to help support the service. We are extremely grateful to the Harpley Foundation, Friends of the Cameron Senior Center, Westford Charitable Foundation, and Dr. Schofield and staff. They made this program a success by providing free dental care to over 30 underinsured senior citizens. The grant is administered by the Board of Health in cooperation with the Cameron Senior Center.

Nearly 500 children participated in the school dental program administered by our excellent registered dental hygienists, Susan Cohen and Cindy Scammon. The program provides cleaning, screening, fluoride treatments and education to grades 2, 4, and 6 and screening and education only to grades K, 1, 3, and 5. Statistics follow this report.

We are fortunate to have Tina Grosowsky as our Substance Abuse Prevention Coordinator. She has worked diligently to secure grant funding to implement substance abuse prevention efforts in

town. For the second year, "Project Northland," a substance abuse prevention curriculum, was implemented in grades 6-8. This program is funded through a grant. Another grant from the United Way for \$3500 was secured to continue funding for the GIRL Program offered in the spring in collaboration with Westford Against Substance Abuse.

The Strengthening Families Program, designed for sixth grade students and families, was held for the seventh year, and the SafeHomes Program is in its sixth year. In conjunction with Pediatrics West, training was provided for area pediatricians on substance abuse recognition and prevention. In the fall, University of Massachusetts Lowell students, working under Tina, taught a substance abuse prevention curriculum to Roudenbush Community Center's school age before and after school program. A number of public awareness campaigns were held, including the Celebrate with Care promotion during the holidays.

In June, the new Red Flags and Resources Guide was distributed to all Westford Public School students in grade 6. Tina provided prevention resources and education as requested by individuals and groups within Westford as well as the Alcohol Diversion Program for teens in collaboration with the Middlesex Juvenile Court in Lowell. We continued tobacco enforcement and this year the board strengthened its regulations by restricting smoking within 30 feet of public buildings.

As in the past, the Health Department provides a number of disease prevention and health prevention programs to residents and town employees. These include lead, cholesterol, diabetes, and hypertension screenings; flu/pneumonia, adult and child immunizations; well child clinics, mammograms, pap smears, and tuberculosis testing. We follow up on all reports of communicable diseases and provide home visits to the homebound needing health supervision visits. We inspect and issue permits to tanning and massage facilities and recreational camps and issue permits to all qualified massage therapists. This year, Pat Newell resigned as our part-time public health nurse and we were pleased to offer the position to Lisa Slattery and Ellen Donahue, who have done an outstanding job. You can see a complete list of services by accessing our web page at www.westfordma.gov/pages/government.

Gratitude goes to the school department, Council on Aging, town departments, local businesses and volunteers, area professionals, and hospitals for all their help and support throughout the year. Our programs and services are stronger as a result of their help. We recognize that without their time, commitment, and financial support, we could not provide the programs and services that we currently offer. We remain dedicated to meeting the daily challenge of designing and delivering comprehensive and accessible health services to Westford residents.

Dental Program

Total number of students in program: 483

Total number of exams: 483

Total number of cleanings/screening/fluoride treatments: 116

Total number of screenings: 367

Total number of referrals: Caries: 31 Orthodontics: 36 Sealants: 61

Totals by class

Kindergarten: 101	2 nd grade: 60	4 th grade: 39	6 th grade: 17
1 st grade: 129	3 rd grade: 84	5 th grade: 53	

Reported Communicable Diseases

Animal bites
Salmonella
Group A strep
Giardia
Hepatitis B
Pertussis
Campylobacter
Lyme
Tuberculosis
Cryptosporidiosis
Ecoli 0157:H7

Clinics

Flu inoculations
Pneumonia inoculations
Tuberculosis testing
Immunizations (Td, MMR, meningitis)
Pap smear clinic
Hypertension screenings
Home visit
Lead screening
Cholesterol screening
Well child clinic
Babesiosis

Environmental Services

Westford's Environmental Services Department remained very busy in 2006, despite the noticeable drop in real estate transactions. During its routine operations, Environmental Services accepted and reviewed numerous permit applications, issued the corresponding permits for, and performed many hundreds of site inspections to support the following:

Darren R. MacCaughey
Director

Item/Category	Applications Reviewed	Permits Issued/Approved
Septic System Related		
Soil evaluation & percolation testing	95	N/A
System construction	129	129
Title 5 inspections	269	N/A
Septic haulers/installers	106	106
Building permits	737	533
Well/Water System Related		
Wells & water systems	27	27
Recreational Water Related		
Bathing beaches	12	12
Swimming pools	7	7

Camp/Camping Related

Day/overnight & recreational camps	6	6
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Food Service Related

Annual establishments	272	272
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Seasonal establishments	20	20
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Temporary establishments	34	34
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Frozen dessert	6	6
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New establishments	8	8
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Other Miscellaneous

Stabling & piggery	19	19
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Of important note this past year, Health Agent Jessica Cajigas advanced her career by moving on to the employment of the Water Department as their Environmental Compliance Manager. Jessica was a valued employee who worked for the Health Department for over two years and will be sorely missed. We all wish her the best of luck. In her stead, the board happily hired Rae Dick to continue to fulfill the duties and responsibilities of as Health Agent. Rae fit in immediately. She has been with us for more than eight months now and is a delight to work with.

Eight new food establishments were processed through our department and opened for business in 2006: Acorn Child Care, St. Mark's Church, British Delights, Café Goa, Corporate Chefs/Sonus, Waffle Haus, Dogs on the Run, and John's LA Dip. Westford lost one mobile food vendor, Big Belly Catering. In the interest of protecting local public health, safety and the environment, Environmental Services issued four fines in 2006 resulting in over \$425 in revenue generated to the town.

A great challenge this year was adapting to the changes imposed by the Department of Environmental Protection (DEP) as they revised 310 CMR 15.000, the State Environmental Code (commonly referred to as Title 5), the regulation that governs the design, permitting and installation of onsite septic systems. Learning the nuances of the revised code slowed down the septic plan review process for a bit (apologies) but we are back on track as our Title 5 compliance program is stronger than ever.

Environmental Services spent considerable time reviewing and providing comments to numerous departments, boards and committees, the majority being the Planning Board and Zoning Boards of Appeals. These requests for comments (RFC) include residential subdivisions, site-plans, special permit applications, hazardous material storage comments and others as needed. Some of this year's more notable projects included submittals on behalf of the former Laughton nursery on Stony Brook Road (six-lot residential subdivision), the Hawk Ridge flexible development, the East Boston Camps acquisition, 76 and 120 Lowell Road, and the Woodlands at Laurel Hill.

The Massachusetts Department of Public Health (MDPH) continues to monitor for the presence of West Nile virus (WNV) and Eastern Equine Encephalitis virus (EEE) throughout the state. Although there were no positive humans, birds, horses or mosquitoes found in Westford this year, EEE and WNV are expected to exist in the mosquito population and as always, residents

are urged to wear protective clothing, use insect repellent and minimize outdoor exposure during the hours around dawn and dusk to reduce the risk of infection.

Also as required by the MDPH, all bathing beaches must be tested for water quality on a weekly basis during the swimming season (Memorial Day through Labor Day). We were forced to temporarily close Wyman's main beach for two days (July 3 to July 5) due to unacceptable bacteriological water quality. The beach that was closed by the Board of Health remained closed and posted as such until testing showed a lack of contamination present. Subsequent laboratory tests deemed the water quality within acceptable limits and the beach was reopened.

Environmental Services continues to coordinate with other departments, organizations and towns to update and develop our emergency preparedness and response plan.

Animal Health Inspector

Animal Health Inspectors are responsible for the issuance of quarantines for animal bites, the submission of suspected rabid or diseased animals to the Massachusetts Department of Public Health for testing, and barn inspections. In 2006 animal inspectors:

Michael E. Harrington
Chief Animal Health Inspector
Meg Mizzoni
Assistant Animal Health Inspector
Tim Whitcomb
Assistant Animal Health Inspector

- inspected 17 barns to ensure all animals were properly inoculated and given adequate housing, care and nutrition
- issued 47 quarantines for animals involved in either bites on humans or animals with wounds of unknown origin, in order to prevent the spread of rabies
- sent 8 animals to the state rabies lab for testing
- sent 2 birds to the state lab for WNV and/or EEE testing
- responded to 29 complaints regarding water fowl and health issues.

HIGHWAY DEPARTMENT

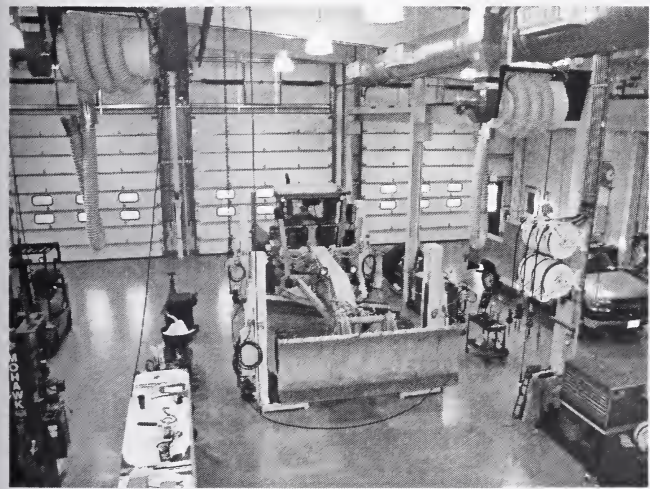
New Facility

Richard J. Barrett, Jr.
Superintendent of Streets

The Highway Department moved into the highway facility on North Street in September. The facility was scheduled for a September 2004 completion date but due to the problems with the general contractors there was a two year delay in occupying the facility. All Highway, Engineering, GIS and grounds personnel are extremely pleased with the way that the new facility has turned out. All credit for this large accomplishment must be given to the Highway Garage Building Committee, chaired by Paul Alphen. Through all of their hard work the town has a well-designed and well-constructed facility that was completed under budget.



Town Roads



Regular maintenance and repair of public roads consisted of cleaning and repairing of catch basins and manholes, the cutting of brush on the sides of the roadways, repair of guardrails, and patching and sweeping of roads and municipal parking lots. The Highway Department also grades all public gravel roads, installs berm and curbing, and cuts and clears trees from roadways during and after storms.

This year 8,809 tons of bituminous concrete was used for repair and maintenance of public roads.

Roads Resurfaced

The following streets were resurfaced with bituminous concrete or treated stone and asphalt.

Pleasant Street with sidewalks	Depot Street
Coolidge Street	Elm Street
Hill Street	Storey Street
Main Street	Orchard Street
Pershing Street	Smith Street

Roads Crack Filled

Groton Road	Depot Street
River Street	Town Farm Road
Lowell Road	Burbeck Way
Wood's Pond Road	Plain Road
Endmoor Road	

Drainage Town Roads

Hildreth Street:	Replaced 40-foot culvert
Plain Road:	2 catch basins, 60 feet of leach pipe
Tyngsboro Road:	1 catch basin, 80 feet of leach pipe
Stony Brook Road:	1 man hole, 90 feet of drainage pipe
Storey Street:	Replaced 30-foot culvert

In addition to the above drainage we replaced or installed 42 new catch basins.

Snow and Ice Removal

The Westford Highway Department, in the interest of public safety and the convenience to motorists, cleared the snow and ice from approximately 175 miles of roadway. This process used 1,000 tons of road sand, 3,729 tons of salt and 2,000 gallons of a liquid anti-icing product.

Following are the times the Highway Department was called out to treat or plow the public roads.

January	2-3	4 inches snow & sleet	salt, sand, plow
January	5	2 inches snow & sleet	salt, sand, plow
January	8	1 inches snow	salt, sand
January	15	2 inches snow & sleet	salt, sand, plow
January	23	9.5 inches snow	salt, sand, plow
January	24-25	trace black ice	salt, sand
January	30-31	.5 inches rain, ice, snow	salt, sand
February	12	15.5 inches snow	salt, sand, plow
February	25-26	5 inches snow	salt, sand, plow
December	8	trace snow	salt, sand
December	30	1 inch snow	salt, sand

The Superintendent of Streets sincerely thanks the Board of Selectmen and Town Manager for their full cooperation and all members of the Highway Department, who have been most cooperative.

HIGHWAY GARAGE BUILDING COMMITTEE

Although it occurred two years later than had been originally anticipated, the Highway Department began moving into its new facility in September 2006, and by November all Highway Department and engineering operations had been transferred from the Beacon Street site to the new facility. An open house was held in November which was the first opportunity for many town employees, board members, and citizens to tour the new facility. By the end of the year, the project was reaching the substantial completion phase, and although the project took three different general contractors to complete and construction took much longer than originally scheduled, the committee is pleased to report that the project will be completed under budget, and, more importantly, the town will benefit from a well-designed and well-constructed facility which will serve the needs of the town for decades to come.

Paul Alphen
Chair

Richard Barrett
Gaylord MacCartney
George Fletcher
John Healy
Robert Jefferies
James Pearson

At the start of 2006, the committee was making payments, minus deductions for liquidated damages, to the bonding company, who had engaged the project's third general contractor. The major issue left from 2005 pertained to the need to re-enforce some structural steel which was being used to support an overhead crane. Engineering details had been prepared describing the proposed method of re-enforcement, and the committee's engineers reviewed and approved the change order.

Throughout the year, the committee dealt with matters pertaining to the delayed delivery and/or on-site storage of equipment that had been purchased for the facility in anticipation of a September 2004 completion. In many circumstances it was determined that the most cost-effective way to store the equipment was to take delivery and store it in trailers on-site until needed. Throughout the year, the committee conferred with Town Counsel regarding appropriate calculation for liquidated damages plus additional administrative, supervisory, and equipment storage costs incurred as a result of the delay in the delivery of the project.

Delays in completing the site work also necessitated consultation with the project engineers and the town's Conservation Commission coordinator to address concerns raised by some abutters regarding the flow of storm water. Ultimately, once the site work was completed, it was confirmed that the storm water drainage system was operating properly and as engineered.

The committee made arrangements to have the garage area floors treated and coated with an appropriate industrial coating to protect the floor and to assist in long-term maintenance and cleanliness of the area. By summer, the three most important matters before the committee were (a) continued consultation with Town Counsel regarding the appropriate steps for the recovery of additional expenses above and beyond liquidated damages which had resulted from the substantial delay in delivery of the project; (b) the purchase, installation, and adjustments to specialized equipment which was being installed in the building as it was being readied for occupancy; and (c) attempting to get final "punch list" items completed absent a firm date for completion from the contractor.

The building is equipped with numerous safety and efficiency devices. For example, the building is equipped with many air quality sensors which, upon the detection of unsafe levels of carbon monoxide or other chemicals, activate a warning and air evacuation system. All fluids are stored in double-walled containers with alarm systems. Spill kits, safety handling instructions, and a wide variety of safety equipment are strategically located throughout the facility. The site contains a sophisticated security system which is monitored 24 hours a day by cameras and which limits entry through gates and doors to equipment or personnel equipped with appropriate identification cards or transponders. The heating, cooling and ventilation system is computer controlled and designed to provide energy-efficient heating and cooling notwithstanding the frequent need to open the large overhead doors for the entry and exit of vehicles. Lubrication fluids and other materials are stored in double-walled containers in a single location and products are delivered to the service areas by way of plumbing which routes the product to each mechanic's bay. These, and the numerous other systems, were installed, tested, adjusted, and re-tested to the satisfaction of the Highway Department. Likewise, training sessions were held for the Highway Department staff so that they could become familiar with the proper operation, care, and maintenance of the various systems.

By the end of the year, the Highway Department and Engineering Department had been fully re-located and were operating entirely out of the new facility, and the various systems had been properly adjusted (with the exception of heat to the Highway Superintendent's office). The committee must still address minor issues associated with punch list items and some equipment that must still be installed. More importantly, the committee is in regular communication with Town Counsel and the bonding company regarding the sums which have been withheld from the bonding company to help reimburse the taxpayers for additional costs incurred because of the two-year delay in delivery of the facility.

The present committee was originally appointed in April of 1998. The committee was preceded by two other Highway Garage Site Selection Committees. It has taken over a decade to replace the small and antiquated highway garage on Beacon Street. Although no one involved expected that the replacement of the highway garage would require the time, energy, and challenges all have endured, there is the universal agreement that Westford now has an environmentally safe and efficient facility which will serve the town well for decades to come.

HISTORICAL COMMISSION

The year 2006 was a year of preservation-related activity. The Westford Historical Commission (WHC) helped to add six additional roads to the Scenic Road bylaw, assisted in the continued protection of three historic houses which were at risk of demolition, under the Demolition Delay bylaw; and through the usage of Community Preservation funds, embarked on a capital improvement campaign to more effectively preserve and protect the historical municipal buildings within its care and custody. Much cross-functional collaboration was necessary this year, in order to communicate and execute steps to achieve our goals and to help other boards and commissions achieve their own.

Sally Benedict
John Cuniffe
Phil Gilbert
Jane Hinckley
Roberta McGuire
Stacey Perron
Robert Shaffer
Rita Shipley
James Zegowitz

The National Register of Historic Places (NRHP)

With the support of the Board of Selectmen and the School Committee, in July the Town Farm building was submitted by the WHC for NRHP listing in based upon its eligibility status. Successful designation is anticipated by December 2007.

The Town Farm building is in need of serious preservation attention. The continued care and usage of this building is very important to the Historical Commission.

Inventory of Historical Assets

Work continued in editing the detailed inventory of historic buildings, structures and objects sorted by district and another listing for all those not residing within a district. With the help of Historical Society members, portions of this listing were prioritized in support of future projects to update the Massachusetts Historical Commission's Historical Inventory Assets system.

Additional plans call for posting this list on the town's website, to the WHC's web page and to integrate the list with the geographic information system (GIS) maps so that the information can be readily seen in text and graphic formats.

The Demolition Delay Bylaw

During the past year, this bylaw was stretched to its limits. The WHC has noted several shortcomings of the bylaw. The following properties were visited:

- 76 Lowell Road (c. 1820 Samuel Law/Polley House) – under Demolition Delay
- 39-41 Nabnasset Street – approved for demolition.
- 35 Wymans Beach Rd (James Hildreth House) – phased rebuild, facilitating documentation of historic structure; eventually demolished, but the Commission had ample time to photograph and document this very interesting building.
- 47 Wymans Beach Rd (Jesse Hildreth House) – restored.
- 45 Wymans Beach Rd – demolished.
- Cottages #1 thru #8 – Wymans Beach Rd – approved for demolition

- 85 Carlisle Road (1850, James Madison Parker House), NRHP – Parker Village District. Led by the Westford Land Preservation Foundation, creative alternatives were sought in order to preserve this house and barn, located at the edge of the Parker Village Historic District.

The Commission wishes to formally acknowledge and thank Dave Guthrie for his willingness to extend the demolition process over a longer timeframe so that adequate historic documentation could be completed and his generosity in sponsoring the Archeological Talk at the Westford Museum during Archeology Month (October 2006).

The Commission wishes to thank Bob Shaffer for his significant contribution in a leadership role in the work with developing a creative solution to preserve in place the “Samuel Law House” on Lowell Road. This took many hours of negotiations with the landowner, the abutters, and the Zoning Board of Appeals. It also wishes to thank Beth and Kevin Caviston, owners, for their patience during this process.

The Scenic Road Bylaw

In a second attempt, at the Annual Town Meeting in May, six roads were approved for protection under the Scenic Road bylaw: Gould, Leland, Stony Brook, Chamberlain, Hunt and Frances Hill roads. There are now 10 roads under this bylaw’s protection. The Commission thanks the Planning Board and town planning resources at Town Hall, who graciously helped to facilitate a smooth process. An important educational tool was created as part of this process – a Scenic Roads Bylaw Frequently Asked Questions document – which significantly contributed to the communications and public education. This document is now posted on the Historical Commission’s web page as a permanent reference tool.

Community Preservation Projects

The Commission applied for and secured historic community preservation funds to replace the Museum’s fire escape and to fund historical building assessments in order to develop a capital improvement plan for both the Museum and the Cottage.

The Commission plans to apply for community preservation historical funds for a town wide Archeological Assessment Survey so that the town will then possess a valuable preservation and planning resource for future planning endeavors. The Commission also plans to apply for community preservation historical funds in order to move the Inventory of Historical Assets project along by seeking funding to document many of the remaining buildings built before 1922.

Heritage Landscape Inventory Project

Based upon an application submitted by the town and at no cost to the town, this project was a new opportunity for us to work cross functionally with a consultant team and with Westford’s Cemeteries, Parks and Recreation, the Conservation Commission and Planning departments to document and submit suggested scenic vistas, historical cemeteries, parks, land parcels and agricultural land. This data combined with input from the public, was the basis for a Reconnaissance Survey Document. The document highlights the areas of highest importance

based upon the information collected and the information gathered from the public, and provides a list of follow-on recommendations for the town, should it decide to do so. The Commission extends its gratitude to Pat Savage for her major role in serving as the local project coordinator for this important project.

Grants and Other Funding Sources

The WHC wrote a pre-application letter for the Massachusetts Historical Commission's Survey and Planning Grant for FY08 in order to launch a project to conduct an archeological assessment survey and reconnaissance report, with a town wide scope. This was in response to the findings in the Heritage Landscapes Reconnaissance Report and through the timing of this grant. Unfortunately, the request was denied, due to the extreme competitive nature of this grant.

Common Restoration Project – Phase II

Continuing the implementation of the landscape plan for Westford Common created in 1995, in 2006 nine more memorial trees were planted and one bench was installed. As with Phase I, donations from families and friends covered all expenses.

Monuments Committee

The Monuments Committee helped the Forge Village Improvement Association with its goals to rename the Pleasant Street Bridge to its new name: Forge Village Mill Bridge.

Facilities & Capital Planning

During the past year, the Museum Cottage's heating system was replaced (converted from oil to gas) and its exterior façade was painted. Some community preservation-funded building assessments (October 2006 award) were undertaken at the Cottage and Museum. The community preservation-funded project to replace the Museum's fire escape (October 2006 award) is still in the planning stages as of this writing; however, it is anticipated that this project will start in FY08 at the latest. The WHC is grateful for the Historical Society's patience and support as we carefully plan and implement improvements over time to these important municipal buildings.

Membership

The Commission welcomes new member Jim Zegowitz. His vast experience in project management and historic building restoration and renovation and his architectural knowledge afford him to be a welcome and valuable asset to the group. After 13 years serving as a full member, Jane Hinckley has stepped down to a role as an alternate member. The Commission thanks Jane for her many years of dedicated service and is extremely pleased that she is willing to continue her service with the Commission. Assistance with historic building demolition permit application processing, photographic journaling and her service on the Records & Archives Committee are all areas where she selflessly continues to contribute and have been fueled by her early interest in genealogical research.

Summary

The Westford Historical Commission continues to advocate for the documentation and preservation of historical assets (buildings, objects, structures, records, artifacts) within town. It also supports and encourages the preservation of community and neighborhood character through preservation tools such as the Demolition Delay and Scenic Road bylaws. The Commission's primary focus this past year was in the preservation of buildings; however, it is anticipated that the Commission will become more active in archeological endeavors within the town as it expands its focus to include structures, objects and archeology. The Historical Commission has always supported the town's affordable housing goals and encourages the reuse of historic structures for this purpose when it is feasible. With fewer land parcels suitable or available to receive an historic house, more creative solutions to save these threatened homes will be required.

HOUSING AUTHORITY

The Westford Housing Authority (established in 1971) is the local body responsible for the expenditure of state and federal housing grants. It currently owns and manages 73 units of housing for the elderly and disabled, six units of family rental housing and eight units of housing for people with mental illness. In addition to its public housing inventory, the Authority also owns three condo units at the Brookside Mill condominium complex. These homes are rented to moderate-income tenants. Housing programs are subsidized and regulated by the Commonwealth and receive no funding through Westford's annual budget. In the spring the Authority underwent its semi-annual audit by the State Auditor's office. The result of this audit disclosed no material weaknesses and that the Authority maintained adequate management controls and complied with all applicable laws, rules and regulations.

Muriel Drake
Richard Eastman
Carol Engel
Scott Hazelton
Phyllis Koulouras

A Board of Commissioners, four of whom are elected by the town for five-year terms and one who is appointed by the Governor, set policy and oversee the Authority. The Executive Director and her staff carry out the day-to-day activities. In the May town election Carol Engel was re-elected to a new five-year term that will expire in 2011. Scott Hazelton was appointed as the Housing Authority representative to the Community Preservation Committee. After eight years as administrative assistant to the director, Linda Biro retired in December. The commissioners and the Executive Director wish to extend their sincere thanks and appreciation to Linda for her many years of hard work and dedication on behalf of the Authority.

Tadmuck Road Expansion

2006 was spent attending to the voluminous details associated with building 37 new units of federally funded supportive housing for seniors. The project went before the Zoning Board of Appeals and the Planning Board for site plan approvals in the spring. Final plans and approvals were presented to the U.S. Department of Housing and Urban Development in late fall. It is hoped that ground will be broken in late spring or early summer of 2007. This much-anticipated housing will provide supportive services that will allow tenants to remain independent and in their homes for a longer period of time. As rents will be based on income, the needs of low- to moderate-income seniors, who are shut out of traditional assisted-living arrangements due to the cost, will be met.

William D. Coakley Residences at Stony Brook

Full occupancy of the town-sponsored, Stony Brook Residences was achieved in the spring of 2006, providing 15 units of low-, moderate- and market-rate rental housing for Westford residents. On November 29, 2006, the complex was dedicated to our late colleague and affordable housing advocate, Bill Coakley. Over 40 people attended the ceremony in Bill's honor. Sincere thanks and appreciation go to Eagle Scout Ben Engel who, in conjunction with a private developer, worked to design and construct upgraded landscaping and created a park area to commemorate Bill's contribution to affordable housing in general, and this facility in particular.

As it does every year, the board and staff of the Housing Authority wish to acknowledge and thank the many individuals and service organizations of Westford who have given so much of their time and resources during 2006 to make the lives of our residents that much more enjoyable. This year we would especially like to thank the Westford Garden Club for working with residents to beautify the senior developments at Tadmuck Road and Cross Street. We sincerely appreciate their time and interest.

J.V. FLETCHER LIBRARY

New Collections and Services

In 2006, the J. V. Fletcher Library introduced a number of new collections and services – many a direct outgrowth of customer requests and sentiments gleaned during the Visioning and Planning Process. The Youth Services division unveiled a new circulating CD-ROM collection, the result of a generous, heartwarming gift of \$1,200 in seed money from Cub Scout Pack 95. This heroic young group faced the daunting task of selling bottled water on days destined only for downpours; we salute and thank them.

Ellen D. Rainville
Library Director

Youth Services launched a requested graphic novel collection for younger children funded by the Trustees Book Fund.

In the fall of 2006, the library offered a new media format which patrons can access from home by visiting the library's website. Patrons may choose free digitized audio books from a database and then download them to their MP3 players or burn them on CD's through their home personal computers. This downloadable audio service is provided in conjunction with other members of the Merrimack Valley Library Consortium (MVLIC).

In order to ensure that bestsellers stay in the library for browsing and local circulation, the Friends of the J. V. Fletcher Library boosted their funding of the Friends' Rental Collection. Westford patrons have first choice of the latest bestsellers, support the Friends and enjoy the new extended rental circulation period of three weeks.

Technology

As library space becomes increasingly tight, new technologies and electronic media have been offered to maximize both space and resources. In 2006, Information Services purchased a subscription to the Learn-A-Test database, and converted the on-line databases web page to a subject format. Additionally, MVLIC became part of the statewide Virtual Catalog – making it possible for patrons to request titles not only from the immediate members of our local and nearby consortia, but from library collections across the Commonwealth.

With the arrival of Chris McClure, the town's new Director of Information Technology, the library was able to complete its push to offer wireless connectivity and to proceed with connections to both the local cable conduit and ultimately to fiber optics, thus finally adding the library to the municipal network, and setting the groundwork for its migration to the municipal telephone system.

The customization of the circulation receipt printers allowed staff to save time handling the almost 60,000 holds requested by Westford patrons as circulation increased almost 5% over fiscal year 2005.

Programs

Youth Services enacted several program changes including:

- Programs for the 10-12 year old age group (the “teens & tweens”)
- Afternoon monthly programs for younger attendees and separate evening programs for older youngsters
- Doubling Mother Goose programs each week to accommodate the ballooning attendance at this popular program and provide a higher-quality experience to all attendees

The 2006 Friends-funded Library Summer Reading Programs included:

- “What’s Buzzin’ at Your Library” – the juvenile program with 1,392 registrants
- “Tune in at Your Library” – the young adult program with 267 registrants
- “American Idol” – the adult program (playing on the popular “American Idol” television program) with 141 adult readers

The Friends also funded a wide variety of other successful programs for all ages over the course the year.

The dedicated library staff continued to offer Storytimes, weekly Book Bunch programs, and Mother Goose Times, as well as the adult Library Book Discussion Group, Internet Classes, and Parent/Child Internet Classes. The library continued to host its Link to Literacy ESL program pairing tutors and students in a program critically in need of more space to do this good work.

Grants/Gifts/Awards

2006 saw the completion of the library’s Main Street façade preservation project, funded by Community Preservation funds with oversight by the Permanent Town Building Committee. This restoration of the Main Street terra cotta frieze work, stained glass windows, oak doors and entryway, and granite steps was celebrated with a trustee-hosted ribbon cutting ceremony on June 13, 2006. We thank all the boards, committees and parties who lent their oversight, expertise and support to this much-needed project.

Kathleen Hutchins, head of youth services, applied for and received a \$10,000 Mother Goose on the Loose Library Services and Technology Act grant, an early literacy enhancement initiative, to expand and supplement the preschool programming that the library already provides.

Memorial and special gifts to the J. V. Fletcher Library Memorial Book and Gift Account administered by Assistant Director India Nolen totaled \$4,000 and included an unexpected donation from Parlee’s Pine Hill Nursery. Parlee’s masterminded two creative fundraising initiatives (one that even included a raffle for four yards of free mulch) and a donation to the library for each delivered Christmas tree purchase.

Once again the library was awarded the Northeast Massachusetts Regional Library System (NMRLS) Supplementary Deposit Grant, used this year to enhance the ever-popular juvenile audio book collection of titles in the Redwall Series. The library also received a Roving

Archivist grant. This award provided for 110 hours of cataloging work from professional archivist William Carroll who worked with staff on the creation of an index for the Hilda Bosworth Collection.

In conjunction with the trustees' branding goal, Director Ellen Rainville successfully applied for participation in a NMRLS Marketing Plan grant. And we congratulate here, Kristina Leedberg, head of information services, who was chosen from a statewide pool of applicants for a Library Leadership Institute sponsored by the Massachusetts Board of Library Commissioners and the Regional Library Systems.

Restore Sunday Hours Campaign

Thanks to the Friends' Advocacy Committee which raised \$11,060 for the restoration of Sunday hours in winter 2007. Not only did this campaign restore a much-sought-after service on donors' dollars, but its timing made Westford eligible for the first ever modest "match" from the Commonwealth's new "Public Libraries Fund." We thank all those Friends who worked so hard on this campaign and we salute the following Sunday donors:

ENSR

Andrea and Mitchell Sweet
NetScout
Carole Frank & Gary St. Martin
Coldwell Banker Team
Dave and Kelly Guthrie
Paul F. and Mary Anne McLaughlin
Family Foundation
Scott Blake and Miriam Kadansky,
"In Memory of our Mothers, Carol
Woodward Blake and Alice Dinerstein
Kadansky, Both Avid Readers"

COMCAST

Westford Education Foundation
A Grateful Westford Family
Westford Friends and Newcomers
Joyce A. Carpenter and Timothy B. Snow
The Copperheads
Two Very Grateful Patrons
A Grateful Reader
Library Friends from the Buckboard Drive
Neighborhood
ENTERPRISE BANK



Sandy Wright, chair of the Westford Education Foundation Grant Committee, presents funds to Director Ellen Rainville

Policy and Planning

Much of 2006 was spent in collating and completing the state-mandated five-year Visioning and Planning Process which was submitted to the Board of Library Commissioners. Its executive summary concluded that:

“Westford is a high library usage town, with sophisticated patrons, many of whom have been savvy library users since childhood. Additionally, Westford is developing lifelong readers and library users in its youngsters. The J. V. Fletcher Library has the fourth-highest circulation of the 36 member libraries in the Merrimack Valley Library Consortium, and it has the third-highest budget for books and collections. Nonetheless, Westford borrows twice as many materials as it loans out to other libraries (another sure indicator of high circulation per capita). Survey results indicate that the town’s capacity for use exceeds the facility’s capacity in almost all arenas – collections, meeting rooms, children’s activity space, study and seating space, and parking. Collections strain against facility limitations, as evidenced by materials being shelved too high, too tightly, or exceeding the shelving space designated in the 1988 addition/renovation. ...The Library Satisfaction Questionnaire reveals the tension between funding level and the town’s high usage and expectation level. In constructing a five-year plan focused on the areas of FACILITY, COLLECTIONS, TECHNOLOGY, HOURS, STAFF/SERVICE and FUNDING/RESOURCES the challenge will be to strike a balance between expectation and fiscal reality.”

In designing additional programs, introducing new technologies, launching the Library Beautification Project and seeking non-tax funding, the library has begun to address the multiple goals and objectives identified during this community-wide planning process.

Professional Activity and Development

In addition to participation in the American Library Association, Massachusetts Library Association, Northeast Region and Public Library Association, the Library participated in the award-winning NMRLS-sponsored Me and My Shadow Program. The Fletcher Library hosted nine librarians from three local public libraries who “shadowed” staff to understand how the Fletcher Library staff provides professional, customer-oriented service. Director Ellen Rainville attended Local Emergency Planning Committee meetings and served on the Town Website Committee and the Strategic IT Committee. As a past-president of the Massachusetts Library Association (MLA), she presented awards at the MLA Hall of Fame. Additionally, library staff mentored and interned Simmons College Graduate School of Library and Information Science students.

Facility

In addition to the wiring and the historical façade projects, the library continued to see the demise of its 18-year-old heat pumps, and continued to address space constraints. The Friends purchased new shelving for the growing DVD collection and began the design preparations and specifications for the multi-year Library Beautification Project.

Personnel and Staffing

2006 saw job sharing for the young adult specialist position, the upgrade of the administrative assistant to the records supervisor/analyst level, and the recruitment of volunteer shelveers to supplement paid paging hours (which according to surveys needed to be doubled at the library’s current circulation level). We thank the Finance Committee for funding temporary maintenance hours to cover staff medical leave. The director thanks the trustees for her nomination as Westford’s “Unsung Heroine of 2006” and shares the thrill of being honored with the dedicated, amazing women who represented the cities and towns across the Commonwealth. Finally, the Director especially notes the retirement of Ms. Jacqueline DeSelle after 37 years of selfless service to the J.V. Fletcher Library, and warmly salutes this assistant, mentor and friend who has been such a part of this director’s professional life.

FY06 Circulation Statistics

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Yr. To Date Total
Adult Books	7,152	8,355	7,287	7,659	7,535	6,998	7,747	7,883	8,258	7,810	8,247	9,253	94,184
Children's Books	11,060	10,713	9,075	9,797	9,289	7,816	8,803	9,767	9,174	8,775	8,749	12,037	115,055
Adult Magazines	719	706	632	699	728	752	770	799	737	665	716	731	8,654
Children's Magazines	145	165	166	226	175	169	164	115	128	153	138	239	1,983
Adult CDs	1,475	1,840	1,863	1,830	1,906	1,956	2,332	2,004	2,456	2,100	1,997	2,330	24,069
Children's CDs	189	192	202	219	173	151	155	201	183	219	226	289	2,399
Adult Cassettes/LPs	423	475	442	467	467	412	513	506	541	464	530	509	5,749
Children's Cassettes/LPs	353	321	263	272	297	222	210	233	237	250	224	298	3,180
Adult Videos	1,965	2,051	1,713	1,941	2,005	2,313	2,471	2,473	2,554	2,321	2,303	2,658	26,768
Children's Videos	1,542	1,452	1,194	1,376	1,350	1,185	1,409	1,502	1,470	1,304	1,351	1,659	16,794
Adult Miscellaneous	71	5	8	22	13	16	17	13	23	13	11	11	159
Children's Miscellaneous	271	26	37	34	38	33	33	54	21	24	86	100	513
Museum Passes	78	94	56	48	72	77	93	108	107	169	131	189	1,222
OPAC Renewals	0	0	0	0	0	0	0	0	0	0	0	0	18,153
Foreign Language Deposit	32	56	39	24	27	25	26	21	18	28	18	30	344
Library Subtotal-->	25,167	26,451	22,977	24,614	24,075	22,125	24,743	25,679	25,907	24,295	24,727	30,333	319,246
Bookmobile -- Adult	183	205	306	203	195	222	197	93	163	95	338	282	2,482
Bookmobile -- Juvenile	673	924	1,610	1,317	657	1,085	606	30	438	44	1,640	1,226	10,250
Van Subtotal-->	856	1,129	1,916	1,520	852	1,307	803	123	601	139	1,978	1,508	12,732
TOTAL:	26,023	27,580	24,893	26,134	24,927	23,432	25,546	25,802	26,508	24,434	26,705	31,841	331,978
Previous Year FY05:	29,825	24,767	24,068	23,427	23,933	22,396	24,045	24,519	27,225	25,138	23,190	28,551	316,832
Percent Change:	-12.75%	11.36%	1.17%	11.56%	4.15%	4.63%	6.24%	5.23%	-2.63%	-2.80%	15.16%	11.52%	4.56%
Renewals	1,889	2,277	2,174	2,249	2,526	2,659	2,054	2,253	2,369	2,552	2,271	2,249	27,522
Network transfers IN	2,338	2,855	2,425	3,011	2,587	2,592	3,151	3,130	3,205	2,846	3,135	3,252	34,527
Network transfers OUT	1,296	1,397	1,033	1,104	922	1,009	996	1,085	1,455	1,536	1,670	1,663	15,166
Inter-Library Loans IN	29	31	59	43	45	41	45	57	33	44	43	59	529
Inter-Library Loans OUT	1	0	1	3	1	2	2	2	2	2	2	2	21
Reciprocal (NETWORK)	1,164	1,402	1,407	1,555	1,417	1,230	1,472	1,542	1,640	1,478	1,656	1,441	17,404
Reciprocal (NON-NETWORK)	3,015	3,241	3,042	2,919	3,383	3,185	3,379	3,430	4,044	3,610	3,699	3,871	40,818
Hold Requests	3,639	3,312	3,229	3,104	2,835	2,863	4,108	3,338	3,436	3,113	3,501	3,763	40,341
New Registrations	108	98	119	95	81	51	74	71	65	50	65	69	946
Total Reciprocal	4,179	4,643	4,449	4,474	4,800	4,415	4,851	4,972	5,684	5,088	5,355	5,312	58,222
% of Circ to Reciprocal	16.61%	17.55%	19.36%	18.18%	19.94%	19.95%	19.61%	19.36%	21.94%	20.94%	21.66%	17.51%	19.37%
Meeting Room Reservations	72	86	84	117	118	200	105	114	136	113	122	106	1,373
Days Open	20	23	24	25	27	25	25	23	27	24	26	26	295
Hours Open	176	210	197	215	208	253	208	193	226	207	230	223	2,546
Internet Users	654	678	692	641	630	619	672	703	832	696	753	699	8,269
Comp. Workshops Attended	0	0	4	4	4	4	0	4	3	4	2	5	34
Comp. Workshops Offered	0	0	1	1	1	1	0	1	1	1	1	2	10
Adult Program Attendees	28	48	12	44	61	8	64	40	18	4	19	11	357
Adult Programs Offered	2	2	1	4	2	1	2	2	2	1	2	2	23
YA Program Attendees	134	99	11	23	64	7	7	37	8	63	12	713	1,178
YA Programs Offered	4	2	1	3	2	1	1	1	1	3	2	5	26
Children's Program Attendees	787	735	208	935	1,072	340	231	929	382	535	479	3,465	10,098
Children's Programs Offered	14	5	5	27	29	12	4	22	15	20	10	25	188
Computer Room Hours	44	41	52	63	78	72	64	81	93	102	109	121	920
Avg Circ Per Day	1,301	1,199	1,037	1,045	923	937	1,022	1,122	962	1,018	1,027	1,225	1,125

TRUSTEES OF THE J.V. FLETCHER LIBRARY

Progress Towards Trustee Goals

The stated goals of the trustees in 2006 were to:

- Develop a plan including a timeline for creating a Library Foundation to support major long-term library objectives.
- Establish a means of identifying and assessing skills within the Westford community that would be beneficial to library development.
- Begin plans for a formal library building expansion project and for enhanced future services.
- Work with a design firm to create an unique, identifiable library “brand.”

Bob Price
Chair
Sam Frank
Secretary
Marianne Fleckner
Treasurer

Buffy Diercks
Sandy Kelly
Jack Wrobel

The six trustees formed four three-member committees to concentrate on achieving these goals. The library director serves as the fourth member of each committee.

The Foundation Committee met several times over the course of the year in an effort to define the goals of the proposed library foundation and whether it should create an endowment fund or simply fund raise annually for specific purposes. The committee also struggled to clearly distinguish such fundraising and financial support activities from those of the Friends of the J.V. Fletcher Library, an established, vibrant organization with good community recognition.

The Skills Committee created a volunteer survey questionnaire and had it inserted in the town census packet in January 2006. Over 200 library supporters responded to volunteer their services and the trustees were most gratified. The committee organized a reception on the library lawn in August inviting those volunteers who seemed to be the most interested in areas of immediate need. The goal is that all volunteers will be contacted as opportunities arise for them to serve.

The Expansion Committee developed a 10-year timeline showing the sequence of steps by which a building expansion program would progress. Such a project is daunting, but is necessary as both patrons and staff agree that the existing library building is inadequate to serve the community properly. The previous addition to the library is more than 20 years old. Library patronage has ballooned along with Westford's population, and it is apparent that the expansion of the facility must be considered. The committee is working to identify specific deficiencies of the current building and to determine what would have to be done to remedy these deficiencies in designing a new building. Many of these deficiencies are identified in the library's Long-Range Plan approved by the trustees in August and submitted as required to the Massachusetts Board of Library Commissioners.

The Branding Committee worked closely with a design firm to select an appropriate, instantly recognizable logo for the library. In addition, the committee sought to standardize the format of all printed material generated at the library, with variations on the theme for the Friends and the proposed Foundation publications. Choosing a logo, a catchy tag line, a standard type font, and a pallet of harmonious colors proved more challenging than originally expected. This pallet of

colors will reflect the colors selected to decorate the library under the library beautification project described below.

Library Trust Funds Activity

Acknowledging the tight financial position of the town, the trustees agreed to draw on library trust funds to purchase a new energy management system for the library's heat pumps, a replacement generator for the bookmobile, and a new concrete walkway leading to the library's front stairs. The replacement of the walkway became necessary after a trench was dug across the lawn for the town's new fiber optic line connection to the library.

Trust fund money was also used to purchase three new museum passes, to pay for the census mailing insert, and to cover the costs of the ribbon cutting ceremony marking the reopening of the library front entrance after its facade had been refurbished.

Trust fund money was used to defray most of the cost of the volunteer recognition brunch in November, an annual event at which library volunteers are individually thanked for the critical services they perform. The community is truly in debt to these dedicated workers.

Based on Westford's population, the library is required to spend at least 15% of its operating budget on books and materials. To help meet this required threshold, \$1,000 of library trust fund money was used to purchase material for the Chinese book collection.

Library Policies

The trustees worked with the director throughout the year to keep the library's operating policies compatible with the current facility, technologies, and best practices. There were no major changes to the library policies, however.

Recognition

The trustees would like to congratulate Director Ellen Rainville on her selection as Westford's nominee to the state government's "Unsung Heroine of 2006" program. Although Ellen was not the winner of this state wide competition, her recognition and invitation to a State House reception hosted by the Lieutenant Governor was a great honor. Thanks to Trustee Marianne Fleckner and state Representative Geoff Hall for their efforts in nominating Ellen.

With regret, the trustees accepted the resignation of Liz Adams in April. Liz's financial expertise and enthusiasm contributed much to the board and she was missed. Buffie Diercks was appointed jointly by the trustees and the Selectmen in June to serve out the final year of Liz's term, until the May 2007 elections.

The trustees would like to thank the library staff for their excellent and gracious service to the community. Library patrons invariably describe the library as a pleasant place to visit, primarily because its staff is warm, welcoming, helpful, courteous, and knowledgeable.

Volunteerism

The trustees would like to thank the 36 skilled volunteers who work behind the scenes to process new books and magazines, repair damaged books, keep books in their proper places on the library shelves, and all the other indispensable tasks that keep the library functioning. The 1,554 hours these volunteers worked in the library in 2006 was equivalent to 80% of a full-time paid staff member. These volunteers were honored at the annual recognition brunch in November.

Friends of the Library

The trustees wish to thank the Advocacy Committee of the Friends of the J.V. Fletcher Library for their successful campaign to raise the funds necessary to restore the seasonal Sunday hours. The entire community is beholden to those who graciously supported this much-requested customer service initiative. The complete list is included in the preceding library report.

The Friends continued to fund the purchase of video tapes, DVDs, and bestsellers to ensure new items for the popular rental programs. They also hosted four book sales throughout the year, providing a treat for our book lovers while generating revenue to support the library.

The trustees wish to thank the Friends for pledging their financial support to the library's long-awaited, but finally imminent beautification project. Freshly painted walls, new carpet, and new furnishings will greatly enhance the library's appearance. The Friends hired a design consultant to develop a color-coordinated decorating scheme and the results are guaranteed to be stunning.

The trustees also thank the Friends for purchasing the majority of the beloved museum passes as well as the new reservation software that allows patrons to reserve these museum passes on-line. The Friends also funded the summer reading programs, the various holiday programs, and the adult programs, including lecture presentations and musicales.

Professional Development

Several of the trustees and the Library Director were able to attend conferences this year sponsored by our state library support organizations. The J.V. Fletcher Library hosted a Trustee Orientation Program in October, open to all trustees in neighboring towns. The annual Legislative Breakfast hosted by the Chelmsford Public Library provided an opportunity for the trustees to approach state legislators directly and appeal for library support.

MONUMENT ADVISORY COMMITTEE

This year the committee met to review and recommend a name for the newly rebuilt bridge in Forge Village.

The Forge Village Improvement Association submitted four names for consideration and “Forge Village Mill Bridge” was accepted. A letter of recommendation was sent to the Board of Selectmen, which voted to approve the name.

Maintenance and seasonal preparations of the town’s monuments was accomplished the Parks Department.

Although not an official monument, the Freedom Park project at Pond Street moved forward with the installation of a gate between the parking lot and the shoreline. The gate is part of an Eagle Scout project led by Aaron Shenkin.

Thanks to the Highway, Parks and School Departments for their efforts to work with the committee to enhance the appearance of Westford’s monuments.

Paul F. Murray
Chair

Nancy Cook
Patricia Dubey
Ellen Harde
Stacey Perron
Jonathan Revis
Highway Department
John Wrobel

MOSQUITO CONTROL

Data from Central Massachusetts Mosquito Control

Mosquito Species Submitted for West Nile Virus/ Eastern Equine Encephalitis Testing through September 29, 2006.

10/4/2006

Westford

Species	Pools	Mosquitoes	WNV +	EEE +
<i>Aedes vexans</i>	0	0	0	0
<i>Anopheles punctipennis</i>	0	0	0	0
<i>Anopheles quadrimaculatus</i>	0	0	0	0
<i>Anopheles walkeri</i>	0	0	0	0
<i>Coquillettidia perturbans</i>	1	3	0	0
<i>Culex species</i>	1	4	0	0
<i>Culex pipiens</i>	3	4	0	0
<i>Culex pipiens/restuans</i>	1	2	0	0
<i>Culex restuans</i>	4	20	0	0
<i>Culex salinarius</i>	0	0	0	0
<i>Culex territans</i>	0	0	0	0
<i>Culiseta melanura</i>	11	109	0	0
<i>Culiseta minnesotae</i>	0	0	0	0
<i>Culiseta morsitans</i>	3	5	0	0
<i>Ochlerotatus canadensis</i>	0	0	0	0
<i>Ochlerotatus japonicus</i>	0	0	0	0
<i>Ochlerotatus triseriatus</i>	0	0	0	0
<i>Ochlerotatus trivittatus</i>	0	0	0	0
Total	24	147	0	0

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS

The Northern Middlesex Council of Governments (NMCOG) is a multi-purpose planning district formed under state enabling legislation and governed by a policy board of local elected officials from the nine member municipalities: Billerica, Chelmsford, Dracut, Dunstable, Lowell, Pepperell, Tewksbury, Tyngsborough, and Westford. Each is represented by a member of the Board of Selectmen or City Council, a member of the Planning Board and an alternate member appointed by the Board of Selectmen or by the City Manager.

Robert Jefferies
Selectmen representative
Alan Nudler
Planning Board representative
James Silva
Vice-Chair of NMCOG, Alternate

In the beginning of 2006, Dennis Galvin resigned as the Westford Planning Board councilor and Alan Nudler took his place. Mr. Galvin's efforts were greatly appreciated. In May, Jim Silva ceased to be the Westford Selectman councilor and Bob Jefferies took his place. Mr. Silva was appointed as an alternate and thus remains the vice-chair of NMCOG.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 115 Thorndike Street, Lowell, and all meetings are open to the public. The Council acts seriously and deliberately to "make careful studies of the resources, problems, possibilities and needs of its district"...and to "...make recommendations for the physical, social, governmental or economic improvement of this district..."

Assessments upon the member communities are on a per capita basis and are used to provide the local matching share of various projects undertaken by the Council using state and federal funds. These funds enable the Council to dedicate more staff time to projects than would otherwise be possible with the local assessment of about 25 cents per capita. The Council's FY 2007 budget includes \$70,958 in local assessments. Westford's share is \$5,258.03.

Each year the Council devotes a large share of its resources to transportation issues. Transportation planning is undertaken in cooperation with the local communities, the state transportation agencies and the Federal Highway Administration. Over the past year, the Council has assisted the town and MassHighway in examining traffic issues along the Route 110 corridor. The Council continues to assist the town in tracking the progress of the Bruce Freeman Bike Path. NMCOG staff recently completed a traffic study of the Route 40 corridor, which was funded through the Council's MassHighway contract, at no cost to the town. The study assessed existing and future operating conditions along the corridor and recommended improvements to address problem locations.

The Council continued its traffic counting program, collecting over 100 counts at various locations throughout the region including many within Westford. The count data is incorporated into a traffic count book and map that is distributed to local officials annually. Traffic count data is also available on the Council's website at www.nmcog.org.

The Council continues to provide assistance to the Lowell Regional Transit Authority (LRTA) in the following areas: obtaining Federal capital and operating assistance, marketing programs to

improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. Direct assistance with projects such as the relocation of the transit hub to Gallagher Terminal is aimed at improving the operating and financial efficiency of the transit system. Transportation services are available to Westford seniors through the Westford Council on Aging.

As technical staff to the Northern Middlesex Metropolitan Planning Organization, NMCOG recently updated the Regional Transportation Plan. This document is an overall planning guide that identifies transportation infrastructure and service needs through the year 2030. While the plan is regional, it recognizes the needs for diverse programs and projects that address the transportation problems and character of individual communities.

The Council, in cooperation with the U.S. Economic Development Administration (EDA), completed the 2004-2008 Comprehensive Economic Development Strategy for the Greater Lowell Region. The document provides a blueprint for addressing the economic development problems facing the region over the life of the plan. The Council will soon file an application with EDA to form an Economic Development District.

In 2006, NMCOG began creating an Economic Development Plan to be incorporated into Westford's new Comprehensive Master Plan which is currently being developed by a volunteer committee of residents. This Economic Development Plan hopefully will spur a healthy commercial segment in Westford that will maintain and stabilize the tax base of the town.

PARKERVILLE SCHOOLHOUSE COMMITTEE

Among the Parkerville Schoolhouse's accomplishments this year was the repair of the granite post and rail fence. Special recognition goes to Al Garside for his help. In June, a luncheon was held for the Parkerville Alumni and Nonset Club members and their descendants. Repeatedly, historians and townspeople remind us what a treasure the Parkerville Schoolhouse is to the Westford community. Check out our website at www.ParkervilleSchoolhouse.org. It was the inspiration for a professional video of our school day program to benefit a neighboring schoolhouse restoration.

The school's historical collection amazingly continues to grow with artifacts and old photos of turn-of-the-century schoolmarms.

Under the auspices of the Friends of the Parkerville Schoolhouse, Inc., a town-wide mailing was conducted in October, with a special appeal for funding the exterior painting of the schoolhouse in 2007. The Board of Directors is appreciative of the continuing financial support of the townspeople. Although the town owns and insures this building, all projects at the schoolhouse are done at no cost to the town.

In the spring, 21 local third-grade classes participated in the Old School Days field trip to the 1880 one-room Parkerville Schoolhouse. Several classes from Acton were also in attendance. Barbara Hass, Jennie Johnson, June Kennedy, and Melva-Jean Shepherd served as schoolmarms. The latchstring is out for the 2007 classes. An Open House for townspeople in November also served as a reunion for those students who attended Parkerville Schoolhouse before its closing in 1929. Cub Scout Pack 100, Bear Den #2 volunteered to rake and to decorate the schoolyard with cornstalks and pumpkins for this occasion.

Jennie Johnson
President
June Kennedy
Vice President
Susan Cusson
Recording Secretary
John Wilder
Treasurer
June Kennedy
Corresponding Secretary

Charles Cusson
Heidi Hatke
Roger Plaisted



Parkerville Schoolhouse alumni Elizabeth (Nesmith) Outhuse and Joseph Perkins.

Many meetings and parties were held during the year. Volunteers have made seasonal decorations for the windows and offered help for cleaning. Westford Academy student Eva Parish continued to offer community service to the board of directors.

There are tables and chairs to accommodate fifty people. The rent is reasonable. Townspeople are invited to call Heidi Hatke at 978-392-6827 to reserve the building.

The combined meetings of the Parkerville Schoolhouse Committee and Friends are normally held at the schoolhouse on the second Monday of the month at 7:00 p.m. If you plan to attend a meeting, call June Kennedy at 978-692-8924.

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission acts as a policy-setting committee for the Parks, Recreation and Cemetery Department. The commission oversees short- and long-range planning for recreational facilities and site acquisition, as well as the development and maintenance of existing recreational facilities. The seven members of the commission are appointed by the Town Manager. The Parks, Recreation and Cemetery Department has responsibility for recreation programming, parks and grounds maintenance, and cemetery maintenance and operations. There is a separate commission for cemetery operation.

Wayne D'Agostino
Chair

Kacy Caviston
Vice-chair

Colleen Barisano
Ken Hanly
John McNamara
Carolyn Metcalf

Recreation Programs

The After School Enrichment program – a collaborative with the Westford Public Schools called the Westford Partnership for Children (WPC) – completed its second year of operation in June. The program has expanded to all six elementary schools and offered vacation programs for middle school. The enrichment program offers a variety of activities with a new schedule of offerings every two months. Some of the enrichment activities include robotics, NASA Kids, scrap booking, art, keyboarding and computer activities, cartooning, sports and board games, homework club, chess, math games, music and movement, Tae Kwon Do, beginning Spanish, and journal writing/pen pals.

In addition to school vacation special events, programs are planned for half school days and professional development days. Special events included trips to the science museum, aquarium, carnival day, roller skating, bowling, and the Salem Witch Museum.

Fall and spring tennis and pre-kindergarten soccer and tennis continue to be very popular, filling up the additional sessions offered. Adult volleyball has a steady and loyal group of players on Tuesday and Friday evenings. New for adults are walking and biking as an opportunity to meet new people, get some exercise and enjoy the outdoors. Track and field participants compete in the Hershey Track Meet, a nationally sponsored event. Westford has held a local competition for the past four years. Tickets for Red Sox and Spinners baseball games once again sold out quickly.

Fall Flag Football, in just its third year, has two age groupings: 9-11 and 12-14 year olds. The program is directed by Mike Mendes and is affiliated with the National Football League. The NFL supports community-based flag football programs by providing footballs, rules, and guidelines. Participation this year increased from 153 participants to over 250 participants.

Wrestling was successful with over 55 young wrestlers learning the sport. This program is under the direction of Ken Tashjy. The group was able to raise funds for acquisition of a wrestling mat. Thanks to Jim Antonelli for his help with raising the funds and securing the mat.

Summer Kids Club, Kids Club Junior, archery, orienteering, basketball, tennis are just a few of the activities offered. Swim lessons are offered at the town's beaches. Both beaches have concession and restroom facilities for public use.

The department offers a variety of programs and special events throughout the year. All programs are funded through program participation fees. Program brochures are mailed to residents three times per year, August/September, December, and April. Information is also available online at westfordrec.com.

Parks and Grounds

The Parks and Grounds crew maintains over 40 acres of town property, including recreation fields, the common, Town Hall, the library, monuments and beaches. During the winter months in addition to snow and ice removal the crew sets up and maintains an outdoor ice skating rink in the Edwards Beach parking area.

The department has been successful with its seeding and aeration program in maintaining and creating healthier turf that is more disease and pest resistant. A deep tine aerator, small spreader, hand tools, and labor allow us to maintain a healthier, sustainable turf.

Funding for maintenance is partially offset from an agreement with the primary sports organizations that offer team sports competition at various levels. As the principal users of fields, the sports organizations have agreed to pay to help maintain the fields.

Recreation Fields – Nutting Road Property

In 2005, town meeting voted a portion of the East Boston Camps property off Nutting Road to be under the care, custody, and control of the Parks and Recreation Commission. The area has been flagged for wetlands and an Abbreviated Annotated Notice of Resource Area Delineation (ANRAD) was filed and approved by the Conservation Commission. The plan for recreation fields has been named the Westford Community Fields.

The commission wishes to thank outgoing members John Johnson, Steve Spinney and Mary Ellen Tynan for their work and valuable participation on the commission. Mary Ellen will continue to represent the commission on the East Boston Camps Master Plan Committee. The commission welcomes Ken Hanly and John McNamara; Ken will represent the commission on the Community Preservation Committee.

PERMANENT SCHOOL BUILDING COMMITTEE

The state has completed its audit of Building Committee expenditures for the Nabnasset School renovation and expansion, the expansion of Westford Academy, and construction of the Miller, Crisafulli, and Stony Brook schools. The committee was commended by the state auditors for the quality and thoroughness of its records. As a result of the audits, Westford will receive just over \$76 million dollars in state reimbursements for these projects.

At the Stony Brook School, the committee has worked throughout the year to complete corrections to the contractor's work and to get the contract closed. The contractor was declared in default, and outside counsel was retained by the town to pursue the committee's claim against the bonding company for its failure to complete the project. Suit was filed in Norfolk Superior Court in March to recover the costs of the work which should have been completed by the contractor and/or the bonding company.

Safety-related corrective work at Stony Brook has been undertaken by the committee. Floor tiles on the entire main floor were removed, the slab properly sealed, and new tiles installed. Carpeting of the orchestra pit in the auditorium was also removed and replaced after proper sealing of the concrete.

The most significant work remaining is replacement of the defective pavers at the entrances to the school. A landscape architect was hired to complete design and construction documents, and the work will be completed over the summer months in 2007.

Kenneth Morgan
Chair
George Murray
Vice-chair
Steven Brierley
Secretary/Treasurer

Arthur Benoit
Karen Cavanagh
Thomas Ellis
Angela Harkness
Robert Jefferies
Mike Mulligan
Kirk Ware
Victor Weisenbloom

Katherine Thompson
*Assistant to the
Committee*

PERMANENT TOWN BUILDING COMMITTEE

The Permanent Town Building Committee reviews, makes recommendations, plans and implements any construction or renovation of town buildings except for those under the purview of the Permanent School Building Committee.

Karen Cavanagh
Chair

Paul Davies
Christopher Doonan
Tom Mahanna
Lawrence Order

In conjunction with Library Director Ellen Rainville, the committee completed work, on the historical preservation of the library façade.

The committee has completed a study of the current Cameron Senior Center, conducted in conjunction with Catlin Architecture of Quincy, MA, to determine the feasibility of accommodating senior needs according to a program developed by the Senior Needs Committee. The study showed that it is possible to accommodate the seniors at the current location by remodeling and expanding the Cameron Senior Center. The committee presented conceptual drawings and findings to the Board of Selectmen. Further discussions with the selectmen are pending.

The committee also presented the Board of Selectmen with a recommendation for the use of space at the old highway garage on Beacon Street, which was vacated by the highway department in the fall of 2006.

The committee submitted to the selectmen, for consideration, a document outlining policies and procedures for the committee. The intent of the document is to provide clarification of our function in regard to building projects. In conjunction with the document, the committee is creating content for a website that will include information to help guide the process of building projects.

The Committee continues to endeavor to coordinate efforts within town departments to provide Westford with the buildings necessary to house the town's vital community services in as efficient and cost-effective manner as possible.

PESTICIDE POLICY COMMITTEE

The Board of Selectmen appointed a 13-member Pesticide Policy Committee to be responsible for drafting a policy in regards to pesticide use on town-owned land. The committee was charged with developing a policy that will work to reduce or eliminate the use of toxic pesticides on town-owned land, encourage the reduction and elimination of the use of toxic pesticides on private property, and promote organic pest management on both town-owned and private land as necessary.

The final policy was presented to and approved by the Board of Selectmen and the Board of Health in September 2006. The committee will request that the policy be brought to a vote of town residents at the spring 2007 Town Meeting.

Jessica Cajigas
Chair, Board of Health, Water Department

Resident Committee Members

Danielle Battle
Jean Laroche-Owens
Stephanie McElligott
Bill Harman
Eric Fahle
Conservation Commission
Rosemarie Koester
Garden Club
Diane Duane
Conservation Trust
Robin Fullford
Water Department

Non-resident Committee Members

Jonathan Revis
Highway, Parks & Recreation
Patricia Savage
Parks & Recreation & Cemetery
Richie Crocker
School Department
Roberta McGuire
Historical Commission
Paul Starratt
Highway Department

PLANNING BOARD

The May 2006 Annual Town Meeting voted unanimously to amend the General Bylaws Chapter 145: Scenic Roads §145.7 to designate Leland, Gould, Chamberlain, Stony Brook, Hunt and Frances Hill Roads as scenic roads. Trailside Way was approved as a public way.

Andrea Peraner-Sweet
Chair
Mike Green
Vice-chair

Applications

The following table is a summary of the number of applications received and their end-of-year status.

Fred Palmer
Dennis Galvin
Allen Nudler

Ross Altobelli
Planner

Planning Board Application Summary 2006				
Type	Status			
	Approved	Denied	Withdrawn	Pending
Site plan	7	0	0	0
Preliminary subdivision	1	0	0	0
Site plan – modification	4	0	0	0
Special Permit – wireless communications	3	0	0	0
Special Permit – major commercial project	2	0	0	0
Special Permit – modification major commercial project	1	0	0	0
Special Permit – public shade tree removal	1	0	0	0
Special Permit – water resource protection	1	0	0	0
Special Permit – flood overlay district	1	0	0	0
Special Permit – reduction in parking	1	0	0	0
Subdivision, approval not required	11	0	0	1
TOTALS	33	0	0	1

The following projects deserve special mention.

Hawk Ridge Flexible Development – 11 Makepeace Road

This project illustrates the use of local zoning to produce affordable housing while preserving open space. The applicant had initially submitted this project as a comprehensive permit application to the ZBA. On September 5, 2006, after numerous public meeting, the board voted to approve the Flexible Development proposal. The project will provide 21 single-family detached dwellings, one two-family attached dwelling, and one four-bedroom handicap

accessible group home. Eight affordable units will be reserved in perpetuity for sale to households earning no more than 80% of the median household income. The applicant also agreed to sell the four-bedroom handicap accessible group home to the town for \$160,000.

Summer Village – 99 Long Sought for Pond Road

On May 1 the Planning Board approved the construction of a private seasonal cottage community consisting of 276 cottages along with a community center and recreation hall. The proposal consists of a total of approximately 149 acres of land. As part of this approval, the applicant will provide 100 acres of open space and will purchase and install a flashing beacon at the intersection of Route 40 and Dunstable Road to improve traffic safety.

Tadmuck Senior Housing Expansion – 65 Tadmuck Road

In February the Westford Housing Authority presented a site plan application to expand the existing Tadmuck Senior Housing. The proposal submitted by the Westford Housing Authority and approved by the board on April 18, added 36 elderly housing units to the existing 24 elderly housing units. This project will receive \$5,000,000 from the state and \$400,000 from the federal government for its construction.

Comprehensive Master Plan

In July the Planning Board hired Community Opportunities Group, Inc. to develop a new Comprehensive Plan for the town. The Planning Board also obtained the services of Northern Middlesex Council of Governments to produce the economic development element of the plan. The board intends to submit the completed Comprehensive Plan at the October 2007 Special Town Meeting.

Route 110 (Littleton Road) Corridor Study

On January 20, 2006, the Route 110 Corridor Study, prepared by MDM Transportation Consultants, Inc. on behalf of the town, was approved by the Planning Board. The study's key recommendations include: providing an additional through lane for the Route 110 eastbound and westbound approaches at the Boston and Carlisle Road intersection, installing new traffic signal control equipment with pedestrian indications and exclusive pedestrian signal phasing at the same intersection; and installing fully actuated traffic signals with pedestrian indications and exclusive pedestrian signal phasing at the South Chelmsford Road and Tadmuck Road intersection. The study also recommended the construction of sidewalks along the corridor to accommodate existing pedestrian traffic along the Route 110 corridor and to promote additional walking trips.

The board is continuing to promote the use of alternatives to standard subdivision development via provisions in the bylaws such as the open space bylaw and the flexible development bylaw. These regulations offer the town the opportunity to guide development of subdivisions with increased open space, affordable and over-55 housing and reduced impact on town services through better site planning.

The board would like to thank all of the review departments, commissions and boards for their valued input into projects.

POLICE DEPARTMENT

Police Department Roster

Chief of Police

Robert M. Welch, Jr.

Deputy Chief

Thomas M. McEnaney

Captain

Walter R. Shea

Lieutenants

Edward P. Rochon, Jr. – Administrative Division
Victor F. Neal, Jr. – Court Prosecutor/Operations Division
Joseph J. Roy – Operations Division
Joseph A. Shields – Special Services Division
Donald H. Pick – Operations Division

Patrol Sergeants

Hervey P. Cote	Marc T. Proia
Ronald L. Paulauskas	Stephen F. Timothy
William G. Luppold, Jr	

Patrol Officers

David Bettencourt	Julie A. Beaudoin
Michael E. Croteau	Gregory D. Marchand
Joseph Eracleo	Amy Landry
Megan E. Guthrie	James P. McCusker
Derek P. Hartley	Daniel J. O'Donnell, Jr
John-Allen Haslam	James D. Peloquin
Scott J. Hyder	Christopher D. Ricard
Michael J. Jelley	Joseph A. Walker
Steven E. Keins	David M. Welch

Special Services

Det. Mark P. Chambers	Det. Michael J. Perciballi
Det. David S. Connell-K9	Det. Dennis A. Rogers
Det. Kenneth C. Delaney	

Telecommunicators

William Duggan, Supervisor	Timothy H. Whitcomb
Byron J. Lane	Michelle L. Wright
Andrew Sherman	Tammy L. Jones

Office Personnel

Jo E. Cobleigh	Linda K. Zarzatian
Michelle L. Wright	

Custodial

Donald Guillmette
Christopher Luck

Police Call Log

Arrest	186	Bomb Threat	0
Arrest Juvenile	0	Building Found Open	91
Protective Custody	14	Bylaw Violation-Cars	17
Restraining Order Violations	11	Bylaw Violation-Dogs	4
Accident Motor Vehicle-Fatal	0	Bylaw Violation-Drinking	3
Accident Motor Vehicle-Injury	49	Bylaw Violation-Other	20
Accident Motor Vehicle-No Injury	440	Bylaw Violation-Soliciting	7
Accident-Industrial	3	Child Abuse	1
Accident-Other	0	Child Neglect	5
Accident-Recreational Vehicle	1	Civil Complaint	1
Animal Control Officer Call out	140	Commitments	14
Alarm	951	Counterfeiting	5
Ambulance	901	Disorderly Conduct	2
Animal Bite	8	Disturbances	403
Animal Cruelty	4	Disturbing the Peace	2
Animal Stray	21	Domestic	149
Animal/Motor Vehicle Collision	38	Drugs-Other	12
Animal-Vicious	1	Drugs-Possession	17
Annoying Opposite Sex	1	Drugs-Sale	2
Assault-Felony	0	Firearm Violation-Discharge	16
Assault-Simple	1	Firearm Violation-Possession	2
Assault & Battery Physical	2	Fire-Alarm	167
Assault & Battery Weapon	2	Fire-Building	23
Assist Motorist	0	Fire-Call Box	11
Bank Escort	198	Fire-Motor Vehicle	9
Breaking & Entering Attempt	10	Fire-Other	167
Breaking & Entering Forced	17	Fireworks Violation	27
Breaking & Entering Unlawful Entry	12	First Responder	67
Breaking & Entering Unfounded	0	Forgery	1

Fraud	9	Receiving Stolen Property	0
Funeral Escort	5	Record Check	0
General Offenses	1	Removal Animal	2
General Services	0	Repossession	9
Harassment	5	Robbery-Attempt	0
Health Hazard	9	Robbery-Firearm	0
Indecent Exposure	9	Robbery-Knife	0
Identity Theft	23	Robbery-Unarmed	0
Injury to Property-Private	216	Rubbish Disposal	25
Injury to Property-Public	21	Runaway	8
Investigation	10	Safety Hazard	140
Larceny	193	Search Warrant	11
Larceny Attempt	3	Security Check	44
Larceny by Check	0	Sex Offense-Other	9
Larceny by Credit Card	23	Shoplifting	9
Larceny from Motor Vehicle	79	Stolen Property Received	0
Larceny Motor Vehicle-Auto	9	Sudden Death	3
Larceny Motor Vehicle-Other	2	Suicide	1
Legal Advice	136	Suicide Attempt	8
Liquor-Possession	8	Summons Served	103
Liquor-Sale Minor	0	Surveillance Motor Vehicle	11
Liquor-Illegal Sale	0	Surveillance Person	46
Lock Out	273	Suspicious Activity	17
Lost Child	3	Suspicious Motor Vehicle	206
Maintain the Peace	11	Suspicious Person	172
Message Delivery	43	Telephone 911 Hang-up	417
Missing Person	24	Telephone 911 Non-emergency	302
Mutual Aid	61	Telephone 911 Other	11
Motor Vehicle Abandoned	5	Telephone Harassment	64
Motor Vehicle Citations	***	Telephone Obscenity	1
Motor Vehicle Disabled	204	Threatening	5
Motor Vehicle Violations	689	Traffic Control	22
Non-incident	3	Traffic Hazard	216
Officer Wanted	60	Transportation	17
Order Served	30	Trespassing	25
Property Take Possession	13	Truancy	1
Property Found	113	Vicious Animal	0
Property Lost	71	Vehicle ID Number (VIN) Check	10
Property Recovered	14	Well Being Check	83
Property Insecure	20		
Prisoner Pick Up	1		
Prowler	10		
Rape-Attempt	0		
Rape-Force	3		
Rape-Statutory	1		
		TOTAL	8,667

RECORDS & ARCHIVES MANAGEMENT COMMITTEE

Records Management

2006 was marked by a renewed concern for the preservation of our historical documents. Heavy rains in May caused some minor flooding in the Town Hall basement, where a large volume of the town's permanent documents are stored. Some areas of the basement showed signs of mold and mildew, which greatly increases the speed of deterioration of paper documents. Alternate locations for records storage were discussed, but no suitable locations were identified.

Virginia Moore
Chair

Ellen Harde
Jane Hinkley
Robert Oliphant
Sandy Martinez
Kaari Tari

Several steps were taken to encourage town departments, boards and committees to adopt records management strategies as an ongoing effort.

- Records preservation guidelines were simplified and distributed.
- In May, a records management workshop was conducted by Terry French from the State Archives in May. Many departments, boards and committees were introduced to the state's municipal records retention schedules, and the role of custodian of permanent town records was clearly defined.
- A records management cleanup day – the second of its kind – was conducted at Town Hall in June to organize permanent records and prepare limited retention records for destruction to make room for new records. We plan to make this an annual event.

The committee began actively searching for missing committee minutes and reports. All boards and committees were contacted and the effort continues.

Preservation

The second phase of processing the collection of town records dating from the 1780s to the 1890s, known as the Tin Box Archives, continued as Marilyn Day, former director of the Westford Museum and on the board of directors of the Historical Society, continued to organize thousands of documents into manageable and searchable categories. Assisting her in this effort were Pat Louch, Sandy Martinez, and Melva Jean Shepherd. We are grateful to Library Director Ellen Rainville for finding space to house this collection in a far more stable environment than the damp town hall basement, enabling continued work on the collection.

The Committee began working on a records preservation master plan to help prioritize the many preservation and conservation needs of town records. This tool was used to write a Community Preservation grant proposal that will be considered in 2007 by town meeting and will be the basis for future state and federal grant proposal writing.

Funding requests for the Community Preservation Committee and town meeting's consideration are as follows:

1. Scanning and microfilming Engineering Department plans (\$12,570)
2. Inventorying, scanning and microfilming Building Department plans (\$10,000)

3. Indexing, scanning and microfilming Zoning and Planning applications and decisions held by the Town Clerk (\$7,720)
4. Indexing, scanning and microfilming burial record cards (\$12,661.60)
5. A professional collections-level conservation survey (\$6,720)

Volunteer assistance and federal grant funding will be sought to help defray the cost burden from the town's Community Preservation funds.

We inventoried the upstairs vault area in the Town Clerk's office in preparation for the collections-level conservation survey.

Several volumes of selectmen's minutes that are currently stored in three-ring binders were prepared for microfilming and scanning.

A large volume of planning and zoning applications, including plans and decisions were reorganized by street address, with help from Cecile Demers-Gauthier, Marjorie Hunter and Beverly Lamburn. This is an important step toward preserving these records. It is hoped that with grant funding and volunteer assistance, these records will be indexed, scanned and microfilmed in the next few years for improved access and required preservation.

Patty Dubey, Assistant Town Clerk, re-housed another 10 volumes of vital records in plastic sleeves to eliminate direct handling of the original documents.

RECYCLING COMMISSION



New and Ongoing Recycling Programs for 2006

New Website Goes Online

Thanks to Mike Sawyer for creating a new website with the easy-to-remember address of westfordrecycles.org. Residents can use the

site to find answers to all their recycling questions.

Andrew Bergamini
Gerry DiBello
Abby Foster
Ellen Harde
Elizabeth Sawyer
Barbara Theriault

More Plastics Recycled

Beginning July 1, our recycling contractor, Integrated Paper, began the collection of all numbered plastics 1 through 7. The contractor previously only accepted number 1 and 2 plastics because there were no markets for plastics numbered 3 through 7. Increased demand for recycled product has created the favorable market conditions.

Wheeled Recycling Toters Introduced

In June, Integrated Paper started distributing large wheeled toters to selected households that set out large amounts of recycling. These households get two bins; one for glass, metal and plastics and the second for mixed paper. These large toters are lifted into the recycling truck by mechanical arms, thus saving the recycler's employees time and potential back injuries.

Book Recycling Container Painted

As her Gold Star project, Girl Scout Danielle Hunter organized the inside of the book recycling collection container at the Water Department on Forge Village Road with shelving and signs. The outside was painted with a charming mural. Danielle's troop has accepted ongoing responsibility for both maintenance of the container and oversight of the book recycling program.

Recycling at the Athletic Fields

Three recycling toters were placed at the Veterans Memorial soccer fields off Route 40 so that plastic water bottles previously thrown in the trash could be recycled.

Household Hazardous Waste Collection

The Recycling Commission organized and held their biennial Household Hazardous Waste Collection in November. The efforts of residents to consolidate with neighbors what they brought to the collection kept waiting times to a minimum. For most of the 235 residents who participated in the collection, the drop-off time was under 10 minutes. The event contractor was Clean Harbors, chosen because of their lower cost compared with other potential vendors. Another new cost-saving measure at the collection was the use of trash and recycling dumpsters from our Town contractors (Acme and Integrated Paper). In the past, the hazardous waste

contractor supplied the dumpsters at a higher cost. All the cardboard and paper collected at the event was recycled.

Curbside Yard Waste Collection Pilot Program

The unexpected closing of Laughton's Nursery left residents with no place to compost their yard waste. Our trash hauler, Acme Waste Systems, offered curbside collection on four Saturdays in the fall and 100 families paid to take advantage of the program. Eight trash trucks full – 240 cubic yards – of yard waste were collected and trucked to a compost facility in Woburn.

Document Shredding

In June and October, E.L. Harvey & Sons brought their mobile document shredder to a school parking lot. Residents and businesses paid a small fee for the service. Over five tons of paper was collected.

Trash Tonnage Decreases

Every ton that Westford recycles diverts trash from the incinerator and saves the town \$67 per ton cost. 2006 saw a decrease of 168.34 tons of trash compared to 2005. Total tonnage of trash incinerated in 2006 was 9,471 tons. Tonnage of recyclables collected is itemized below.

Ongoing Curbside and Drop-off Collection Programs

In addition to the curbside collection of glass, metal, mixed paper and cardboard, the commission continues to work with other town departments on the following programs:

Material Collected through Westford's Recycling Programs		
Year/Material & Collection frequency	2005 Tons	2006 Tons
Electronics Three Saturday electronics collections were conducted by Electronicycle of Gardner, Massachusetts, which recycles the material in an environmentally responsible manner.	26	35
Glass, Metal and Plastic Bi-weekly curbside collection	609	636
Mixed Paper and Cardboard Bi-weekly curbside collection	1897	1835
Brush Four brush collections at the Day School	27.5	17
Appliances Collected monthly by Atlas Recycling	55	47
Waste Oil Collected at the Westford Center fire station on Saturdays	NA	395 gallons

ROUDENBUSH COMMUNITY CENTER

Celebrating 31 Years of Education and Service to Westford

Serving Westford since 1975

The Roudenbush Community Center is celebrating 31 years of education, service and caring as Westford's community center.

Roudenbush's childcare centers – at 65 Main Street, Roudenbush at Frost, the former Old Nab School and Abbot School – provided loving care and curriculum to approximately 475 children this past year. The Roudenbush children's programs also provide daycare for children aged 6 weeks to 5th grade.

The School Age Program offered before and after school child care at both Abbot and Millennium Schools during the school year and at 65 Main Street during the summer. Many different and new enrichment programs were part of the program.

Over 900 community education classes were offered last year. Many new programs have been added including cooking in our new kitchen area.

Throughout the year, Roudenbush "Community Care" programs collected donated items: clothing, food, books, household items and gifts for seniors and adopted families at the holidays. Roudenbush actively donated items to the Westford Food Pantry and sent care packages to shelters in Lowell and Boston. Roudenbush is also a member of the United Way of Merrimack Valley.

Improving Our Services and Efficiency

- Part-day preschool and childcare programs at Frost have their national accreditation through the National Association of Education for Young Children (NAEYC), the highest quality in childcare certification, and were both recertified this past year.
- 65 Main Street received new gymnasium windows, a fresh coat of paint, and refinished wood floors. Each building will continue to receive upgrades and repairs. All the projects are paid for through Roudenbush fundraising and capital appropriations.
- Playground equipment was installed at the Main Street, Frost and Nab locations with funds raised through the American Girl Fashion Show, The Auction 2005 and a generous donation from the Gordon Seavey Fund. A plaque will be attached in spring of 2007.
- The Roudenbush Scholarship Fund assists RCC families in temporary financial need. The scholarship is funded through profits from the sale of the Roudenbush Map of Westford, our cookbook, and other fundraisers. Roudenbush oversees the Avis Hooper Scholarship and the Patti Mason Music and Art Scholarship Funds.
- The Nashoba Valley Special Olympics was started in the fall by Roudenbush, Dan Gallagher and Tom Basiliere with the help of many volunteers.

Gary Hultgren
Chair
Jack Viera
Vice-chair
Christine Coughlin
Secretary

Mary Gala-Yao
Arlene Hammel
Stacey Mantenuto
Frank Pisano
Marshall-Ben Tisdale

- Roudenbush continues as the lead agency for the Westford Community Partnership for Child Care Centers with the state's Department of Early Education and Care.

The Roudenbush Committee

The Roudenbush Community Center is a town department and is financially self-sufficient. The RCC Committee is appointed by the Town Manager and is responsible for setting policy and is the fiscal agent of Roudenbush and its \$2.5 million budget. The committee is divided into three subcommittees: Buildings & Grounds, Personnel, and Finance. The subcommittees make recommendations to the Roudenbush Committee for review and vote. Committee members also serve as the board of directors of TRCCL, a non-profit 501(c)3 organization.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12. It now also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 605 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.

**Westford's NVTHS
School Committee
Members**
Hajo Koester
Joan O'Brien
Diana Moulton
Alternate



Administration

Dr. Judith L. Klimkiewicz
Mr. Victor Kiloski
Ms Carol Heidenrich
Ms Melissa LeRay
Ms Danya Sclar
Ms Denise Page
Mr. Matthew Ricard
Mr. Thomas Ryan
Mr. George Kalarites
Ms Clare Jeannotte

Superintendent
Assistant Superintendent/Principal
Director of Technology
Director of Special Education/Testing
Director of Guidance/Admissions
Director of Curriculum/Grants
Dean of Students
Technical Coordinator
Facilities Manager
Business Manager

Accreditation: New England Association of Schools and Colleges.

Faculty: 48 certified teachers

Pupil Teacher Ratio: 20:1

Three 12-week trimesters. Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

Vocational-Technical Programs

Auto Body Repair
Automotive Technology
Banking, Marketing & Retail
Construction/Cabinet Making
Cosmetology
Culinary Arts
Dental Assistant
Electrical Technology

Electronics/Robotics
Graphic Communications
Machine Tool Technology
Health Occupations
Office Technology/Telecom.
Plumbing/Heating
Pre-Engineering
TV Media Production/Theatre Arts

Post Secondary

Cosmetology
Dental Assisting

Special Academic Programs

Honors and college preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

Dual Enrollment

Juniors who are eligible may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Over 20 students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, peer mediation, and many special interest clubs. No user fees are imposed on any sport, school sponsored club or activity.

Continuing & Community Education

Approximately 700 adult students a year attend the Continuing Community Education Program in late afternoon and evenings at Nashoba.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district communities. Students are expected to go out with their instructors to district towns to work on community service projects. The students perform necessary projects for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.



The following projects were completed in Westford:

- Town employees' luncheon for 200 people through Culinary Arts Program
- Crisafulli School dinner for 400 people through Culinary Arts Program
- Westford school greenhouse wiring through Electrical Program
- Robinson School wiring, installation of outlets, three vents and an exhaust motor through Electrical Program
- New Horizon Church wiring through Electrical Program
- Auto Body Program repaired dents and painted Westford emergency vehicle, building inspector's vehicle, and two cruisers for Police Department
- Repaired foundation sills through Carpentry Program

WESTFORD PUBLIC SCHOOLS

The Westford Public Schools enrolled 5,210 students for the 2005-2006 school year, an increase of 70 students over our 2004-2005 enrollment of 5,140 students. The number of students in our school system continues to grow, but the rate of annual growth is beginning to decrease. Student enrollments in grades 3-8 exceeded 400 students. These large enrollments will be transitioning through the middle schools and high school in the upcoming years. Our enrollment at the K-2 level will now begin to show some stabilization at 350 to 400 students in each grade. Before becoming overly optimistic about the possibility of declining enrollments, it is important for the school system and town to monitor the impact of high-density residential developments that will be built for some years to come. Over the last 15 years, six new school buildings (including the Millennium) have been constructed, along with major building additions, and renovations at Nabnasset and Westford Academy. We presently have the building capacity to provide an educationally appropriate teaching and learning environment for our staff and students. A large number of students will be transitioning into Westford Academy in the next five years. These large classes will stress the capacity of the high school in the 2009-2010 school years with a gradual decline anticipated thereafter.

Stephen C. Foster
Superintendent of Schools

Report submitted by:
 Everett V. Olsen, Jr.,
Superintendent of Schools,
August 2006

	MIL'N	NAB	ROB	MILLER	ABB	DAY	CRIS	ST. BRK	BMS	WA	TOTALS
GRADE											
Pre-Sch	76										76
PDD K-2		5									
K		107	115	118							340
PRE-1		13	9	12							34
1		115	118	126							359
2		126	133	140							399
3					142	137	135				414
4					121	137	148				406
5					146	127	168				441
6								232	186		418
7								225	195		420
8								216	205		421
9										407	407
10										385	385
11										343	343
12										347	347
TOTALS	76	366	375	396	409	401	451	673	586	1482	5215

The extraordinary growth in our student enrollment and the resulting school construction projects have contributed to the need for increased budget revenues. Over FY 2004 and 2005 our general fund budget increase averaged only 3.75%. This has resulted in significant reductions to personnel including teachers, teacher assistants, elementary assistant principals, school secretaries, custodians, librarians and library aides, reading resource facilitators and math

resource facilitators. Additionally we have had to eliminate over \$100,000 in professional development funds, nearly \$300,000 in instructional supplies, and over \$100,000 in building maintenance funds.

In fiscal 2006 (2005-2006 school year) we continued to experience significant budget pressures. For the first time, a broad range of student fees were necessary to continue programs and services for which general fund revenues were not available. Student fees supported transportation services for over 2300 students for grade 6-12, co-curricular activities for 700 students and elementary strings and instrumental instruction for 400 students. Of great importance was the loss of 15 more existing teacher assistants, leaving nine teacher assistants to provide academic support to only kindergarten students. I am greatly concerned about these reductions to student services and feel a compelling need for the development of a strategic funding plan for our school system. We will not be able to meet our academic obligations to students in future years if this trend is not reversed.

Notwithstanding difficulties in funding our progress and services, we will continue to devote our efforts toward providing all of our students with a rigorous academic program. The need for this high standard increases annually as the performance of students from other nations continues to increase.

Our students maintain admirable performance on the statewide MCAS testing as demonstrated by the following data from spring 2006:

MCAS Test	% of students scoring ADVANCED		% of students scoring PROFICIENT	
	WPS	State	WPS	State
Grade 4 English/Lang. Arts	14	8	57	42
Grade 4 Mathematics	27	15	40	25
Grade 6 English/Lang. Arts	21	10	68	54
Grade 6 Mathematics	41	17	35	29
Grade 8 English/Lang. Arts	30	12	62	62
Grade 8 Mathematics	35	12	41	28
Grade 10 English/Lang. Arts	44	16	49	53
Grade 10 Mathematics	73	40	18	27

Although performance on the MCAS is an important measure of a school system's curriculum and instructional competencies, we offer a curriculum that has a breadth and depth that exceeds MCAS requirements. We must always strive for continuous improvement and provide our students with a challenging curriculum. This is necessary to meet the global political, economic, social and technological challenges that are ever-increasing.

As we approach the midpoint of the first decade of the new millennium, we are witnessing the retirement of many outstanding educators of the baby boom generation. Their passion for teaching has helped shape the lives and careers of thousands of Westford students for many years. We welcome a new generation of teachers to our school system that will continue to enhance our level of excellence.

Finally, the quality of our school system not only comes from within, but also from the support of many. My thanks to the School Committee, Board of Selectmen, Finance Committee, Town Manager, and the Westford community for the support that has allowed our school system to provide an excellent education for the children of Westford.

SPECIAL EDUCATION

Special needs programming meets the diverse learning needs of handicapped children. Westford's K-3 reading program was reviewed and several workshops for teachers were held. The study group covered topics such as instruction, lesson planning, and assessment of discreet skills necessary for students to become competent readers. The middle school staff conducted study group sessions which combined new teachers and veteran teachers in a collaborative effort to increase their knowledge of the new special needs regulations. Westford Academy also provided training opportunities for both new and veteran teachers on the inclusion model. Study groups met to develop specific written guidelines for inclusion and to provide training to teachers with less than five years' experience. The purpose of this effort was to increase the level of collaboration and consultation between both special education and regular education teachers in order to meet the standard of Highly Qualified Teachers required for all of the students attending Westford Academy. Federal grant monies were also utilized to fund four reading resource facilitators at the Robinson, Nabnasset, and Miller schools and for third grade students at the Day School to provide very specific intervention to students in the areas of word solving strategies, comprehension, and reading fluency in a focused and explicit way.

Kevin Dwyer
Director of Pupil Services

The two most costly line items for the FY '06 budget, tuitions and transportation, indicate that Westford schools spend hundreds of thousands of dollars less for these services compared to similar communities. This is due to our effectiveness at creating new and innovative in-district programs for children with complex learning and medical needs, and at maintaining a very low student-to-teacher ratio for special education services.

We continue to save money by managing our own special needs transportation program. The money saved by this endeavor has enabled us to provide direct instructional services to our children of the highest caliber. It is anticipated that Westford schools will have financial constraints for years to come, but it is reassuring to the school committee and citizens of the town to know that the special needs department will continue to provide quality services to handicapped children.

The special needs department was awarded \$816,721 under P.L. 94-142 for the 2005-06 school year. The monies were utilized to continue funding seven professional positions. Monies were also used to fund home-based and behavioral training services to autistic children and their families, as well as direct services to students with vision and hearing disabilities. These grant monies also funded 6½ teaching assistants, four reading resource facilitators and needed instructional supplies and materials. The Early Childhood Grant funded a pre-school special needs teaching assistant totaling \$20,453. The special needs department returned approximately \$100,000 in Medicaid reimbursement to the town this past school year. We also anticipate receiving \$184,873 in state reimbursement for FY'06 under the Circuit Breaker program for individual student costs above \$33,616. These monies should be utilized to offset the school budget and fund unanticipated day and/or residential placements, which can occur in any one school year. We continue to work each year to return special needs children from out-of-district placements. This year we were successful at transitioning a deaf child back from a private school by hiring a teacher of the hearing impaired.

The special needs Parent Advisory Council met monthly throughout the school year and sponsored several interesting and pertinent workshops.

A team evaluation questionnaire was sent to all parents following their initial team evaluation meeting or re-evaluation meeting during the 2005-06 school year. A total of 313 surveys were sent to parents, with 110 returned. The results indicate a 98% satisfaction rating.

Westford schools forwarded progress reports to the Department of Education on the district's progress toward implementing its Action Plan and responses to the 2005 Coordinated Program Review Report. Specific documentation on our progress to meet compliance criteria in civil rights, safe and drug free schools, and English learner education were required. With regard to the Special Education Program, only one standard out of hundreds was only partially implemented, and all the others were fully implemented. The DOE also reported several commendations.

There were 153 initial team evaluations in 2005-06. Of these referrals, 82 children were found eligible for special education services, and 71 did not meet the specific criteria for being handicapped. The special education department conducted 315 annual review meetings, 155 individual re-evaluations, and 225 team meetings, for a total of 848 documented and formalized individual meetings with parents.

SCHOOL HEALTH SERVICES

Nurses licensed by both the Massachusetts Department of Education (DOE) and the Massachusetts Board of Registration in Nursing provide school health services for the students and staff in the Westford Schools. There is a school nurse in every Westford School and two nurses at Westford Academy.

Lee Thurston, RN, MS, NCSN
Nurse Leader

The Essential School Health Services (ESHS) Grant funds a part time nurse administrator and a part time substitute/float nurse. In addition to these salaries, the '05-'06 grant allocation of \$51,360 provided school health equipment, new computers and technology support from technology consultant, Dennis Chretien/ The ICON Group.

Monthly Activity Reports data submitted to the Massachusetts Department of Public Health for the ESHS Grant reveal that nurses conducted 16,830 illness assessments for students and 11,700 first aid student encounters during the 2005-2006 school year. In addition, June 2006 data identified a total of 1,178 students with special health care needs (some students have multiple needs). The following is a partial list of student physical/developmental conditions from the School Health Services June 2006 data:

• Allergies	4
o Food allergies	164
o Bee sting allergies	37
o Latex allergies	9
• Arthritis	4
• Asthma	527
• Cancer	5
• Cardiac conditions	34
• Diabetes	13
• Migraine headaches	35
• Cerebral Palsy	2
• Spina Bifida	2
• Seizure Disorder	15
• Speech Defects	119
• ADHD/ADD	183
• Depression	21
• Eating Disorders	8
• Other behavioral/emotional conditions	69

In addition to collecting school nurse activity data, the Massachusetts Department of Public Health (MDPH) expands health initiatives through ESHS grant recipient communities. Consequently Westford school nurses participate in health initiatives such as: sun safety (skin cancer prevention strategies); pediatric asthma surveillance (asthma survey); oral health (dental program at school); mental health (identifying students at emotional risk); mandated health screenings (vision, hearing, height/weight and postural screenings); pediatric overweight (BMI

data collection, promoting healthful eating and physical activity); and emergency preparedness (pandemic/ bioterrorism planning).

The MDPH implemented new vision screening requirements for public schools beginning with the 2005-2006 school year. During August 2005 Bill Burke trained school nurses and vision technicians to perform the new state vision screenings. Vision technicians conducted vision screenings for students in grades K-5, 7 & 10 early in the school year. School nurses subsequently conducted re-screenings for all students failing the initial vision screening. If students failed the re-screen test, nurses sent physician referral notices to the students’ parents. School nurses tracked the number/percentage of students who returned completed referrals to the schools and the number/percentage of referred students with positive findings. Data found on the following chart demonstrates the efficacy of school vision screening.

Total Enrollment in Target Population: 3162

Time Period	# Students screened for vision	# Students referred for follow-up	#/% Students with completed referrals	Outcomes	
				#/% Students with Confirmed Visual Disturbance	#/% Students with No Confirmed Visual Disturbance
2005-2006 School year	3162	346	193/56%	173/90%	20/10%

As part of the needs assessment conducted prior to writing the Westford wellness policy (the federal Child Nutrition and WIC Reauthorization Act of 2004 requires schools to establish a local school wellness policy prior to the start of the 2006-2007 school year), school nurses compiled height and weight data to determine Body Mass Index (BMI) percentiles for all students in grades 1, 4, 7 and 10. The Nurse Leader presented the data to the Superintendent’s Nutrition Advisory Committee. John Lyons, district health coordinator/Title 4 coordinator, compared local BMI data with federal and state BMI data in his School Wellness Policy presentations to School Improvement Councils at all nine Westford schools. In addition, the BMI data will be used to procure a grant funding the Westford Middle School Wellness Study presented to the School Committee in June.

Body Mass Index (BMI*) Assessment

Selected Grades - Westford School District – 2005/2006

*BMI Percentiles based on age and sex, using standards established by CDC

		Underweight ($<5^{\text{th}}$ Percentile)		Normal ($\geq 5^{\text{th}}$, $<85^{\text{th}}$ Percentile)		At Risk for Overweight ($\geq 85^{\text{th}}$, $<95^{\text{th}}$ Percentile)		Overweight ($\geq 95^{\text{th}}$ Percentile)	
First Grade	Male	1	0.5%	160	78.8%	18	8.9%	24	11.8%
	Female	4	2.1%	147	76.6%	28	14.6%	13	6.8%
Fourth Grade	Male	3	1.5%	132	65.7%	34	16.9%	32	15.9%
	Female	3	1.4%	158	76%	26	12.5%	21	10.1%
Seventh Grade	Male	11	5.1%	142	66%	28	13%	34	15.8%
	Female	3	1.5%	151	73.3%	36	17.5%	16	7.8%
Tenth Grade	Male	3	1.5%	120	59.4%	41	20.3%	38	18.8%
	Female	4	2.2%	120	67%	39	21.8%	16	8.9%

**Overall Statistics
(1606 Students)**

32 2% 1130 70.4% 250 15.6% 194

**Expected Value
(CDC Percentiles)**

5% 80% 10% 5%

School nurses collaborate with the Westford Board of Health on initiatives for emergency preparedness. Nurses manage AED (automated external defibrillator) programs for the schools as part of the town wide Westford AED program. School nurses also attend trainings for pandemic and bioterrorism preparedness. Additionally, several school nurses are members of the Merrimack Valley Medical Reserve Corps.

School nurses are grateful for the community support that enables them to provide quality health services for students, staff and families in Westford.

FACILITIES AND OPERATIONS

The summer months once again presented an opportunity for the accomplishment of a limited number of maintenance projects and building improvements. The priority project for the summer was the installation of secure entry systems at all elementary schools.

Everett V. Olsen, Jr.
*Assistant Superintendent for
Finance and Administration*

The main entrance doors to each elementary school are now equipped with a camera and intercom to allow our secretarial staff to clearly view and communicate with whomever is seeking access to the school throughout the school day. It is anticipated that these security systems will be installed at Blanchard, Stony Brook and Westford Academy in the 2006-2007 school year.

Since we have the good fortune to have many new school facilities, the majority of our maintenance efforts will continue to be directed toward the Abbot, Day and Robinson Schools. At the Abbot School, aging carpets in three rooms were removed and replaced with vinyl tile. The tile will provide longer life than carpet, and is better for the health of students and staff. Ten sinks and faucets were replaced in lavatories throughout the building. Additionally, the Abbot cafeteria ceiling was painted, and the ceiling in the Abbot treatment plant was removed and replaced.

Many of the repairs at the Day School involved the HVAC system. The original hot water storage tank was removed from the boiler room and a new high efficiency atomizing burner was installed on the boiler that burns #2 fuel oil. Control valves and butterfly valves were also replaced in the boiler room. A much needed tile replacement was accomplished on some of the stairs and stair landings throughout the school.

At the Robinson School the original kitchen tile was removed and replaced with new vinyl tile. Three water fountains were replaced, along with check valves on the oil pumps feeding the boilers. A large section of deteriorated fencing was replaced, and a safety grate was installed to protect students and staff as they walk to and from the playground.

Numerous smaller scale repairs were made throughout all school facilities. I wish to thank our custodial and maintenance staff for the hard work and pride that they bring to their jobs every day. I also wish to thank the school committee, town administration, committees, boards, and voters for their continued support.

CURRICULUM AND INSTRUCTION

The Office of Curriculum and Instruction supervises a coordinated approach to curriculum and instruction for all students in the Westford Public Schools. The district's curriculum, aligned with the Massachusetts Curriculum Frameworks, is continually examined to ensure a solid basis for student learning. The frameworks are used as a foundation upon which is built a rich and challenging program for all Westford students that extends beyond the state's mandates. Our attention continues to focus on curriculum that challenges students, best practices and current research, evaluation and revision of common benchmark assessments in all disciplines, and providing high-quality, sustainable professional development for staff.

Lorraine Tacconi-Moore, Ed.D.
Director of Curriculum and Instruction

This year, the curriculum task committees in the areas of the arts, English/language arts, foreign languages, health/wellness, history/social science, mathematics, and science/technology/engineering, working with classroom teachers, developed common benchmark assessments to measure students' understanding of our end-of-grade/end-of-year benchmarks that all students are expected to attain. These assessments were piloted in May and June in all content areas. In an effort to communicate with parents and the community at large, our curriculum handbook, K-12, as well as grade-level benchmarks, are available to the public both in hard copy at the Office of Curriculum and Instruction at the Millennium building and on the school district's website (westford.mec.edu/learn/index.html).

Highlights of 2005-2006 included:

- Implementation of a writing program in grades K-4 based upon characteristics that are embedded in effective writing
- Piloting of a new handwriting program at the kindergarten level
- An exhaustive review of elementary mathematics programs to address curriculum alignment issues
- Adoption of new textbooks in grade 12 English, biology, French IV, and accounting at Westford Academy
- Expansion of the Living Lab initiative to include grades 2-5 with the intent of including the study of weather in grade 1
- Review of grades 6, 7, and 8 English/language arts curriculum
- Study groups allowing teachers to explore collaboration opportunities and to learn about curriculum and instructional practices in other grade levels
- Development of exemplars in art and music
- Revision of the wellness program to include life-long physical activities

Providing high-quality professional development continues to be a priority. In addition to providing content trainings and curricular discussions on early release days, a full day of professional development activities was offered with a menu of choices to the staff. This differentiated approach offers professional development in the areas of curriculum, instruction, assessment, and emotional well-being of students. Developing professional learning communities within the schools continued with principals individualizing components to meet

the needs of their schools and their improvement plans while focusing on student achievement. This is the second year of this important initiative.

The University of Westford continues to provide a program in which teachers can elect rigorous, graduate level courses within the school system. This year's offering included courses in differentiated instruction, content-based technology, effective teaching strategies, patterns and algebraic reasoning, and mentor teacher training. Our partnership with Simmons College proudly graduated its first cohort of teachers with either a masters degree or C.A.G.S. (Certificate of Advanced Graduate Study) in May of 2006. Our annual school council training workshop was held in October.

Each of Westford's schools has a school library that plays a dual role of promoting independent reading habits and of developing students' information literacy and research skills. Every year the collections are assessed and upgraded in order to insure that a diverse selection of engaging and relevant fiction and non-fiction works are available to the growing number of students. Each school is served by a licensed school librarian (half-time in the elementary schools) who manages the library and works with teachers and students in developing the important research skills that students need for success in school, college, and beyond. The school libraries have a long-range plan that is approved by the state Board of Library Commissioners and are therefore eligible to acquire additional resources for the school libraries in the form of state grants. Present plans call for deployment of a new card catalogue system that will allow patrons to more easily search the collections of all school libraries and will enable students to access the catalogue from home.

At all grade levels, technology is used to support students in attaining the objectives of the Westford curriculum. The range of technology skills that students acquire – from basic word processing and creating simple presentations in first grade to sophisticated media creation and mathematical analysis at Westford Academy – are applied to subject matter learning within a meaningful curriculum context. This integration of technology into the curriculum requires ongoing professional development for educators as well as readily available technical and integration support for all staff. Each school's instructional technology specialist, who works with teachers to prepare and teach technology-infused classroom activities, provides just-in-time professional development and support.

During the year, the school system joined with other town departments in a cooperative arrangement to provide necessary technology support in the most efficient way and avoid costly duplication of effort. Town and school technical support personnel are working in a coordinated way. In addition, plans have been made for the implementation of an internet communication system that can be managed more efficiently while enabling new forms of educator collaboration that can improve instruction.

These curricular and instructional initiatives have been undertaken in an effort to continuously improve student achievement in the Westford Public Schools. The level of support provided by the townspeople continues to be greatly appreciated. It is through this partnership that we are able to provide a curriculum that embraces high expectations for every student in the Westford Public Schools.

ABBOT AND NABNASSET SCHOOLS

The Abbot and Nabnasset Elementary Schools have forged a strong partnership continuing to work together as sister schools sharing staff and resources.

Rose Vetere
Abbot Principal
Susan DuBois
Nabnasset Principal
Joanne Stocklin
Assistant Principal

Curriculum and Instruction

Nabnasset and Abbot teachers continued to focus their planning and delivery of instruction around differentiation. Many teachers attended both the Differentiated I and Differentiated II courses through University of Westford. Using their newly gained knowledge from their coursework, teachers developed curriculum units in every subject throughout the grade levels as well as assessments focusing on differentiated instruction. Fulfilling their professional responsibilities as leaders and learners, staff shared instructional strategies and curriculum work at staff meetings, grade level planning meetings, professional development workshops and task committee meetings. Teachers at the Abbot School formed a study group and met monthly to review and discuss strategies to best support students' expository writing when responding to specific prompts. To provide continuity for second graders transitioning into the Abbot School, teachers from both Abbot and Nab met to discuss writing and reading instruction and how best to "build an instructional bridge" between the two schools. This bridging experience allowed teachers to visit classrooms in the sister school, observe peer instructional practices and meet on a regular basis throughout the school year for discussion. Second and third grade teachers met in May with K-5 Language Arts Curriculum Coordinator Margie Berenson and K-12 Director of Curriculum Lorraine Tacconi-Moore for an insightful, information-gathering session. Both schools are committed to continuing this process in the upcoming school year as outlined in their school improvement plans.

School Advisory Council

The Nabnasset School and Abbot School Advisory Councils are comprised of administrators, teachers, parents, and community members. The school councils met monthly and assisted the principals in the identification of the educational needs of the students and formulating the school improvement plan.

The Abbot School Advisory Council school improvement goals had three themes: communication, consistency, and safety. Through the participation of Margo Pawlak, Mary Jensen, Julie Olivier, Iris McMillan, Karen McKenna, Sandi Guild and Barbara Menzie, the council hosted two open forums for parents, one on assessment and one seeking feedback on current and future school improvement goals. The council continues to be a valuable venue for parent input and feedback on school programs and issues.

This year's teacher representatives on the Nabnasset School Council were Lisa Navarro, JoAnn Barth and Colleen Tessier. Parent and community members were Sally O'Connor, Terri MacKay, Jeff Roop and Kim Fantini. Kerry Ryan served as Nabnasset's community representative. Goals for this year included continuing our focus on improving academic achievement, opportunities for staff collaboration, promoting parental involvement and providing a safe school environment.

Both the Abbot and Nabnasset School Advisory Councils developed and distributed needs assessment surveys to the community. Surveys gathered feedback in the following areas: communication, parental improvement, safety, curriculum, academic support and school climate. Results can be accessed from each school's website.

Parent/Community Involvement

Recognizing the value of strong school/community relationships, the Nabnasset and Abbot Schools welcome participation from a variety of community constituents.

In September the Abbot School welcomed back Westford's civil servants. These special guests were recognized in an all-school assembly and invited to discuss with students the valuable role their positions play in the town and the importance of service-oriented occupations. It was an exceptional afternoon providing students with the opportunity to engage in informative discussions with our guests. In November the Abbot School celebrated its 50th birthday! The school was transformed back to the 1950's. Poodle skirts, hoola hoops and root beer floats were staples of the evening celebration held on November 4, 2005. Alumni from the years when the school was Westford Academy (1955-73) returned to visit with old friends and make new ones. Glass showcases contained artifacts from the early days of the school. State Senator Steven Panagiotakos and Representative Geoff Hall presented the Abbot School with certificates of recognition.

For a second year, students at both the Nabnasset and Abbot Schools recognized and honored their bus drivers during Bus Safety Week in October. Appreciation for our bus drivers was shown through cards, goodie bags and hot coffee and donuts.

Continuing with a November tradition, community members shared their love of learning with our students. Our guest readers, reminding our students a book is a gift you can open again and again, visited classrooms and read childhood favorites.

In March 2006, the Nabnasset student body, in conjunction with the Westford Post Office, held a stamp dedication ceremony in honor of Children's Book Week. The postmaster presented the school library with a beautifully framed set of the newly released "Favorite Children's Book Characters" stamp set. The history of each well-known book character was presented at the assembly by Nab second graders.

Abbot also celebrated Ben Franklin's 350th birthday with a special visit from the esteemed statesman himself. The Nabnasset School hosted its first Halloween parade and second Friendship Dance after school hours. This year our student friends from Westford Academy joined our Nab Stars to lead line dancing and the limbo line.

Under the direction of K-5 Science Curriculum Coordinator Carol Shestok, the Scientists and Inventors' Fair proved again to attract a large number of participants. The display of creativity, ingenuity and scientific reasoning by our students is always impressive. Parent volunteers organized math/science evenings. These events focused on parents and children learning

mathematics and science together. Thank you to the parent volunteers who made these nights possible for all students.

The Parent Teacher Organization worked diligently on their diverse fundraising activities. It is because of this hard work that they were able to sponsor the following enrichment programs for the Nabnasset student body: author Emily Boon, Wingmasters, the Bee Lady, a meteorologist visit, a Day in Ghana, KidRhthymz, Mother Goose, Helen Keller, and Pumpernickel Puppets. At Abbot, the following enrichment programs were provided for students: Master Storyteller Leeny Del Seamonds, David Coffin, Acton Discovery Museum, Abigail Adams, and Techsplorations.

Nabnasset and Abbot would like to express our thanks to the Westford PTO for the continued tradition of delicious Conference Night dinners and Teacher Appreciation luncheons.

Student Leadership and Recognition

Nabnasset and Abbot School field trips were selected based on grade-level curriculum being studied and seen as an important extension of learning. At the Nabnasset School first grade students visited the Lowell Performing Arts Center for a live performance of "Junie B. Jones." Second grade students visited the Butterfly Place while studying the process of metamorphosis. Our pre-first class visited the See Science Center in Manchester, N.H. Student compassion projects included collecting coats for Anton's Cleaners annual Coats for Kids drive, a 100 Day of School food drive benefiting the Westford Food Pantry and participation in the Leukemia Society's Pennies for Patients penny drive. Students were recognized throughout the school year through the Nabnasset School R.I.S.E. (Respect, Include, Safety, Encourage) program.

At the Abbot School, field trips allowed students in all grades to travel back in time. Third graders spent a day at the Parkerville Schoolhouse experiencing school at the turn of the 20th century. Fourth graders visited the Lowell National Park for a lesson in early industry, while fifth graders spent a day in Old Sturbridge Village. The Community Service Group held drives for UNICEF, the Westford Food Pantry, Coats for Kids and Pennies for Patients. The School Spirit Group designed, planned, announced, and coordinated spirit days. The School Issues Group met regularly over a working lunch to discuss grade-level concerns and brainstorm solutions. The Abbot School Store continued to provide entrepreneurial enrichment for the students. Under the direction of an exceptional group of parent volunteers led by Jill Mullan, students expanded their business expertise with the development of a store catalog. Fifth graders continued delivering the morning announcements. Lastly, all students were invited to participate in Wee Deliver, Safety Patrol and Newspaper Club.

At both schools, students weighed and recycled waste paper from classrooms. By keeping track of the weekly collection weight, students are able to equate the recycled paper to each tree "saved" through their recycling efforts. This year the Nabnasset School saved eight trees and the Abbot School saved seven trees!

In its second year the "Nabbot" pen pal program continued to pair Nabnasset second graders with Abbot third graders. Regular correspondence began in October and continued throughout the school year culminating with Move Up Day when pen pals met at the Abbot School on June 6. The third grade Abbot "Wildcats" welcomed the second grade Nabnasset "Stars" for a day of

tours, lunch in the Abbot cafeteria, playground exploration and an “Everything You Wanted to Know About the Abbot School and Wanted to Ask” assembly. A vital element of the grade two Move Up Day is the opportunity for second and third grade teachers to meet and discuss classes, curriculum and transitions.

Conclusion

The Nabnasset and Abbot Schools are proud of what our “Nabbot” community is able to accomplish by working together. Focusing on individual student needs and interests, continuing to enhance instructional practices through research and curriculum development and reaching out to the community with invitations to become involved are all essential elements of our success.

JOHN A. CRISAFULLI SCHOOL

The Crisafulli School opened four years ago. Operations and routines have been fully established. The Crisafulli School served 453 students in seven sections of third grade, seven sections of fourth, and eight sections of fifth. Laurie Kirby was hired as principal, and Chris Raymond, former guidance counselor, took on the role of assistant principal. Two new fifth and two new fourth grade teachers joined the staff. Sara Policow was hired as guidance counselor. One long-time teacher, art teacher, Barbara Joki, retired this year. Crisafulli students will continue to receive one period per week of art, music, and physical education. Students' weekly library time will be increased to a 40-minute period.

Laurie Kirby
Principal

PTO

The K-5 Parent Teacher Organization has been town wide for the past six years. Co-presidents Kathleen Fahey and Susan Wescott facilitated the oversight of the entire organization. At the Crisafulli, parents Karen Turpin, Cindy Freud, and Ann Antes coordinated site-specific projects. They met monthly with teachers and administrators to coordinate fundraisers and activities. They did an outstanding job organizing volunteers and acting as liaison to the larger organization. Their efforts have benefited our school greatly through all the enrichment opportunities, principal funds, classroom teacher funds, support of MCAS stress-reduction techniques, support of School Advisory Council goals, teacher appreciation, and volunteering of precious time. Students benefited from a third (probability theme) and fourth grade (mystery) math and science night, which support the curriculum and brought the community together.

School Advisory Council Goals and Initiatives

Parent Patti Pilachowski acted as co-chair of the council along with Principal Laurie Kirby, Parents Stephanie Baird, Anna Ward, and Marcela Galli and teachers Buffie Diercks, Sharon Kennelly, and Lisa Phillips were members. We were very pleased to have Ellen Harde continue as our community member. Volunteer recorder Lori Champine helped the council focus on issues. The School Committee member liaison was Diane Weir.

The school's guiding principles were reviewed. The council created a needs assessment for the community to complete. The council analyzed the data and focused its efforts on addressing the concerns of students, staff, and parents. The council is committed to maintaining the strong home/school connection.

A Student Council was formed this year with representatives from each of the classrooms. The principal, assisted by two teachers, met with the council each month. Student Council representatives updated their classmates after each meeting, and presented new initiatives at school-wide community meetings. Members were encouraged to participate in several leadership activities this year beginning with selection and scheduling of the school's spirit days. They also participated in leading many community service projects. The community collected backpacks and school supplies for the Katrina victims and also donated a variety of items and supplies to Cradles to Crayons which serves homeless children in the Greater Boston area. School improvement goals focused on academic improvement and building community and traditions. Under academics, we used assessment to measure instructional success in writing and

mathematics and articulated curriculum as a site, throughout the district, and to parents. We also provided ongoing opportunities for collaboration and professional growth for teachers. A committee made up of the principal and seven teachers planned the professional development for the year. Site Site-based staff development focused on literacy. Many of the site based professional development workshops were teacher led.

Mrs. Joki continued to provide students with an opportunity to participate in art activities after school. Students met once per month on a variety of projects. The fifth grade chorus, directed by Mrs. Oliver, performed beautifully at the all-town chorus, for the school's spring concert, at the Memorial Day program, at the sister school, Robinson, and for the fifth grade completion ceremony. The band performed at the Memorial Day program and the orchestra at a community meeting and for the completion ceremony.

With the support of the School Advisory Council, PTO, parents, and staff, a wonderful caring school community is being fostered and developed.

Massachusetts Comprehensive Assessment System (MCAS)

Students were tested in reading and mathematics in third grade. Fourth graders participated in writing the long composition, English language arts and mathematics. Science and technology, mathematics, reading (and tryouts in history/social science) testing took place in grade five. Some of our elementary students experienced stress, anxiety, and fear. To prepare students, they received a pep talk from teachers and guidance counselor on trying one's best. We also emphasized that the purpose of testing was to measure the effectiveness of the curriculum and to identify students' level of proficiency. Before each testing session, students participated in a power walk followed by a low fat, high carbohydrate snack of plain Cheerios. Children were allowed access to water at any time to remain hydrated.

Conclusion

The Crisafulli School community looks forward to working together to meet the needs of our students. We will continue to strengthen our partnership with Robinson, our K-2 sister school, and with the Blanchard Middle School.

NORMAN E. DAY SCHOOL

The Norman E. Day completed its 14th year as an elementary school. This was also the first year students in third grade completed an MCAS math test and students in fifth grade completed both a MCAS reading and math test.

Kevin Regan
Principal

Curriculum & Instruction

Fourth grade students piloted the Terra Nova reading test in fall 2005. This standardized test will be administered to all students in second, fourth and sixth grades starting in the fall of 2006. This assessment of student reading comprehension will replace the Degrees of Reading Power (DRP) assessment the school system has used in the past. During the year, some grade five students were identified to participate in an after-school math tutoring program. Interested students participated in the Scientists and Inventors' Fayre. Half of these students were selected to attend the town wide Fayre held at Westford Academy. The Day School is the home of the Living Lab. This resource, available for all school-aged children in Westford, provides hands-on learning opportunities for children. Some of the tools available to students include a seismograph and Reed Brook. The Six Traits writing program was used by teachers in third and fourth grades.

School Advisory Council

The goals of the School Improvement Plan were to enhance ongoing home/school communication, improve student achievement and promote student enrichment opportunities, support successful transition of students to and from the Day School, maintain a safe and healthy school environment enhancing student readiness for learning, and provide ongoing professional development opportunities. Some of the accomplished action items from the 2005-2006 Improvement Plan include placing student homework assignments on-line; conducting a survey to inventory parents, staff and students to create the 2006-07 improvement plan; distributing information weekly through e-mail directory; designing mid-term alerts for use in 2006-2007; conducting optional writing contests for students; upgrading the Math Fact Proficiency Program; implementing three extended-day grade-level math clubs; surveying staff to identify intrusions to instruction; establishing a Buddy Program between Miller School second grade and Day School fourth grade students; replacing the school roof; continuing differentiated instruction workshops for teachers, and reviewing existing teacher grading guidelines.

Professional Development

A focus throughout the school district was on the concept of a professional learning community. Day School teachers were involved in the following professional learning community components: School Advisory Council, site-based Professional Development Committee, Crisis Management Planning Team, Student Achievement Team and Schedule Development Team. Pam Penna, a consultant from Teachers 21, conducted a workshop for teachers on how to differentiate learning activities for students. A fundamental idea she imparted was the use of cubing. Several Day School staff attended a workshop on Response to Intervention. This concept examines how to provide academic intervention with a student and the measurement of their response.

Student Activities

During the 2005-2006 school year students at the Day School participated in a variety of activities. These activities were offered before, during and after school hours. These activities included: grade three Math Club (On-Line Math League), grade four Math Club (New England Math League), grade five Math Club (New England Math League), Newspaper Club, Student Senate, grade five play (Oliver Twist), Safety Patrol, grade five Chorus, strings program, instrumental/band program, Hunger/Homeless Food Drive, Hurricane Katrina Fundraiser, School Improvement Raffle, Field Day, grade five Spelling Bee, grade five Environmental Camp, Move Up Day, Spirit Days, New Student Orientation, school-wide barbecue and grade three Student Orientation Day.

Parent/Teacher Organization

During the school year monthly meetings were held to discuss and plan school activities that supported students and staff. Parents Kim Boumil, Anne Westerhoff, Sue Havican and Sue Thomas were each instrumental in leading a multitude of activities for the school community. Some of the many PTO-sponsored activities included enrichment programs, spring MCAS breakfast, third and fourth grade Family Math & Science Nights, Book Fair, dinner for staff on the evenings of parent/teacher conference plus staff appreciation luncheon. Thank you to the PTO for providing funding for the following: 60 floor fans, math clubs registration, tee shirts for third grade students, weekly Master Teacher brochures for teachers, CD player, Student Senate field trip, tables for Living Lab annex, new student orientation field trip, seismograph donation, Development Reading Assessment (DRA) kit, Critical Thinking resource for teachers, classroom and Computer Lab software, landscape upgrades and teacher chairs.

Recognition

At the school-wide annual Memorial Day Program, Wenting Mao was presented with a plaque as the Nicholas Colgan Memorial Fund recipient. Numerous students were recognized for their achievement at the school-wide Awards Day Program. Two students, Nicholas Lauzon and Alison Dee, each received a \$50 savings bonds as recipients of the Gary Franceschi Memorial Awards for their commitment to the school's core values. On the last day of school fifth grade students attended the traditional completion ceremony and reception. All fifth grade students received completion certificates and many pupils were recipients of either the coveted Presidential Academic Excellence or Extraordinary Effort Awards. Caroline Rosinski received the Jeannine Haberman Building Community Award. Dalena Dang was recipient of the Jan Nickerson Excellence in General Music Award, and the two Principal Award winners were Emily Dias and Vivek Gaddam.

In the fall of 2005, Day School community members rallied behind the victims of Hurricane Katrina and collected an astounding total of \$10,086, which was donated to the American Red Cross. This sum would not have been possible without the matching donation by IMLogic in Waltham, MA. We thank IMLogic Controller and Day School parent Anne Marie Chateaufneuf and Chief Financial Officer James Kelliher for their tremendous generosity and response to such a worthy cause.

The third grade Math Club participated in the On-Line Math League finishing in 6th place of 108 teams from across the United States. The team comprised 27 Day School third grade students were led by Ryan Bell. Only three students of the 2,443 nationwide participants had a better score than Ryan!

Future Plans

Our school slogan of "Striving for Student Academic Progress and High Achievement" was accentuated throughout the academic year. This motto appeared on the school letterhead as well as on a banner hanging in the school lobby. In 2006-2007 students and teachers in third and fourth grade will participate in the implementation of two math pilot programs. The Title I program at the Day School will be in math during the 2006-2007 school year. Two initiatives to commence the next school year will be PINS (Parent Information Night Sessions) and PACT (Parent & Administration Communication Time). The Day School wishes Diane Mates a long and happy retirement from her position as Special Education teacher assistant.

RITA EDWARDS MILLER ELEMENTARY SCHOOL

The Rita Edwards Miller School continues to thrive and live its mission of valuing diversity and working together to foster self-esteem, academic persistence and respect in a safe, nurturing and creative environment. For the 2005-2006 school year, Miller School served approximately 397 students in grades K-2. As a result of the commitment demonstrated by all stakeholders, a refined identity and culture has emerged that reflects Miller School's strong and caring community.

Mary Anton
Principal

The school year opened with significant changes and challenges. Due to budget constraints, there was a reduction in talented teaching assistant staff. Fortunately, teaching assistants in kindergarten were retained; however, the absence of direct teaching services from this support staff presented a challenge to find other ways to ensure that high standards and expectations for all were sustained. Transportation changes required schools to revisit arrival and dismissal procedures to accommodate the increased number of parents dropping off and picking up children. Miller did an outstanding job developing and refining systems to get students safely and efficiently in and out of the building. In addition, an early arrival daycare option was offered to families for a fee.

Parent/Community Involvement

The active involvement of Miller School families has grown steadily each year. The School Advisory Council focused on student health this year, investigating issues surrounding food allergies, surveying parents' beliefs about birthday treats and food allergies, developing a plan for celebrating birthdays, and examining goals for the 2006-2007 year. The parent and faculty members of the SAC have a strong commitment to active involvement at Miller. Early in the year, parents enjoyed a pleasant and informative evening at Curriculum Night. Miller School hosted its third annual "Miller Reads" and its second annual "Miller Reads Non-Fiction" evenings. These successful book club opportunities for parents and children emphasize Miller School's commitment to early literacy. Some other traditions celebrated as a school community were Multicultural Night, Kindergarten Welcome Day, Miller School Picnic, and Second Grade Transition Event.

Active parent/community participation at Miller continues to be welcomed and encouraged. The PTO and Enrichment Committee continue to provide excellent programs and initiatives that enhance school life for students, staff and parents. Miller students enjoyed enrichment programs and performances, Math & Science Nights at each grade level, and two book fairs. The staff was treated to dinner at conference time, and to a luncheon acknowledging Teacher Appreciation Week. "Spruce Up Day" was coordinated in late spring to enhance the attractiveness of Miller's exterior landscape for all to appreciate and enjoy. The efforts of PTO site coordinators and PTO/Enrichment members are greatly appreciated.

To facilitate a smooth transition to the Day School for departing second grade students several events were held. These included visits to the Day School for the fifth grade musical, transition meetings for parents, a transition brochure featuring "Move Up Day" and the culminating Second Grade Musical Transition event. Second graders, under the direction of their very

capable teachers, performed songs from around the world, linked to a text that allowed them to showcase their knowledge from their continent studies. Each student received a final Fuzzy Pal for outstanding work at Miller School. Transitioning students were well prepared for a most successful third grade experience.

Finally, parent/community involvement continues to expand. The Miller School actively reaches out through its willingness to initiate and participate in social compassion projects each year. During the 2005-2006 calendar year, such efforts included the Hat & Mitten Tree, Pennies for Patients, Adopt a Child, Susan B. Koman Foundation, and hurricane relief efforts.

Curriculum and Instruction

Miller School teachers continue to further explore the now established Literacy Block model. As our fourth full year of operation concludes, data on student achievement was gathered and analyzed. Preliminary results from data analysis this year continue to show impressive gains in student achievement. This assessment and evaluation process will continue to inform instruction in Miller classrooms.

Opportunities to present the Miller School literacy model to other districts occurred twice this year. In December, staff members presented at the statewide Title I Directors Conference and in May at the statewide Title I Conference. These two occasions gave staff the opportunity to talk with leaders about how to start a model, and with practitioners on how to develop the collaborative ties. This was a most exciting leadership opportunity! The TerraNova standardized test was administered to second grade students district-wide. Piloting this program assisted the district in determining whether or not to use this assessment in place of the DRP (Degrees of Reading Power). This year, in addition to monthly faculty meetings, monthly curriculum meetings were added to the school calendar. This additional time provides a venue for professional development and collaboration to support a professional learning community. Miller School's social curriculum enjoyed some enhancements this year. The Anti-Bullying and Social Climate Committees accomplished some of their goals and continue to work on others. First grade classrooms were visited by Project Alliance (CAPP – Child Abuse Prevention Project), and the entire school experienced a presentation from L'il Iguana Safety Program in conjunction with the Westford Health & Wellness Department.

Conclusion

Before the school year came to a close, Miller was fortunate to add inviting furniture and a greenhouse to better utilize its beautiful courtyard space for outdoor classroom learning experiences. This outdoor classroom set up in the courtyard will complement the science curriculum. Thank you to the PTO for their generous support of learning opportunities at Miller School. It has been a productive and rewarding year along with changes and challenges. There is a sense of pride in how far Miller has come as a school community, in the accomplishments of faculty and staff, and in the achievement of students.

COLONEL JOHN ROBINSON ELEMENTARY SCHOOL

The Robinson School welcomed several new staff members during the 2005-2006 school year. Christopher Raymond was appointed the assistant principal of both Robinson and its sister school, the Crisafulli. Enrollment at the end of the year was 377 students. The Robinson School educated a total of 20 kindergarten, pre-first, first, second and looping classes.

Denise Arvidson
Principal

Parent/Community Involvement

The Robinson School Advisory Council was co-chaired by Principal Denise Arvidson and parent Lauren Coffey. Parent members included Angela Waszak, Stephen Singh and Scott Surer and staff members Sheila Grimm, Jill Bisognano and Dorothy Royal. Judith Culver served as community member. The 2006 School Improvement Plan was developed by the council and included goals of enhancing the relationship with our sister school the Crisafulli and easing the transition from second to third grade.

A fall series of workshops was offered to parents on the topics of fine motor development, homework and social competency skill development. In the spring, a special focus on health issues was offered in the second round of parent workshops, with sessions on nutrition, body image and fitness. Community members in the health field donated their services to make those presentations a success.

Parents and current third grade students were surveyed and their input was utilized to improve and enhance the move-up experience for current second grade students. Scheduling changes afforded the opportunity for second grade teachers to meet with the third grade staff to discuss curriculum and instruction. In addition, two joint Robinson/Crisafulli family picnics were held, one in August and the other in June. The events were well attended and enjoyed by families.

As always, countless parent volunteers served in a variety of capacities as classroom helpers, library and tech lab volunteers, party coordinators and field trip chaperones. Their help was invaluable in promoting student learning.

Student Activities

The Peace-It-Together program continued to be the focus of many school programs and activities. The students participated in several assemblies to become familiar with the "I Care Rules" and common language of the program. All were taught strategies for dealing with conflict through the use of the Solution Wheel. Staff continued to recognize acts of kindness through the use of "I-care" coupons. Students redeemed these coupons on Fridays with the principal and assistant principal and they enjoyed sharing their kind deeds. An integral part of the Peace-It-Together program involved student participation in compassion projects such as a food drive for local food pantries, and donations of pet food and supplies to the MSPCA animal shelter. Once again, hats and mittens numbering in the hundreds were collected as part of the Warm Hands, Warm Hearts program and donated to shelters. Students also participated in a Senior Smiles program by making gift bags which were donated to the Cameron Senior Center.

The Colonel John Robinson School was proud of two new student initiatives this year. The Math Magicians program ran for six weeks in the spring. This program celebrated students who made a breakthrough at their level, helped a classmate with a math concept, added insight to a group discussion/lesson or took a risk with a difficult math concept. In physical education the snowshoes purchased through a wellness grant were put to good use despite the lack of snow. The students were instructed in the use of snowshoes and benefited from the aerobic exercise.

Curriculum and Instruction

The theme for the academic year was developing professional learning communities. The staff worked with the principal and assistant principal to set goals and clarify the vision for the school through a series of selected readings and small group work conducted during professional development days. A subcommittee met to craft a revised Mission Statement with the input of the School Advisory Council and the parent community. The new statement will be presented and promoted during the next school year.

Meeting the needs of special education students through differentiated instructional practices and enhancing early literacy skills were curriculum and instruction goals for the 2005-2006 School Improvement Plan. In support of these goals, a number of staff members participated in differentiated instruction courses offered through the University of Westford. Inclusion team teachers attended a conference on learning profiles presented by Dr. Mel Levine, author of *A Mind at a Time*. Members of the team later shared information and chaired professional development sessions for the entire staff on the topic.

The focus of the yearly Curriculum Expo was on math. All teachers prepared examples of student work with references to the Massachusetts Curriculum Standards addressed. Each student had a piece of work on display for parents to view during March conferences.

This was the eighth year of the Reading Recovery program at the Robinson. Two Reading Recovery specialists provided intensive reading instruction to 24 first graders in a one-to-one setting. Via the new literacy model, these specialists also provided classroom support working with students in a small group setting. This was the Reading Services Committee's sixth year. The committee was formed to give input into the student selection and service delivery process.

The pre-first program completed a fifth year at the Robinson School. The program is designed to be a gift of time for children not developmentally ready for the rigors of first grade. Several children participated in the program and are now prepared to meet with success in first grade. The pre-first committee, comprised of kindergarten, reading and first grade teachers continued to oversee the program and make recommendations. A workshop entitled "Is My Child Ready for First Grade?" was developed by the committee to assist parents in making the decision for pre-first placement.

Conclusion

The Robinson School community looks forward to the goals and challenges of the new school year as we promote our revised mission statement and continue to strengthen our partnership with our sister school.

BLANCHARD MIDDLE SCHOOL

The Year in Review

In August 2005, 80 staff members greeted 585 eager students. 2005-2006 welcomed Suzanne McGrail as Principal (former Assistant Principal), Catherine Koch as Assistant Principal, and 12 new teachers to the school. They have become part of the Blanchard community quickly.

Suzanne McGrail
Principal

The teachers at the middle school were organized into seven teaching teams, a white and blue team at each grade level, and this year we were lucky enough to welcome a third team to our seventh grade, seven red. The addition of two team teachers allowed us to reduce class sizes in order to insure maximum student success. In sixth grade, students attended five core classes over the course of the week: language arts, reading, math, science and social studies. Their days were rounded out by our exploratory foreign language program and integrated arts: art, health, physical education, music, and technology education. Seventh and eighth grade students attended four core classes each day: language arts, math, science, and social studies. In the seventh grade students began a two-year study of French, German, Latin or Spanish. Each day was completed by integrated arts: art, family and consumer science, health, music, physical education, or technology education.

This year Blanchard began a new approach to math instruction. With the addition of a math teacher, we were able to offer smaller math classes to students in grades six, seven, and eight. During the 2006-2007 school year this program will be adapted to serve sixth and eighth grade students because of our large class sizes at these levels.

Curriculum and Instruction

Blanchard teachers have worked diligently to implement the Westford Public Schools Curriculum Benchmarks, which are based upon the Massachusetts State Curriculum Frameworks. Throughout the year they have participated in professional development opportunities and worked to fully develop and implement Westford Benchmark Assessments.

Our new staff has worked with mentors to reflect upon their first year in Westford and hone their teaching practice. Teachers have focused their professional development activities on differentiated instruction, cultural awareness, and increased content knowledge. Blanchard is proud of the hard work of its teachers and the ongoing efforts to increase and solidify an already existing expertise. Many faculty members attended conferences, workshops, and graduate courses to broaden their understanding of content and pedagogy. University of Westford courses also served as a strong resource for teachers to continue to develop their skills in the classroom.

Parent/Community Involvement

The Blanchard Middle School Advisory Council was co-chaired by Principal Suzanne McGrail. The 2005-2006 school improvement plan focused on four major goals, with sub-goals under each: improve academic achievement of all students; encourage parental involvement in the middle school experience; establish a supportive school community by providing experiences to

practice courtesy, respect, responsible behavior, and leadership; and maintain a safe, clean, high-quality learning environment to support excellence in education.

Home/school communication was maintained and strengthened by the creation of “Wednesday Notice Day” and Mrs. McGrail’s “Friday NewsNotes.” The district-wide addition of the ConnectEd system also allowed us to communicate more efficiently with faculty and staff. Direct links to teacher email addresses were added to the Blanchard website.

A special thanks to the Westford Middle School PTO which provided multiple enrichment programs for all grade levels and ran the magazine fundraising drive to support these activities. In addition, the WMSPTO organized and ran several staff appreciation meals and the eighth grade breakfast. Finally, thank you to the Sunshine Committee for staff appreciation luncheons and various recognitions.

Student Activities

The Blanchard Middle School Student Council was awarded the 2006 National Association of Student Councils Gold Council of Excellence Award. The goal of the NASC Middle Level Council of Excellence award is to provide national recognition for student councils that maintain strong year-round programs.

The Blanchard Middle School Concert Band received a gold medal for their performance at the Great East Festivals in Holyoke, MA, and the West Street Serenaders, comprising students from Blanchard and Stony Brook, received a Gold Award at the 2006 Heritage Music Festival in Williamsburg, VA and have been invited to participate in the National Invitational Choral Festival of Gold.

Our students continue to be active in a variety of after-school activities, including, but not limited to, sports, yearbook, newspaper, math league, ski club and art club.

On June 20 during the eighth grade awards assembly 31 students were presented with awards for outstanding achievement or effort in a subject area, and eight students received awards for overall outstanding achievement across all subject areas. Sixteen students received recognition for their placement on the National Latin exam and four students received awards from F.A.M.E. (Friends Advancing Music Education). Also presented were the Bob Battersby Award to Maura McCusker, the Gary A. Franceschi Memorial Award to Katherine Russell and Megan Marrkand, and the Andrea Norton Award to Elizabeth Benway and Madeline Wilkinson.

Conclusion

As we closed the school year we sent off our first group of students who had not shared a school experience with students from Stony Brook. Our Blanchard students will join with students from Stony Brook next year to form the Westford Academy class of 2010. We wish them the best of luck in all of their future endeavors.

We are proud of the hard work of our students and staff and take great pride in their accomplishments. We look forward to the 2006-2007 school year.

STONY BROOK SCHOOL

Stony Brook School began the 2005 school year by welcoming 232 sixth graders, 217 seventh graders, and 216 eighth graders to a new academic year. The two sixth-grade teams comprised approximately 116 students and five teachers. Each of the teachers was responsible for teaching one core subject: mathematics, language arts, reading, social studies, or science. The seventh and eighth grade teams each consisted of approximately 108 students and four teachers with responsibility for providing instruction in mathematics, language arts, social studies, or science. All students received instruction for about four hours each day, then worked with members of the Integrated Arts Team for 90 minutes. During integrated arts they participated in a variety of age-appropriate programs, including music, art, consumer and family science, health, technology education, and foreign language (French, German, Latin, or Spanish).

Joan Barry
Principal

Curriculum and Instruction

The course of study followed the Massachusetts Curriculum Frameworks. Students were heterogeneously grouped in all subjects with the exception of mathematics. Students in math were placed either in a grade level or accelerated math program based on well-established criteria. Because students' understanding of math concepts occurs at different times during their middle school years, a goal of instruction is to challenge students and provide opportunities to build each child's confidence in math and guide them in developing their mathematical thinking. Stony Brook was again the recipient of Title I funds, which allowed us to offer additional mathematics support to qualifying students in sixth grade as well as a small number of eighth graders. These students received additional support once or twice a week in their math class and in a small group. A teacher was hired and shared with the Day School, enabling us to provide consistent and on-going math instruction throughout the year.

A strong emphasis on writing continued across the curriculum. As more teachers are trained, the John Collins format is being used in all subject areas. This initiative has helped to build students' awareness of effective writing in the various disciplines.

Technology and communication continues to be an important part of all curricula in the middle school. Stony Brook's three computer labs were very busy this year, allowing teachers to provide whole class instruction on how to make reports and projects more interactive. These strategies encouraged the students to think in more creative and challenging ways. Student use of the media center continues to grow. They often visit the center during Academic Conferencing Time (A.C.T.) time to do research or read quietly. The media center is a busy place where students select books and do research from both print materials and the internet. The efforts of the specialist, in conjunction with each classroom teacher's expertise and high student involvement, result in projects consisting of in-depth and interesting information. Technology has given our students new tools for learning.

Assessment

Assessment is an integral part of the learning process at Stony Brook. Teachers use multiple forms of assessment for measuring student achievement. The assessments stretch beyond the traditional pencil-and paper test to reports, projects and hands-on class presentations.

Teachers also worked to create common assessments for language arts, math, science and social studies. Benchmark tests were given in all subject areas this spring to measure the students' understanding and comprehension of the curricula. All sixth and seventh grade students were given the benchmark test in mathematics to demonstrate their basic knowledge of math concepts and computation. The results were one factor in their math placement for the 2006-07 school year.

In the spring all students participated in MCAS testing. Mathematics tests were administered to sixth, seventh and eighth graders. Seventh graders completed the long composition in April and the English/language arts test in May. Eighth graders were also given a science test. Students in grades six and eight participated in a reading test while the seventh graders took the math and history question tryouts.

Professional Development

A new initiative was to begin the development of a professional learning community. Professional development days as well as portions of staff meetings were devoted to working on this focus. The Curriculum Task Forces continued to work with the Curriculum Specialists creating curriculum guides that meet the Curriculum Frameworks and Westford Blueprint. Each of the disciplines met monthly with the curriculum specialists to continue their work in curriculum alignment and articulation across grade levels.

Our guidance staff worked with the students and staff to address the many issues surrounding bullying. Lessons were planned for the staff to use during our Becoming Excellent Students & Teachers (B.E.S.T.) time. The lessons were intended to make the students more aware of what bullying is and how to deal with it. We will continue to educate and work with staff and students on how to best address bullying issues in middle school.

Parent/Community Involvement

The Westford Middle School PTO, guided by Fay Smith, is a highly supportive organization that provides the middle school students with excellent activities and enrichment programs. The organization enabled students to meet authors and attend theater productions. Early in the year the PTO sponsored the annual magazine drive fundraiser and continued, throughout the year, to operate the Stony Brook School Store. In an effort to support parents raising a middle school youngster, the PTO invited them to attend meetings of the Middle School Level Parent Circle held this year in the Stony Brook media center. The Parent Circle is a forum for parents of adolescents to share their issues and dilemmas and to become better parents.

School Advisory Council

The SAC, consisting of Principal Joan Barry, two teachers and parents, and a community member-at-large, met throughout the year. A survey focusing on student achievement was conducted last spring and the results will be part of next year's School Improvement Plan.

Communication

A major emphasis was placed on school communication. The Monday Envelope was used to send home progress reports, report cards and announcements regarding student activities. Parents received a weekly email from the principal that updated the week, emphasizing upcoming events and noting the many wonderful educational experiences that were happening. In addition to the homework folders kept in the main office, the teams posted the homework on the internet daily for students to access from home.

WESTFORD ACADEMY

Introduction

We welcomed 1482 students to Westford Academy for the 2005-2006 school year. We also welcomed many new teachers to our building. The year was highlighted by many achievements in the areas of academics and co-curricular activities.

Ellen A. Parker
Principal

Student performance on the state-mandated MCAS tests continued to place Westford in the top tier of high schools in Massachusetts. The class of 2006 had 100% of its graduates successfully pass both the English language arts and mathematics tests.

The end of the school year was also a time of goodbyes to valued WA teachers. Retiring were English teacher and curriculum coordinator Barbara Toohey, English teachers Pat Scannell and Elizabeth Elliot, foreign language teacher and curriculum coordinator Carlene Craib, foreign language teachers Dave Herbert and Susan Webber, music teacher Blair Bettencourt, social studies teacher Carol Morse and guidance counselor Sharon Hellstedt. They will be missed.

Recognitions

The College Board National Merit Scholarship Program again recognized Westford Academy students.

2006 National Merit Commended Students:

Bridget Beckeman, Jessica Bettencourt, Meghan Burton, Xin Chen, Nicole Cherng, Elisha Curley, Rebecca Droms, Emily Gosselin, Grace Hansen, Emily Hartig, Allison Hoch, Sunayana Karra, Colin Krenitsky, Nicole LeBlanc, Lindsey Liu, Tristan Macdonald, Ian Martin, Ingrid Martin, John Meklenburg, Paul Morris, Joseph Parise, Brett Peterson, Kevin Porter, Christopher Rucinski, Scott Sandler, Bridget Scollan, Max Sherrill, Stephen Stanvick, Angela Webber

2006 National Merit Finalists:

Victoria Clarke, Erin Coughlan, Marissa McGarry, Emma Morgenstern, Nicholas Serpe, Lindsay Turner, and Anand Varadarajan

2006 National Hispanic Recognition Award:

Melissa Swanson

Our Math Team, under the direction of advisor Julie Perrault, had a stellar season with many personal and team highlights. Westford Academy finished its season in 5th place in the 40-team Massachusetts Mathematics League and the team received the Most Improved Award (the second time in three years). Four WA students, Andrew Geng, Eric Liu, Christine Chen and June Geng, were among the top 50 scorers.

Communication

Communication remains an important component of the Academy's mission. Our newsletter was published quarterly and continued to include a message from the principal, calendar of events and departmental highlights. The principal's Friday email provided parents with a snapshot of Academy happenings. The Parent Information Exchange (P.I.E.) meetings provided parents with an opportunity to get information on a number of topics and have a question-and-answer period with the principal. The Academy's website continues to provide a wealth of information on the many aspects of life at WA.

25 Years of Service

At the annual Westford Academy staff recognition reception, English teacher Barbara Toohey, science teacher Bob Ricardelli and mathematics teacher Joe Spadano were recognized for 25 years of service at Westford Academy. Mrs. Toohey, Mr. Ricardelli and Dr. Spadano received the traditional Westford Academy captain's chair for their years of dedicated service to the students of WA.

Westford Academy Trustees

The WA Trustees continue to support scholarships and programming with their annual financial award of approximately \$75,000. Their generous support was distributed through scholarships to graduating seniors, most worthy and excellence awards, National Honor Society senior book gifts and the purchase of technology for the Academy's visual and performing arts technology lab.

Westford Academy Trustees:

Mr. H. James Kazeniac
Mr. H. Arnold Wilder
Dr. Maurice Huckins, Jr.
Mr. A. Dana Fletcher
Mr. E. Kennard Fletcher
Mrs. Bette Ross Hook
Mr. Geoff Hall
Mr. Joseph F. Lisi, Ed.D.
Ms. Ellen Rainville

Mrs. Eileen O. Anderson
Mrs. Barbara H. Parkhurst
Mr. Lloyd Blanchard
Mr. William J. Kavanagh
Mrs. Helena A. Crocker
Mrs. Eva Nesmith Brown
Mr. Robert Herrmann
Mr. Ryan Dunn
Mr. William Cody

Honorary Member: Ms. Patricia Bradley

Emeritus Members:

Dr. Maurice Huckins, Jr.
Mrs. Eileen O. Anderson

Mr. E. Kennard Fletcher
Mrs. Barbara H. Parkhurst

We take great pride in the many accomplishments of our students and faculty. We continue to cultivate a positive school environment supportive of student success.

Westford Academy Graduation Ceremony

Processional: <i>Pomp and Circumstance</i>	Elgar
Class Marshals	Kate Galvin, Lauren Monoxelos
National Anthem	Played by Westford Academy Band and Alumni Blair Bettencourt, Director
Principal's Welcome	Ellen A. Parker
Recognition of Salutatorian	Tristan Keith Macdonald
Recognition of Valedictorian	Christopher Thomas Rucinski
Special Presentations	Class Officers
Rory Sullivan - President	Anand Varadarajan - Vice President
Courtney Mulroy - Secretary	Sarah Zappala - Treasurer
Alma Mater	Sung by Westford Academy Honors Choir Karen St. George, Director
Class of 2006 Speaker	Emily Jeanne Marie Gosselin

The Most Worthy Representatives of Westford Academy And Academic Excellence Awards

Westford Academy's Board of Trustees—Ms. Ellen Downey Rainville, Presenter

Congratulatory Remarks	Dr. Stephen Foster
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Presentation of Diplomas by Westford School Committee

Ms. Elizabeth Andrews	Mr. John Moran
Mr. Daniel Haskard	Mrs. Margaret Murray
Ms. Cheryl Klesaris	Ms. Mariclare O'Neal
Ms. Diane Weir	

Class Song	Medley of "Here's to the Night" and "Don't Stop Believing" Performed by: Members of the Class of 2006
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Closing Remarks	Rory Patrick Sullivan, President
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Reception for Graduates Hosted by Class of 2008

Westford Academy Class of 2006 Graduates

Cassandra Mae Abbey
Christopher Patrick Adams
*Stefana Maria Albu
Andrea Renee Ales
Elizabeth Amy Allwein
Corey Andrew Anderson
Shiva Kumar Annamalai
John Charles Anton
Brian Natale Arena
Andrew Carl Arguelles
Cassandra Sharon Armstrong
Elisabeth Anne Avery
Vanessa Lima Azevedo
Jeremy Rosario Badessa
Jennifer Anne Baker
Justin William Baker
Andrew John Baranaskas
Mallory Rose Barter
Steven Brent Barter
Jaime Hill Batista
Michael Thomas Batten
Kaitlin Marie Baur
Kevin Paul Beals Jr.
Mark Arthur Barron Beaver
*Bridget Caulfield Beckeman
David Lawrence Bell
Kimberly Ann Benassi
Jillian Elizabeth Benson
*Jessica Leigh Bettencourt
Jayanth Bisa
Michael Arthur Boisvert
Jessika Boone
*Kevin Michael Boudreau
*Steven Richard Bourdeau
Nicholas Alexander Bower-Kambour
Jeffrey William Rafael Breslin
Thomas Edward Bresnahan
Corey Thomas Brigham
Christopher William Brooks
Jacqueline Alexis Brown
Christopher Douglas Brule
Amelia Edith Bubin
Kayleigh Susan Buckingham
Samantha Lorraine Bullock
Carmella Dawn Buonsanto
John Vincent Burgoyne
Kenneth Barry Burke
Peter Jonathan Burke
Gregory Douglas Burns
Meghan D. Burns
*Meghan Alexandra Burton
Peter Dominic Cacciatore
John Stephan Cannellos
Peter Nicholas Cannellos
Abigail Lily Capland
*Gregory Leo Cattel
Brian Robert Caulfield
Thomas Edward Chalton
*Ariana Marie Chao

*Sowmya Chary
Michael Alexander Chase
Angela Mannfeng Chen
*Xin Chen
*Nicole Binanne Cherng
*Melissa Lynn Clark
*Victoria Kate Clarke
Lynn Ashley Connor
Kevin Mathew Cote
*Erin Rebecca Coughlan
Evan Michael Cox
Shannon Elise Cox
Collin Robert Creegan
William Robert Crocker
James Michael Crosby
Corey John Crowell
Elisha Lynn Curley
Cheryl Marie Cusson
Jennifer Elise Cusworth
Francis Loring Dagle
Sean Record David
*Danielle O'Connor Dean
Robert Sidney DeHate
Michael Robert DeVecchio
Robert Michael DeMagistris
Michaela Caroline DeRoche
Lindsey Marie Deschenes
*Nimit Gnanesh Dholakia
Gina Rose DiCenzo
Justin Patrick Dichio
Sean Matthew Dilworth
Sheila April Doherty
Lauren Elizabeth Donohue
Kaitlyn Iris Doolittle
Ross McCain Doran
Benjamin Watson Dorenfeld
*Rebecca Jean Droms
Rachel Lynne Dubey
*Kathleen Moran Dunn
Catherine Marie Dyer
Stephen Mark Edwards
Lauren Marie Elitzak
Derek Michael Emanouil
John Hamilton Emery
Michelle Suzanne Emery
Michael Ryan Enis
Nicole Michele Ennis
William Hawke Faherty
Kimberly Ann Fahle
Justin Henry Fallon
Corry Francis Farrand
Christina Feng
Nicholas Edward Fenn
Christina Anne Ferriolo
*Lindsey Helen Fink
David Brigham Fisher
Stephanie Ashley Folger
*Sara Thompson Forsyth
Patricia Leigh Fox

Valerie Anne Francisco
Lauren Marie Frechette
Cody Alexander Freihofer
Hailey Smith Frushour
Carol Fuchser
Christopher Daniel Gabrielson
Stephanie Marie Galgano
Mark Timothy Garcia
Steven Donald Gardner
Heather Lee Geagan
Sarah Erina Gerardi
Kate Ann Gerstenlauer
Alexander Marc Giavis
Cooper Gray Gilbert
Steven James Gilbert
Kevin John Gilfeather
Ryan Patrick Gleason
Renee Solange Glennon
Angela Lynn Goldsmith
Jennifer Alice Gorlin
*Emily Jeanne Marie Gosselin
Lindsay Catherine Graham
Ryan Longfellow Grant
Matthew Douglas Green
Thomas Joseph Green
Christine Ann Greenwood
Allison Melissa Griffin
Mallory Jeannine Groom
Sarah Ashley Guillemette
Kristen Lynn Gustafson
Christopher Alan Hand
*Stephen William Hanly
*Grace Katherine Hansen
Matthew Joshua Hanson
Philip Neil Hardegen
Alison Frances Harrington
*Emily Marcus Hartig
Jeremy Scott Hasche
*Kerry Marie Hayes
Thomas Richard Haynes
Lauren Catherine Healy
Emily Elizabeth Hedeman
Casie Lee Hicks
Allison Elizabeth Hoch
Kevin James Holub
Jeffrey Nils Hultgren
William Thomas Hunt
Charlotte Elizabeth Huson
Rebecca Ann Jacobson
Aislinn Melantha Jefferies
Nicholas Mark Johnson
Justin Asa Joyce
Michael Patrick Joyce
Kelly Ann Jroff
Stephen Daniel Jung
Kate Joy Jurkiewicz
Jamie Lee Kaizerman
Kimberly Stephanie Kaltenecker
Meera Vijay Kanabar

Sunayana Karra
 Laurel Whitney Kauffman
 Melissa Ann Kaylor
 *Megan Elizabeth Keller
 Matthew James Kelley
 Christopher Patrick Kelly
 Timothy John Kimber
 Ryan Kristofer Klapprodt
 Julie Ellen Klecak
 Molly Faith Korobkin
 *Colin James Krenitsky
 Taylor Rose Lacerte
 Virginia Lynn Lang
 Joseph Russell LaPorte
 Elisa Ann LaRoche
 Andrew Paul Learned
 *Nicole Jennifer LeBlanc
 Clement Alex Leung
 Janet Marie Leydon
 David Jun-Kai Lin
 Kyla Revere Lincoln
 Kris Robert Lindstrom
 *Lindsay Tiffany Liu
 Erik Thomas Lomen
 Mary Meghan Lynch
 *Tristan Keith Macdonald,
 Salutatorian
 Scott Gregory MacDougall
 Lindsey Gale Malboeuf
 *Theresa Marie Malone
 *Andrea Christine Marinilli
 *Michael William Marrkand
 Ian Adam Martin
 Ingrid Claire Martin
 Melissa Anne Massa
 Paul Rahul Mathai
 Ryan James Mathis
 Nicole Kelly Mazzeo
 Thomas Patrick McCormick
 *Sean Timothy McCusker
 Steven Francis McDonald
 *Marissa Jean McGarry
 Mary Elisabeth McGee
 Kurt Travers McGrath
 Steven Fraser McHenry
 Li Zhao McIntosh
 Jaye Elena McLaren
 Elizabeth Cameron McLean
 Jennifer Marie McNamara
 Randy Timothy McNayr Jr.
 *John William Meklenburg
 Andrew Anthony Melino
 Andrea Lynn Mellonakos
 Brian William Michaels
 Kim-Elizabeth Lorraine Miller
 *Roshni Dilip Mirchandani
 Shrayesh Rajendra Mistry
 *Michael John Mollignano
 Stephanie Melinda Mongan
 *Jaclynne Anne Monoxelos
 Danielle Marie Morey
 Kerianne Stepp Morgan

*Emma Rachel Morgenstern
 Paul David Morris
 Adam Bruce Morton
 Courtney Ann Mulroy
 Karen Louise Munro
 Jeremy Murphy
 Ryan Jarrod Mutkoski
 Leigh Margaret Nallen
 Subapradha Narayanan
 Benjamin Ernest Natusch
 Scott Daniel Nelson
 *Alexandra Rothstein Newlon
 *Rebecca Ann Newman
 Lauren Ann O'Keefe
 Kelleigh Marie O'Neill
 Sean Patrick O'Neill
 Corey Michael O'Rourke
 Charles Edward Paddock
 *Stephanie Lynne Pancoast
 Joseph Michael Parise
 *Julia Brissette Parker
 *Shivani Arvind Patel
 Michael Nelson Perron
 *Brett Steven Peterson
 Krystal Lynn Peterson
 *Kevin Charles Porter
 *Elizabeth Ann Powell
 Andrew Richard Pratt
 Marissa Leigh Proudman
 Gregory Walter Rabbe
 Jonathan Michael Randall
 Andrew Michael Rice
 Bettina M. Rittershofer
 Michael David Roche
 Marc Alan Rosenberg
 David Paul Rossi
 Jessica Lynn Roy
 *Christopher Thomas Rucinski,
 Valedictorian
 Jennifer Marie Ryding
 Adam Newman Sanderson
 Scott Michael Sandler
 *Jennifer Lynne Sansone
 Jennifer Marie Schell
 Sean Michael Scholten
 Erin Julia Schultz
 *Bridget Ann Scollan
 Brett William Sczylvian
 Robert Frank Serafini
 *Nicholas Edward Serpe
 Scott Alfred Shackleton
 Nikhil Pankaj Shah
 Max Philip Sherrill
 Lauren Micheal Shobe
 Boris Michael Shporkin
 Nicole Tobin Simoneau
 Kyle Alexander Slattery
 Katrina Betty Smith
 Michael Dillon Smith
 William F. Sokolowsky Jr.
 Christina April Spanos
 Alexander Joseph Spera

Stephen William Stanvick
 *Christopher Blaine Steele
 Timothy Michael Steele
 André Stenland-Gilbert
 Daniel Robert Stella
 Lindsey Marie Stobie
 Joseph Stone
 Kelly Ann Sullivan
 Rory Patrick Sullivan
 Sarah Louise Surette
 Melissa Joanne Swanson
 Shannon Marie Sweeney
 Nicole Maureen Szamrej
 Benjamin Aaron Tarr
 Seth Bolick Taylor
 Cindy Theng
 *Rhianon Thomas
 *Jennifer Rose Thomasch
 Meaghan Ann Tiano
 Matthew Stuart Timbrell
 Kristen Mildred Tordella-Williams
 Derek Mathew Tran
 Samuel Stephen Trask
 Rebecca Emily Trudel
 Kelley Lannon Tu
 Lindsay Marie Turner
 Nicholas Charles Vaccaro
 *Anand Varadarajan
 Jensen Varghese
 Michael Vegeto
 Elizabeth Johanna Vincent
 Kaitlin Elizabeth Walsh
 Nicholas James Ware
 William Mark Watt
 Andrew James Watts
 *Angela Marie Webber
 Geethika Eranga Weliwitiigoda
 Michael Thomas Whelan
 Justin Valentine Williams
 *Clare Wolfendale
 Kevin Andrew Wood
 Jennifer Leah Wright
 *Sarah Ann Zappala
 David Matthew Zwolinski

* National Honor Society

SENIOR CENTER NEEDS COMMITTEE

The Senior Center Needs Committee was created in March of 2006 by the Board of Selectmen to determine the needs of both the current and future seniors. The committee was made up of two members of the Council on Aging, the Director of Elder Services, the Veterans Service Officer, Permanent Building Committee, representative of the Board of Selectmen and two citizens at large.

After many months, the determination was made that the best option to provide much-needed space and have the least impact on the wallets of the taxpayers was to see if it was feasible to build an addition on the existing Cameron Senior Center as well as offering an opportunity to do many very important upgrades to the building. The final report was turned over to the Permanent Building Committee as per our instructions from the Selectmen.

As our task was completed, the Senior Center Needs Committee was disbanded.

- Helena Crocker
Chair, Council on Aging
- Nancy Cook
Council on Aging
- Joanne Sheehan
Director of Elder Services
- Paul Murray
Veterans Service Officer
- Patricia Dubey
Citizen at large
- Richard Crocker
Citizen at large
- Valerie Wormell
Clerk, Board of Selectmen
- Paul Davies
Permanent Building Committee

TOWN CLERK

The Town Clerk’s office operates with a staff of two full-time, one part-time and seasonal personnel, including 96 election officers.

Kaari Mai Tari
Town Clerk
Patty Dubey
Assistant Town Clerk
Rita Shipley
Administrative Support

Registrars

Voting lists were prepared for the annual election and town meeting and two special town meetings in 2006. Special voter registration sessions are held 20 days before an election and 10 days before a special town meeting, usually at the Town Clerk’s office. On those days the Town Clerk’s office is open until 8:00pm. The voting precincts in Westford are as follows:

- Precinct 1 Abbot School, 25 Depot Street
- Precinct 2 Blanchard Middle School, 14 West Street
- Precinct 3 Abbot School, 25 Depot Street
- Precinct 4 Robinson School, 60 Concord Road
- Precinct 5 Stony Brook School, 9 Farmer’s Way – at Veterans Memorial Complex
- Precinct 6 Rita Edwards Miller School, 1 Mitchell Way – off Russells Way

The 2006 population in Westford based on census returns and voter activity was 21,138. Of the 933 voter registrations processed in 2006, 137 were 18 year olds, placing the town’s voter population at 14,192.

The data provided by the Census is used to update voter information in the state’s Central Voter Registry, which is used to generate voter lists at elections and town meeting, and the Jury List. The School Department receives census data for school-aged children to help with enrollment information and projections, and the Council on Aging uses census data for service projections. Several other town departments also rely on this data to assist with their daily work. The Town Clerk’s office appreciates the efforts of all residents to return census forms in a timely manner.

Elections

Nineteen new voting booths were purchased to replace older, failing voting equipment. This concludes the capital plan for updating that equipment.

At least 78 election officers are needed to ensure a smooth and manageable election day at the polls. Training is offered prior to most elections. Interested voters are encouraged to contact the Town Clerk’s office as substitute officers are always needed due to the inevitability of cancellations when illness or other unexpected circumstances prevail.

The Board of Registrars is grateful for the assistance from the school and police departments for assistance with setting up the polls and ensuring public safety throughout the day. Input from election officers working at the polls and volunteering for various election preparation tasks are invaluable to improving efficiencies in election management. Former Election Warden Noel Rainville volunteered countless hours assisting the Town Clerk with election-related tasks from testing voting machines to putting up signs. We have a great team!

Vital Statistics

During the 2006 calendar year, 183 births, 75 marriages, and 133 deaths were recorded and 73 marriage intentions were filed. Details are printed elsewhere in the Town Report.

Licensing & Permits

Dogs over six months of age must be licensed every year; licenses are based on calendar year. In order to be licensed a current rabies certificate is needed. The cost per license is \$10 per dog for all dogs, except that owners ages 70 and over do not have to pay to license their dog(s). We licensed 2,156 dogs in 2006. The Town Clerk's office again participated in the annual rabies clinic by licensing dogs on location. Remember that according to town bylaw, if you neglect to license your dog before the end of the grace period (March 31), you must pay a fine of \$25 in addition to the dog license fee (seniors are not exempt from this late fee). If your dog has received a rabies vaccination, the Town Clerk's office often receives a copy of it directly from the veterinarian, so you can expect to be contacted by Assistant Town Clerk Patty Dubey about licensing your dog.

The Town Clerk's office serving as licensing agent for the Division of Fisheries and Wildlife issued 356 fishing, hunting and sporting licenses and 111 stamps during the calendar year.

A total of 113 business certificates or DBAs were issued in Westford at a cost of \$20 per certificate. Certificates are valid for four years, prompt correspondence from the assessors office regarding personal property tax on business equipment, and need to be either reviewed or dissolved in order to keep our records current. Rita Shipley manages the database and keeps businesses up to date with renewal reminders.

Nine raffle & bazaar permits were approved by the Police Chief and issued by the Town Clerk's office. These permits are available only to non-profit organizations that have been active for at least two years and are able to prove that if asked.

Acting as annual licensing officer for the Board of Selectmen, Patty Dubey maintains the files and prepared 86 renewals for selectmen's licenses.

Records Management

A total of 790 meetings were held by 63 boards and committees whose members are listed in the front of the Town Report. The Town Clerk's office has started to track the return of meeting minutes to ensure that boards and committees have a record of the meetings that are held. Many of these minutes can be found at the J. V. Fletcher Library, the Town Clerk's office and on the web at www.westfordma.gov/pages/online-services/documents/index.

In 2006, 163 board and committee members and election officers were sworn into office.

Staff in the Town Clerk's office is grateful for the assistance of Arthur Chabot and National Honor Society student Brian Sheridan for continued work on indexing town meeting minutes.

We have learned to rely on the efforts of our experienced residents to accomplish many critical tasks that we often do not have time to do in the course of our everyday responsibilities.

Preservation

Special thanks to members of the Records and Archives Management Committee for their assistance with town archives, detailed in their report.

Miscellaneous

The Town Clerk's office accepted 803 passport applications in 2006 that were forwarded to the passport processing center. The execution fee that is kept by the town is \$30 per application.

As commissioners to qualify individuals for certain state offices, the Town Clerk's office staff swore in 77 notaries public and one Board of Education member.

Town Clerk's office staff also serves as notaries publics, processing 618 notarial acts in 2006.

As the first line of response for public information requests, the Town Clerk's office staff relies on the expertise and assistance of many individuals and departments; we wish to thank them here.

TREE WARDEN

At the close of 2006, we find there is still more work to accomplish on keeping up with the damaged trees in town.

Carlton Rooks
Tree Warden

We were very lucky that we did not have too many damaged from the snow storms, as we had very few. However, the wind did cause a lot of damage with limbs and old trees that had fallen and had to be taken care of.

Calls from residents in town with their complaints were personally answered. Some of the trees were taken care of and others were on private property which the owners had to take care of on their own.

A lot of the residents have noticed trees being taken down at the Common and this was because of damage or disease. However, the Common will be back to normal with new young trees planted. Eleven were planted this year.

I can remember when the old trees were planted, as I was working for the late Ken Wilson, when he was tree warden.

So many thanks go out to the highway department in assisting me with their equipment on all these projects. I am also very grateful for the help from the town manager's office for the calls they receive and then contact me.

VETERANS SERVICES



Veterans Services, for the Town of Westford, completed another successful year, operating from the Cameron Senior Center. The office, on a part time basis, continues to provide services and benefits to eligible veterans and their dependents as outlined in Chapter 115 of the General Laws of Massachusetts.

Paul F. Murray
Veterans Service Officer
20 Pleasant St.
Westford, MA 01886
978-392-1170
978-392-0890 Fax
pmurray@westford.mec.edu

The Veterans Services also offer burial, job programs and housing assistance, along with food and fuel aid programs to qualified applicants.

The Veterans mail- in survey was completed and information received from this survey was compiled into a confidential data base to be used for planning and assistance purposes. There were over 800 responses.

New information will be solicited through the Town Clerks office and the utilization of the town's web site.

We continue to have good return rate for lost or missing discharge papers (DD-214). Which are the key documents to Veterans Services both state and federal.

The cemeteries were flagged on both Memorial Day and Veterans Day. A program to map the veterans burial locations in the cemeteries, utilizing the town's GIS Department, has been launched.

The Veterans Day and Memorial Day programs again this year were greatly enhanced by the participation of the Boy Scouts, Girl Scouts, Cubs Scouts, Brownies, and Westford Academy Band members. The leadership of these groups now plays a major role in the planning, staging, and success of these events. The observance of both these days by the town residents continues to improve but, is not yet what we would expect.

Thank you to all Westford departments, town officials, police and fire Honor Guards, American Legion Posts 159 and 437, Disabled American Veterans, and the Veterans of Foreign Wars for their support of the veterans office and operations during this past year.

WATER DEPARTMENT

The Water Department is charged with providing safe, high-quality, uninterrupted water to meet the health and fire protection needs of that portion of the town served by the public water system while meeting various state and federal requirements. The department employs a staff of 13. The Superintendent and a three-member commission with one alternate appointed by the Town Manager for three-year terms are responsible for providing these services. The Water Department must adhere to strict water-quality requirements established by the U.S. Environmental Protection Agency and enforced by the Massachusetts Department of Environmental Protection. In 2006, the department continues operations of two water treatment facilities.

Board of Water Commissioners

Robert J. Carter
Chair
Leslie A. Thomas
Secretary
Hugh C. Maguire
Member
Harold A. Fletcher
Alternate Member

Water Department Staff

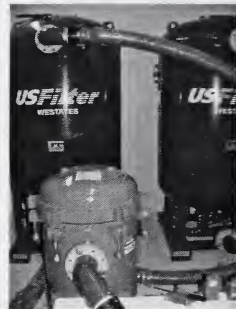
Warren E. Sweetser, Superintendent
Robert Worthley, Water Treatment Manager
Robin Fullford, Business Manager
Jessica Cajigas, Environmental Compliance Manager
Dianne Cloutier, Records Supervisor
Sandra Kane, Administrative Assistant
Paul Ricard, Foreman
Wayne Beauregard, Foreman
Chris Macpherson, Licensed Well Specialist
Joe Emerson, Licensed Well Specialist
Dave Crocker, Licensed Well Specialist
Rob Daley, Licensed Well Specialist
Scott Harkins, Licensed Well Specialist

2006 Highlights

This year was another successful year for the Water Department. The water treatment facilities on Forge Village and Nutting Roads continued to operate smoothly to provide residents of Westford with good-quality drinking water. The department worked with a consulting firm and the Department of Environmental Protection to return the Cote well to service after constructing a perchlorate treatment system. The Cote well had been off-line since 2004. The Depot Road well was also cleaned.

Hugh Maguire became the newest commissioner when he was appointed in 2006. A recent retiree from MIT Lincoln Laboratory, Hugh has been a resident of Westford since 1969.

Jessica Cajigas joined the department as the Environmental Compliance Manager. Jessica holds Master's degrees in Environmental Science and Public Affairs and has extensive experience in



regulatory compliance, water-quality monitoring and emergency response. She oversees required monitoring events, provides technical expertise on environmental issues, is responsible for educational and outreach programs, and is chair of the Westford Pesticide Policy Committee.

In the fall, the Water Department's original garage located in a small building at 65 Forge Village Road was demolished. The building, which was recognized by its painted mural of children swimming, served as the department garage and workshop from the early 1900s to 1977.

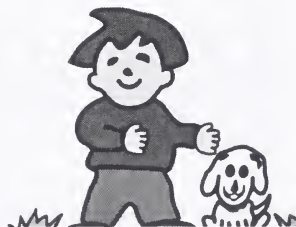


Water Department's original garage, before and after

Public Outreach

A biannual newsletter, InFLOWmation, and the annual Consumer Confidence Report kept the public informed about water quality issues, local opportunities, and Water Department changes. Outreach efforts with local schools included classroom presentations to fourth graders about the hydrologic cycle, aquatic ecology activities with fifth graders at East Boston Camp, and various visits to assist with water and science education at the Day School's Living Lab.

This was the second year for the "Healthy Lawns for Healthy Families" project. The website, www.healthylawnsforhealthyfamilies.com, continues to provide residents with up to date information about learning opportunities, pesticides and organic lawn care. Funding has been continued for 2007 and the project expanded to include 12 neighboring towns. The Pesticide Policy Committee developed a policy regarding pesticide use on town-owned land to further protect water resources and human health for Westford residents. The policy was approved by the Board of Selectmen and the Board of Health and will be brought to town meeting in 2007.



Staff Development

Due to experience gained by operating the treatment facilities and maintaining the distribution system over the past three years, six staff members were able to upgrade their licenses from Operator-in-Training to Full Operator status from the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities.

Bill Pay Information

New in 2006 is the ability of customers to drop off payments and other correspondence after business hours at 60 Forge Village Road. Customers may enter the front door of the main entrance and slide their correspondence through the slot to the left of the inside door. It will be safe in our secure building and will be collected at the beginning of the next business day.

At-A-Glance

Million Gallons Pumped	2002	2003	2004	2005	2006
January	35	35	46	37	38
February	31	33	39	31	34
March	36	37	38	36	40
April	41	36	44	39	43
May	87	64	56	47	52
June	74	46	70	67	58
July	75	81	74	77	70
August	76	64	74	77	73
September	68	69	62	64	49
October	50	51	52	44	44
November	35	45	41	36	35
December	35	49	40	38	36
Total	609	612	635	594	573

Total Storage Capacity: 4.85 million gallons

Number of:

Fire Hydrants	900
Hydrants Installed	12
Accounts	5260
New Services	11
New Gates	28
Miles Water Main	124.6
Miles New Mains	0.9
Water Main Breaks	8
Service Renewals	26
Service Leaks	20

WESTFORD MUSEUM & HISTORICAL SOCIETY

Although the Westford Historical Society, Inc. (WHS) is not part of the town government, it does reside in town buildings and provides resources, which are available to all townspeople.

In addition to the artifacts on display in the museum and in storage in the museum cottage, the WHS has an extensive collection of photographs, newspaper articles, and other ephemera related to Westford's history. Its library includes obituaries, Westford vital records, town reports, valuations, street listings, information on old houses throughout town, historical photographs, and Westford cemetery information, just to name a few. It also maintains an Old House Renovation Research Library.

The year started with an exhibit on early American rug hooking, featuring Jeanne Fallier's rugs. A special firefighting exhibit was on display through the fall and included many items loaned by the Westford Fire Department and individual collectors, as well as items from the Society's own collections. Smaller exhibits featured antique valentines loaned by Bonnie Oliphant, decorated eggs loaned by Betty Ripsom of Chelmsford, Franklin Mint Fighting Men of the American Revolution loaned by Larry Cullen, and Westford Academy memorabilia.

The WHS hosts monthly presentations open to the community. The 2006 programs included

- "The Hurricane of '38" and "The Physicians of Westford" both by Marilyn Day
- "Sleuthing Old Photographs" by Maureen Taylor
- "The Parker Family of Lexington", which discussed 18th and early 19th century economy, by Mary Fuhrer
- "Nabnasset Past and Present" roundtable discussion focused on a 1940 screen map painted by Melvin Wilson
- "Traditional American Rug Hooking" by Jeanne Fallier
- A tour of Fairview Cemetery researched and given by members of the WHS Board
- "New Discoveries at Long Sought-For Pond", which reported on the archaeological survey done at Wyman's Beach, by Marty Dudek, presented in conjunction with Massachusetts Archaeology Month
- "The Westford Knight" by Virginia Kimball

Each fall, the museum hosts tours for all of the third graders in town. This year, 21 third-grade classes visited the museum and were shown around by Westford Academy Museum Club members. The WHS also hosted Cub Scouts on several afternoons and made a presentation to a local Brownie troop on the Westford Women Dolls and their contributions to the town and the world. Twice monthly, a group of local spinners gather at the museum to chat and spin yarn. This is accented by the annual celebration of St. Distaff's Day in early January, where about 50 spinners gathered for the afternoon. The museum also hosted the annual Daughters of the

Board of Directors

Dan Lacroix

President

Bob Oliphant

Vice-president

Mike Harde

Treasurer

Pat Louch

Secretary

Elwin Bagley

Jim Bogue

Doug Cook

Gail Connolly

Marilyn Day

Jeanne Fallier

Paul Giannasca

Jane Hinckley

Pam McGinnity

Jackie Young

Penny Lacroix

Museum Director

American Revolution Good Citizens meeting, a DAR reception following the August dedication of three Revolutionary War markers, and the annual Westford Minutemen and Militia open house. Bob Oliphant ran his Intermediate Genealogy class with 10 students. Monthly folk concerts, coordinated by Jon Forsythe, were held at the Museum, as were book signings for *Westford Recollections of Days Gone By* by June Kennedy, Peter Costa's *Laughing Through Life*, and *Leaving This Life with Hospice: Stories of Wonder and Hope* by Margaret Ledger. In August the museum enjoyed about 30 seconds worth of fame as a feature on TV Fox 25's ZipTrip to Westford.

The museum shop boasts artwork by Westford artists, books by local authors, Westford honey, Westford pottery, historical Westford maps, and other Westford souvenirs. Together with the Westford Book Store, the WHS hosted a table at Strawberry Festival.

Some of the big projects completed this year include a database of all the Westford Academy graduates, indexing of some of the library notebooks, sorting and inventorying digital images, an electronic index of the Gordon Seavey articles, and updating the museum shop. Events are well-publicized in the *Westford Eagle*, on Westford cable channel 8, by membership e-mails, by mailings, and through other media.

The WHS collections continue to grow, but with dwindling space, we are careful to keep our new acquisitions linked to Westford. In keeping up with the times, we've added a new category of digital media to our collections.

At year's end the WHS was sad to say goodbye to retiring members Jeanne Fallier, Jane Hinckley and Jackie Young, who had all served on the board for many years, and welcomed returning member Beth Shaw.

In addition to the faithful board members who give endlessly of their time (publicizing, indexing, repairing, hosting, baking, lecturing, accessioning, book keeping, writing, docenting and so much more), the WHS has countless other volunteers who helped us throughout the year. From gardening to database management to folding newsletters, volunteers are vital to the Society's operation!

In the coming year, the WHS is looking forward to continued visibility in the community through folk concerts, a book discussion group, a Victorian tea party, and an exhibit on the Abbot Mill, in addition to many events which have become annual.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is a quasi-judicial body chartered under the Massachusetts Zoning Act (Chapter 40A and 40B) and Westford's Zoning Bylaw. Since 2005, the Zoning Board of Appeals membership consists of five regular voting members and three alternate members appointed by the Board of Selectmen. A third voting member was added to help ensure that a voting quorum would be present in case of member absences.

Thirty-seven petitions were heard in 2006, some of which required more than one requested action and others are pending. The following table summarizes the disposition of these applications:

Voting Members
Bob Herrmann
Chair
Mark Conlon
Vice-chair
Sam Frank
Clerk

Jay Enis
David Earl

Associate Members
Ronald H. Johnson
James Kazeniac
Roger Hall

	Approved	Withdrawn	Denied	Pending
Variances	13	2	0	2
Special Permits	5	1	0	1
Variances/Special Permits	12	0	0	0
Comprehensive Permits	0	0	0	1
Totals	30	3	0	4

The requests varied greatly, including use variances and variance requests for additions, and special permits with variances for demolition and reconstruction of nonconforming structures. Of the 12 requests for special permits with variances, four were for demolition and reconstruction.

Westford's zoning bylaw is unusual in that it allows the ZBA to issue use variances in addition to dimensional variances. Two use variances were issued in 2006, one for the operation of a Waffle Haus at the Nashoba Valley Ski Area and the other for the operation of a dog day care on Littleton Road (Route 110).

Under the Massachusetts General Laws Comprehensive Permit Law (Chapter 40B), the ZBA is authorized to waive local regulations, including zoning, for residential developments that consist of at least 25% affordable housing units. The board has been very aggressive in soliciting input from other town boards and departments prior to approval of comprehensive permits. In towns like Westford that do not meet the state's mandated minimum threshold of 10% affordable units, applicants whose comprehensive permits are denied can appeal the decision to the state's Housing Appeals Committee. This committee typically rules for the applicant in all but the most egregious projects.

Two comprehensive permits were approved in 2006 for Southgate and Tadmuck Meadow. Southgate is a 42-unit, townhouse-style housing development off South Chelmsford Road with 11 affordable units. Tadmuck Meadow is a 41-unit, age-restricted, condominium-style housing development off Tadmuck Road with 11 affordable units.

Recent comprehensive permit developments are shown in the following table:

Project	Total Units	Affordable Units	Acres	Unit Density (units/acre)	Location
Concord Place (approved June 15, 2005)	16	4	2.9	5.5	137 Concord Rd.
Woodlands at Laurel Hill (approved November 29, 2005)	84	84	17.6	4.8	Durkee Ln.
Southgate (approved June 21, 2006)	42	11	33.4	1.3	S. Chelmsford Rd.
Tadmuck Meadow (approved October 24, 2006)	41	11	33.9	1.2	Tadmuck Rd.

In addition to providing more affordable housing choices for residents, the developers of Southgate and Tadmuck Meadows contributed their proportional share towards the construction of infrastructure improvements required to address the projects' impacts. The developer for Southgate agreed to fund the design of improvements to the Littleton Road (Route 110) and Tadmuck Road intersection. In addition the applicant agreed to design, get permits for and construct sidewalk and crosswalk improvements to South Chelmsford Road. For Tadmuck Meadow, the applicant agreed to provide the town with a contribution for design and construction costs associated with improvements to the intersection of Littleton Road (Route 110) and Tadmuck Road. In addition, the applicant agreed to fund the design, permitting and construction of sidewalk and crosswalk improvements along Tadmuck Road and Route 110.

VITAL STATISTICS

Births

This is a partial list of births printed with permission from the parents.

Child	Mother	Father	Date of Birth
Aeder, Charlotte Paige	Andrea Carol Weed	Karl Gregory Aeder	7/11/2006
Aeder, Seth Gregory	Andrea Carol Weed	Karl Gregory Aeder	7/11/2006
Anderson, Nathan John	Stephanie Eleanor Miller	Derek Mark Anderson	6/17/2006
Beanland, Andrew David	Sarah Elizabeth Lokiec	David Robert Beanland	12/13/2006
Bergeron, Mason Arthur	Misty Leigh Dailey	Arthur Edward Bergeron	10/16/2006
		Michael Edward Bonenfant	
Bonenfant, Charles John	Michele Marie Linehan	Bonenfant	2/2/2006
Bonica, Nicolas William	Robin Alyce O'Sullivan	Todd Joseph Bonica	6/2/2006
Burke, David James	Jennifer Lynn Estrella	Matthew William Burke	9/5/2006
Burns, Nicholas Edward	Kathleen Mulgrew	Paul Joseph Burns	3/27/2006
Caney, Serena Hope	Urszula Bodziuch	Noah Benjamin Caney	3/3/2006
		Aubrey Edward Cannuscio	
Cannuscio, Derek Aubrey	Cynthia Gene Stafford	Cannuscio	1/12/2006
Carnevale, Katherine Noelle	Kerry Noelle Driscoll	Keith Alan Carnevale	3/4/2006
Carroll, Katherine Theall	Rebecca Day	Matthew Theall Carroll	1/27/2006
Caruso, Isabella Marie	Christina Marie Falco	Robert Arthur Caruso Jr	9/9/2006
Clay, Jacqueline Elizabeth	Sara Ellen Larson	George Thomas Clay	10/8/2006
Cline, Marisa Elise	Teresa Anelli	Christopher Brandt Cline	1/13/2006
Cohen, Zachary Adin	Danielle Hyle	Daniel Richard Cohen	3/6/2006
Concannon, Meghan Elizabeth	Tammy Leigh McKelvie	Peter Concannon	8/20/2006
	Margaret Suzanne Hoffman		
Day, Harrison Colby	Hoffman	Brian Walter Day	8/25/2006
Dempster, Olivia Sadie	Amy Lynn Hubble	Brian Richard Dempster	10/22/2006
Fannon, Mackenzie Ellen	Tammy Jean Oakes	Morgan Douglas Fannon	6/6/2006
Flaherty, Brendan Rollins	Andrea Rollins	John James Flaherty Jr	6/19/2006
Foulds, Adam Samuel	Pamela Reeves	Brian William Foulds	11/29/2006
Foulds, Andrew William	Pamela Reeves	Brian William Foulds	11/29/2006
Grenier, Keira Nancy	Leah Ellyn Stratton	Gary Christopher Grenier	12/5/2006
Gupta, Tanmay	Nimmi Kumari	Prabhat Kumar Gupta	6/9/2006
Higgins, Samantha Lane	Ann Teto	Jude Christopher Higgins	1/12/2006
Janowsky, Jack Allan	Nichole Stewart	David Allan Janowsky	10/30/2006
Jarvis, Drew Joseph	Jill Ann Tandus	Mark Joseph Jarvis	8/16/2006
Kane, Thomas John	Megan Bostrom	Thomas David Kane	7/15/2006
Kapur, Leela Devi	Vijaya Rani Jawalekar	Ashin Kapur	4/13/2006
Kirby, Sarah Bruns	Christina Ann Bruns	Chad Michael Kirby	7/14/2006

Child	Mother	Father	Date of Birth
Koehr, Ethan Windsor	Kimberly Michelle Gregory	Matthew James Koehr	4/10/2006
Kuang, Ethan	Yifan Gao	Hua Kuang	6/13/2006
LaFerla Leonardo Katashi	Keiko Sakasegawa	Robert Domenic LaFerla	2/28/2006
Li, Brandon Chenyue	Xiaoling Zhu	Ruicong Li	8/14/2006
Loconte, Nathan Laurent	Jane Elizabeth Ouellette	Gregory Michael Laconte	5/22/2006
Margetts, Amelia Ruth	Ruth Ann Eggli	Adam Robert Margetts	6/15/2006
McDermott, James Michael	Lori Lynch	James Derek McDermott	2/4/2006
McKean, Ryan David	Laura Lynn McHardy	Christopher John McKean	6/12/2006
McKean, Rachel Mae	Laura Lynn McHardy	Christopher John McKean	6/12/2006
Meldrum, Cayla Michele	Felicia Jo Perlman	Richard James Meldrum	4/12/2006
Mollet, Xavier David Reddin	Angela Terra Reddin	Cedric Jules Mollet	9/29/2006
Morton, Felix John	Lisa Lorraine Anderson	William Cyrus Morton	11/6/2006
Moulton, Chloe Rose	Diana Lee Greenwood	Jeff Robert Moulton	1/18/2006
Murphy, Maggie Alessandra	Kristen Lynne Girouard	Gary David Murphy	3/14/2006
Myerov, Emily Simone	Rebecca Helen Stavro	Jonathan Stephen Myerov	6/27/2006
Parmar, Yash	Arunababen Parmar	Dipakkumar Parmar	7/3/2006
Ricci, Kyle Louis	Lisa Marie Cincotta	Douglas Raymond Ricci	11/10/2006
Sanders, Gabriela Claire	Marienne Moro	Christopher Paul Sanders	2/1/2006
Santos, Rowan David	Sarah Lynne Hoermann	David Joseph Santos	7/3/2006
Scarano, Nicholas John	Jennifer Cary	Adam Collins Scarano	8/10/2006
Schmidt, Liam Michael	Laura Sharon Morea Watt	Kevin Mark Schmidt	6/11/2006
Senthilkumar, Varsha	Vanitha Ganesan	Senthilkumar Selvaraj	9/11/2006
Shygan, Danielle Mary	Kerry McLaughlin	Michael Walter Shygan	11/13/2006
Stodden, Meghan Elizabeth	Kathleen Ann Clancy	David Thomas Stodden	12/6/2006
Tang, Andrew Han	Hui-Yi Hsu	Kevin Zhi-Wen Tang	11/25/2006
Tatroe, Kayleigh Morgan	Ilene Andrea Rosenberg	Michael Dennis Tatroe	3/22/2006
Tisdale, August James	Beth Ellen Ashby	Marshall-Benjamin Tisdale	10/23/2006
Valmikam, Yashas	Navita Chillappa	Ravikiran Valmikam	9/28/2006
Vinith, Ashley Ann	Pruya John	Vinith Abraham	11/9/2006
Wain, Lilli Michele	Andrea Ruth Olson	Andrew Robert Wain	4/14/2006
Wheel, Evelyn Grace	Laura Anne Gallus	Brian Criag Wheel	6/7/2006
Wilson, Brayden Christopher	Kerry Lynn Spear	Craig Adam Wilson	6/7/2006
Witherell, Cora Kathleen	Colleen Hangac	Brett Richard Witherell	10/18/2006
Yue, Kai-Xing Audrey	Yen Yen Lim	Soon Oak Shinji	8/2/1972
Zhang, Ryan Fei	Feihong Chen	Yi Zhang	11/10/2006

Deaths

Name	Age	Marital Status	Date of Death
Adams, Steven	48	mar-Elizabeth Pietrzak	9/15/2006
Agnatovech, William D.	96	wid-Theresa L Frediani	10/25/2006
Baker, Kenneth	81	wid-Marjorie Morse	4/17/2006
Beard, Wilbur	82	wid-Jean Milot	5/27/2006
Belida, Berenice Mae	89	wid-Alexander	2/22/2006
Bellemore, Evelyn	105	wid-Arthur J	8/10/2006
Bertis, Elaine	91	wid-Eurepedis	12/7/2006
Berube, Amelia	81	div-Raymond P.	5/24/2006
Biddle, Gayle R	86	wid-Kenneth J	3/30/2006
Boyd, Kathleen C	85	wid-Roland F	8/11/2006
Brooks, James Morgan Jr	69	mar-Ellen Louise Buxton	8/5/2006
Brown, John Bernard	86	mar-mary Lepore	12/4/2006
Brown, Ruth P	93	div-Harry	7/9/2006
Buckingham, Patricia	77	mar-Willis E	7/4/2006
Buja, Anna Marcella	91	wid-Stanley G	4/14/2006
Cain, Catherine	96	mar-Richard D. Sr	6/2/2006
Camus, Armand L	80	wid-Dorothy Maynard	11/25/2006
Cannistraro, Salvatore	95	wid-Helena Yerardi	10/1/2006
Castanza, Catherine A	90	wid-Joseph J.	8/16/2006
Clark, David W	54	mar-Teresa M	6/5/2006
Collins, Myrtle E	80	mar-Albert C	4/17/2006
Connell, Charles A	67	mar-Lois A Jensen	10/14/2006
Cormier, Leona A	92	wid-Leo A	8/17/2006
Corson, Jacqueline	79	wid-John	2/2/2006
Cote, Roger J	88	wid-Mary Dubois	5/31/2006
Cronin, Mary	89	wid-Jerome	1/3/2006
Cummings, Frances B	97	wid-Charles E	12/21/2006
Daniele, Albert Joseph	78	mar-Carol McGeoch	10/29/2006
Delahaye, Ruth Johanna	83	wid-Kenneth E	7/24/2006
Dennison, Byron Lee	75	div-Betty Jean Davis	3/13/2006
Dickie, Lawrence E.	61	never married	7/14/2006
Dube, Yvonne L	99	wid-Alfred J	5/27/2006
Dureault, Joseph W	81	mar-Linda Dubey	5/30/2006
Eliassen, Patricia A	72	mar - Donald	10/19/2006
Falcone, Peter John Sr	79	mar-Patricia Nardoizzi	5/17/2006

Name	Age	Marital Status	Date of Death
Farago, Beverly Ann	65	wid-Frank F	6/20/2006
Fay, Francoise	80	div-Samuel	6/8/2006
Finn, Edward J Finn II	58	div-Patricia A. Borden	8/28/2006
Fitzpatrick, Helen	77	wid-Robert F.	11/28/2006
Forsberg, Robert D	87	mar-Angelika Jossman	7/1/2006
Fredette, Irene Joanne	83	wid-Guy Norbert	3/23/2006
Gabbert, Ira H	63	mar-Kwang S Kim	2/25/2006
Gavlik, Anita G	84	wid-Julius J	12/31/2006
George, Juliette B	76	wid-Philip Elias	1/26/2006
Godin, Evelyn Rose	79	never married	1/14/2006
Goldin, Mac	94	wid-Alyce I Hartman	12/10/2006
Goodrich, Grace Elizabeth	94	wid-Burton Sr	2/6/2006
Gow, Sarah J	100	wid-Frank	3/13/2006
Greska, Rita A	76	wid-Leo F.	6/12/2006
Gulliver, John Anthony	54	mar-Bonita M. Clark	11/10/2006
Hall, Ruth	94	wid-Richard	2/11/2006
Hamel, Frederick A.	78	mar-Laura m Darling	11/30/2006
Hansen, Emma G	98	wid-Rudolph T.	1/27/2006
Hardway, Joan A.	69	div-Henry	1/5/2006
Harris, Perry H.	60	mar-Janet Solla	12/14/2006
Hartman, Richard George	75	mar-Ethel Kilpatrick	4/15/2006
Haufe, Gertrud	100	wid-Fritz	12/7/2006
Haugh, Marion O.	90	wid-V Stanley Haugh	11/3/2006
Hayes, Patricia	64	div-Gerald	7/17/2006
Healey, John J Jr	40	mar-Sandra L Wilson	2/26/2006
Hicks, Robert Murray	76	mar-G Marie Vinal	10/28/2006
Higgins, Ellen R	94	wid-Clarence A Jr	4/25/2006
Hillman, Herbert Kinsman	74	mar-Carol Ann Leighton	8/27/2006
Holleran, Michael P	68	wid-Eleanor J Tasonis	9/2/2006
Holmes, Mary R	89	wid-John	6/11/2006
Holt, Muriel	90	wid-Myron	2/27/2006
Hughes, Catherine Mary	89	wid-Henry	9/24/2006
Hunter, Ethel Edith	93	wid-Clarence	7/18/2006
Iwanicki, Ruth Ann	81	wid-Henry	12/30/2006
Jennison, Rita D	79	wid-Ernest	2/17/2006
Jones, Elinor Elizabeth	93	wid-Harry Hayden	11/29/2006
Jong, Barbara Jean	77	wid-Frank K	5/30/2006
Kearns Sr, James F	87	wid-Marjorie P Walgren	2/5/2006
LaPlante, Dorothy T	88	wid-Frederick	11/29/2006

Name	Age	Marital Status	Date of Death
Lavine, Jeanne Alice	94	wid-Joseph U	4/16/2006
Leger, Eliza	94	wid-Didace	8/3/2006
Lessard, Lillian M	94	wid-Philip	9/30/2006
Limitsios, Dimitrios Sotirios	48	mar-Margarita Tourikis	12/5/2006
Logrippo, Celia	89	wid-Joseph	10/15/2006
MacInnis, Christopher Robert	36	never married	1/3/2006
MacMillan, Judith	69	wid-Kenneth A.	11/30/2007
MacMillan, Kenneth A.	74	mar-Judith Hanson	8/26/2006
Marchand, Maurice Roland	88	mar-Helen Chaisson	2/9/2006
Marchant, John William	69	mar-Joan Marie	4/12/2006
Martin, Joanne M	67	div-Roy	7/12/2006
Matchett, Beverly K	68	wid-George H	12/30/2006
McCusker, Catherine Margaret	92	wid-John Paul	4/15/2006
McGarry, Priscilla	70	mar-Peter	10/24/2006
Money, Agnes C	94	wid-David P	1/11/2006
Moore, Patricia J	73	wid-Harold L	7/27/2006
Moylan, Lillian T	84	div-Robert J Conley	3/23/2006
Murray, Mary Louise	66	mar-Paul	12/4/2006
Nyder, Pearl	81	mar-Walter	3/14/2006
O'Brien, Clifford Robert	85	mar-Mary Cahill	1/13/2006
O'Brien, Geraldine L	89	wid-Hugh	11/21/2006
Oliver, James J	86	mar-Pauline Mercier	4/26/2006
Oliver, Pauline L.	82	wid-James J	11/26/2006
Paavola, Toivo V.	84	mar-Virginia Mae Ayles	11/2/2006
Parent, Roger Joseph	84	wid-Rita Racette	7/9/2006
Pearlman, Ethel	79	div-Gerald	12/31/2006
Pender, Phillip Warren Jr	49	mar-Laurie A Vigeant	3/25/2006
Perkins, Mildred	105	wid-George	5/24/2006
Phelps, Ruth	95	wid-Cleon Ellis	11/28/2006
Picking, Phyllis	85	wid-Prescott	3/7/2006
Pigott, William Wallace	82	mar-Ellen M Hourihan	6/18/2006
Pistorino, Anthony Leo	83	wid-Julia Rose	1/5/2006
Quinn, Rita A.	83	wid-William J	5/27/2006
Raitanen, Kathleen	82	wid-Kauko	7/31/2006
Ramsay, Marion P	73	mar-William A Sr	5/24/2006
Reid, William Henry	84	wid-Marie E James	3/19/2006
Robbins, James Francis	61	div-Joanne A Kearns	2/11/2006
Roberts, Ida	90	wid-William J	1/27/2006

Name	Age	Marital Status	Date of Death
Robinson-Eastwood, Alice	88	wid-Frank	4/18/2006
Sechovich, Nellie D	88	wid-Peter	11/21/2006
Shaw, Dennis	82	mar-Jeannette Devlin	4/13/2006
Sienkiewicz, Chester	86	wid-M Eileen	4/15/2006
Silva, Francis A	84	never married	2/10/2006
Smith, William Edward	68	mar-Joanne E. Parsons	7/21/2006
Szabo, Dona Lee Florence	70	wid-Bela C.	12/28/2006
Thibodeau, Dorothy M	75	mar-Walter E	3/18/2006
Timm, Christine E	95	wid-William	9/13/2006
Tousignant, Winifred	96	wid-Zoel	6/20/2006
Tumber, Edward	82	wid-Theresa A Dower	4/24/2006
Uyprok, Samuel	5	never married	5/13/2006
Vaughan, Wilbert L	80	mar-Edith Svendsen	9/22/2006
Walker, Lucretia B.	88	mar-Paul E.	12/3/2006
White, Richard I	97	wid-Edith L Couch	9/26/2006
Wilkins, Emery Berkeley	68	mar-Carol Morrison	10/20/2006
Wilson, Louise A	96	wid-James R	4/5/2006
Wood, Theresa Ann	67	wid-Floyd	2/13/2006
Woodward, Robert	81	Mar-Mildred Engelbrecht	4/17/2006
Yonaker, Anna F	98	wid-William	3/8/2006
Zanchi, Harriet B	86	wid-Nicholas	4/20/2006

Marriages

This is a partial list of marriages printed with permission from the newlyweds.

Party A	Party B	Date of Marriage
Amos, Scott Bradley	Gill, Mary Katherine	10/27/2006
Arrison, Thomas Allen	Cronin, Anne Rita	10/7/2006
Beattie, Matthew James	Haven, Michelle Elizabeth	10/7/2006
Biddle, Amber Nicole	Hamalainen, Jeffrey John	6/16/2006
Chevaire, Nicole Jeanine	Barlow, David Jonathan	9/9/2006
Cole, Elizabeth M	Jones, Robert T	8/19/2006
Copeland, Tara L	Lynch, Daniel R	9/23/2006
Costa, Barbara Lee	Crawford, Harold Phillip	5/27/2006
Crissey, Charles C III	Reynolds, Sarah Bagg	11/24/2006
Delbonis, John Robert	Huang, Mayshu	4/21/2006
Dickey, Jason M	Hebert, Tiffany Elaine	1/6/2006

Party A	Party B	Date of Marriage
Ebert, David Henry	Wilder, Scott Eaton	11/1/2006
Fadjo, Daniel Lawrence	Badias, Yazmin	5/6/2006
Ferrin, Michele Marie	Mackay, Douglas Allen	10/28/2006
Flint, John David	Fletcher, Jamie Katherine	9/16/2006
Guarino, Lucas	O'Brien, Susan Erin	5/20/2006
Hardy, Nancy J	Strzepek, Daniel T	2/14/2006
Hillman, Melaney Marie	Arden, Jonathan E	6/24/2006
Hunt, Cynthia Ann	Capozzi, Anthony Gerald	10/15/2006
Janoch, Drew Alexander	MacLeod, Creedence Ann	
Jolly, Michael Francis	Nassimos, Jennifer	10/7/2006
Kershbaumer, Nicholas Peter	Rothman, Sarah Elah	8/26/2006
Klempa, Jesse Paul	Cote, Jennifer Lee	9/25/2006
Langlois, Glenn Michael Jr	Campbell, Brittany Marie	8/27/2006
Larose, Paul Richard	Shepherd, Kristin Rika	6/3/2006
Leedberg, Michael David	Moe, Kristina Yvonne	10/28/2006
Leonard, William Clarence	Craig, Marie Levesque	9/10/2006
Leung, Theresa L	Foti, Matthew Robert	7/29/2006
Littleton, Carolyn H	Fleming, James C	9/15/2006
McElroy, Candice Alison	Flint, Robert David	3/17/2006
McMullen, Jason Michael Huff	Ford, Crystal Marie	9/2/2006
Parkinson, Mark	Ackley, Elizabeth Anne	8/26/2006
Peabody, Andrea Leigh	McKinley, William Jeffrey	9/30/2006
Peachey, Heather Rae	McDonough, Brian Jonathan	11/18/2006
Phillips, Robert Boone	Brown, Leslie A	10/14/2006
Pina, Jason	Poirier, Crystal Lynn	6/10/2006
Roberts, James D.	Kuespert, Jeanne Alison	4/8/2006
Scolavino, Staci	Farah, Michael Drew	7/29/2006
Simpson, Kevin Albert	Kendall, Christina Mary	7/29/2006
St Pierre, Cheryl Anne	Laverdure, Thierry David	10/6/2006
Stone, Elizabeth Rand	Frank, Shaun Michael	10/21/2006
Sun, Nicholas Edward	Gagne, Claudine Michele	4/8/2006
Tew, John William	Walsh, Kathleen C	8/20/2006
Theriault, Stephen M	DeHate, Linda Ann	7/29/2006
Whitehouse, Donald Elliott	Burke, Dorothy McHugh	5/20/2006
York, Toni Ann	Hallee, Steven Real	11/4/2006
Young, Kelli Michelle	Bukofser, Robert Frank	1/28/2006
Ziminsky, William A	Huoth, Laysim	9/10/2006

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DIRECTORY OF TOWN DEPARTMENTS

(Also see the Blue Pages of the Westford Directory)

Department	Address	Office Hours	Main Phone
Assessors Office	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5504
Animal Control Officer		Leave message or call Police Dispatch (emergency only)	978-692-4574 978-692-2161
Building Department	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5527
Bylaw Enforcement	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5527
Council on Aging	20 Pleasant St PO Box 2223	M-F, 8am-4pm	978-692-5523
Cemetery Department	68 Forge Village Rd	M-F, 7am-3:30pm	978-692-5526
Conservation Commission	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5524
Emergency Management		Contact Police or Fire to be connected to an EM Director	978-692-2161 978-692-5542
Engineering Department	28 North Street	M-F, 7:30am-3:30pm	978-692-5520
Finance Director/Treasurer	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5518
Fire Department	51 Main St	M-F, 8am-4pm	978-692-5542
GIS Department	28 North Street	M-F, 7:30am-3:30pm	978-692-5520
Health Department	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5509
Highway Department	28 North Street	M-F, 7am-3:30pm	978-692-5520
Housing Authority	65 Tadmuck Rd	M-F, 8:30am-1:30pm	978-692-6011
Human Resources Department	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5501
Information Technology Department	1 East Prescott St	M-F, 8am-4pm	978-399-2420
J.V. Fletcher Library	50 Main St	M 1pm-9pm T-Th 10am-9pm F 1pm-5pm Sat 10am-5pm <i>(Labor Day to June)</i> Sun 2pm-5pm <i>(January – April)</i> <i>Thanks to our many donors!</i>	978-692-5555
Museum hours	4 Boston Rd	Sun 2pm-4pm	978-692-5550
Office hours		M,W,F 9am-1pm	
Parking Clerk	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5515
Parks & Recreation Department	54 Broadway St	M-F, 8am-4pm	978-692-5532
Planning Board	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5524

Police Department	53 Main St	M-F, 8am-4pm (dispatch 24hrs/day)	978-692-2161
Roudenbush Community Center	65 Main St	M-F, 8:30am-9pm	978-692-5511
Schools			
Abbot Elementary School (gr. 3-5)	25 Depot St	M-F, 8:25am-2:30pm	978-692-5580
Blanchard Middle School (gr. 6-8)	14 West St	M-F, 7:35am-1:55pm	978-692-5582
Crisafulli Elementary School (gr. 3-5)	13 Robinson Rd.	M-F, 8:25am-2:30pm	978-392-4483
Millennium School (pre-k)	25 Depot St	M-F, 9am-3pm	978-692-5560
Miller Elementary School (gr. k-2)	1 Mitchell Way	M-F, 9:05am-3:10pm	978-392-4476
Day Elementary School (gr. 3-5)	75 E. Prescott St	M-F, 8:25am-2:30pm	978-692-5591
Nabnasset Elementary School (gr. K-2)	99 Plain Rd	M-F, 9:05am-3:10pm	978-692-5583
Nashoba Valley Technical High School (gr. 9-12)	100 Littleton Rd	M-F, 7:30am-3:30pm	978-692-4711
Robinson Elementary School (gr. K-2)	60 Concord Rd	M-F, 9:05am-3:10pm	978-692-5586
Stony Brook Middle School (gr. 6-8)	7 Farmer's Way	M-F, 7:35am-1:55pm	978-692-2708
Westford Academy (gr. 9-12)	30 Patten Rd	M-F, 7:35am-1:55pm	978-692-5570
School Administration (Central Office)			
Superintendent	23 Depot St	M-F, 8am-4pm	978-692-5560
Bookkeeping	23 Depot St	M-F, 8am-4pm	978-692-5560
Business Office	23 Depot St	M-F, 8am-4pm	978-692-5560
Special Ed. Dept.	23 Depot St	M-F, 8am-4pm	978-692-5560
Tax Collector	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5506
Town Accountant	Town Hall, 55 Main St	M-F, 8am-4pm	978-392-4450
Town Clerk	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5515
Town Manager	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5500
Treasurer	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5518
Tree Warden	Highway Dept., 28 North St.	M-F, 7:30am-3:30pm	978-399-2731
Veterans Services	20 Pleasant St	Call for appointment	978-392-1170
Water Department	60 Forge Village Rd	M-F, 7:30am-4pm	978-692-5529
Zoning Board of Appeals	Town Hall, 55 Main St	M-F, 8am-4pm	978-692-5524



WESTFORD AT A GLANCE

Incorporated	September 23, 1729
Population (2006 census returns)	21,183
Miles of Road	175 miles
Total Area	30.2 square miles
FY07 Tax Rates	
Residential & Personal Property	\$13.10 per thousand
Commercial & Industrial Property	\$13.27 per thousand
Form of Government	Open Town Meeting Board of Selectmen Town Manager
Website	<u>www.westfordma.gov</u>

From the Annual Town Report for the Year Ending March 1, 1906, pages 87-93

Report of Committee on Public Water Supply

"The Committee was appointed at the annual town meeting held March 20, 1905, to investigate the advisability of a public water supply ..."

"The Committee has entered upon its duty with the full knowledge of the fact that in the recent past, numerous wells in this town have become comparatively useless, as a source of supply during the whole or portion of the summer months, and at times this condition has continued into the fall ..."

"The Committee is of the opinion that there is no one public improvement that combines the power and quality of increasing the valuation of property in a town and at the same time contributes to the public welfare, health and growth, and tends to encourage persons of means and standing to become residents therein, as a public water supply."

"This Committee is of the opinion that a public water system would be of great advantage and is advisable if it can be installed and maintained at the estimated expense."

Julian A. Cameron
Edward Fisher
Oscar R. Spalding
Wesley O. Hawkes
Alec Fisher
Samuel L. Taylor
Richard D. Prescott
Walter J. Sleeper
Hammett D. Wright
John C. Abbot
Arthur H. Burnham